

GOVERNMENT OF TRIPURA
DIRECTORATE OF INFORMATION AND CULTURAL AFFAIRS
GANDHIGHAT, AGARTALA, TRIPURA

27.09.2024.

Short Notice Inviting Quotation (SNIQ) For Live Streaming / Web Casting of Maayer Gomon- 2024

Sealed Quotation in two (2) bid system is hereby invited from the resourceful, reliable and experienced agencies / firms or any professional agency for ensuring the execution of real time live streaming / webcasting of entire procession of 'Mayer Gomon'- 2024 in Social media platforms, LED screens of ICA Department & other Departments etc. which is scheduled to be held on 14th October, 2024.

The detailed information, terms & conditions and bid form may be downloaded from the website www.tripura.gov.in and www.ica.tripura.gov.in. or may be collected from this Directorate of Information & Cultural Affairs during working hours on any of the working day up to 12 .00 Noon of 7th October , 2024.

Bid can be submitted to the sealed tender box on any of the working day up to 3.00 PM of 7th October, 2024 in the Directorate of Information & Cultural Affairs, Gandhighat , Agartala , Tripura .

The Tender Box will be opened at 5.00 PM of 7th October, 2024 (however, in the event of change in such schedule for opening of tender that will be intimated in due manner),

Immediately after opening of the Tender Box. Evaluation of Technical Bid will be done and that will followed by evaluation of the Financial Bid of Technically responsive bidders on same day.



Director
Information & Cultural Affairs

1. Scope of Work :

- A. Webcasting/ Live streaming on all social media platforms, LED Screens of ICA department and other departments of the entire procession of "MAAYER GOMON - 2024" on 14.10.2024
- B. Area of Coverage will be from Durga bari to Dashamighat via Tulshibati, Kaman Chowmuhani, Post office Chowmuhani, Paradise Chowmuhani etc. Suggestive locations of camera will be :

Sl.No	Location	Details
1	In front of Ujjayanta Palace (to cover views on LN Bari and Durga Bari Road)	2 full HD video camera with stand, 1 wireless camera, 1 PTZ Camera
2	Near Tulshibati School (in front of main venue)	2 full HD video camera with stand, 1 wireless camera, 1 Jimmy Jib / similar with camera, 1 PTZ Camera
3	Kaman Chowmuhani	1 full HD video camera with stand
4	Post office Chowmuhani	1 full HD video camera with stand
5	Paradise Chowmuhani	1 full HD video camera with stand
6	Dashamighat	1 full HD video camera with stand

- C. The selected vendor needs to identify the place for the platform as per their convenience along with an official of ICA Department. The Department will take steps for platform construction.
- D. The selected vendor needs to arrange all other required equipment, internet connection etc. for uninterrupted webcasting / live streaming of "MAAYER GOMON - 2024" on 14th October, 2024.
- E. For safety and uninterrupted webcasting / live streaming Vendor needs to arrange for additional power backup on their own.
- F. Vendor needs to establish temporary and uninterrupted continuous communication system between all the camera locations for observation and management of the entire rally.
- G. Vendor shall arrange to display the content to be presented by concerned/Puja committee (30 second) in live streaming when tableaux is passing through the centre point.



2. TERMS AND CONDITIONS:

I. **Eligibility:** The agency / firm must have prior experience of 6(six) similar nature of live streaming services for Government programme covering the period from 1st April, 2022 to 31st August, 2024 using multi cameras In this regard, necessary work order to be attached with the bid.

II. **Submission of Bids:**

The Bids must be submitted in 2(two) separate sealed envelopes marked clearly as (i) "Technical Bid for Live streaming coverage of "Maayer Gomom - 2024" and (ii) "Financial Bid for Live streaming coverage of "Maayer Gomom-2024".

Bids must be addressed to the Director, Information & Cultural Affairs, Government of Tripura.

III. Technical bid should contain (a) EMD of Rs. 7000/- in the form of Cheque / DD from any nationalized bank in favour of the Director, Information & Cultural Affairs Department, (b) work order in support of experience as referred against eligibility above, (c) copy of trade license, (d) GST Registration Certificate, (e) PAN Card.

IV. Financial Bid should contain detailed cost breakdown for the live streaming setup. All rates should be quoted inclusive of all taxes.

V. While processing the bids, the technical bids will be opened first and the eligible bidders meeting all requirements will be shortlisted. Thereafter, financial bids of only shortlisted bidders will be opened and the lowest bidder will be selected

VI. EMD of the successful bidder will be treated as Performancesecurity for it. EMDs of other bidders will be returned following norms.

VII. As per Govt. guidelines GST and income tax will be deducted from the bill amount.

VIII. The decision of the Director, Information & Cultural Affairs, Government of Tripura, will be final and reserves the right to accept or reject any or all quotations without assigning any reason.



ANNEXURE-I

**TECHNICAL BID FORM FOR LIVE STREAMING / WEBCASTING
OF "MAAYER GOMON 2024"**

Name & Address of the Agency/ firm /vendor	
Registration No. & nature of ownership	
Name & Contact no of owner/proprietor/authorized person	
Name & Contact number of all Partners (in case of partnership firm) – separate sheet canbe attached if needed.	
PAN number	
GST number	
Trade License number	
Details of EMD	
Self-certificate declaring that the agency is not black listed in last 5 years needs to be attached.	

**Signature of authorized signatory
(With Date & Seal)**

ANNEXURE-II

**FINANCIAL BIDFORM FOR LIVE STREAMING / WEBCASTING
OF "MAAYER GOMON 2024"**

Scope of work	Rate (Including all taxes with detail break-up)
<p>Webcasting/ live streaming on all social media platforms, LED Screens of ICA Department and other Departments of the entire procession of "MAAYER GOMON – 2024" on 14th October,2024</p>	

DECLARATION:

I do hereby certify that the information furnished above is true to the best of my knowledge.

**Signature of authorized signatory
(With Date & Seal)**

UNDERTAKING

ANNEXURE-III

Date:

**To:
The Director,
Information & Cultural affairs.
Government of Tripura.**

Subject: Undertaking for Service Delivery

I, _____, representing _____, hereby solemnly undertake that we will deliver the service as per the requirements mentioned in the Short Notice Inviting Quotation (SNIQ) document.

We will ensure the availability of all necessary equipment as per the SNIQ and resources to successfully execute the work. In the event of inability to supply any of the required equipment / equipments, the department may take action as prescribed in law.

We agree to abide by all the terms and conditions outlined in the SNIQ document.

Sincerely,

Signature
Vendor Name
Contact Information