

Government of Tripura  
Office of the Block Development Officer  
Padmabil R.D Block

NO.F.2(4)/BDO/PDL/NAZ/NIQ(SA)/2021-22/ 4558

Dated:- 30/10/2021.

NOTICE INVITING QUOTATION

The Block Development Officer, Padmabil R.D Block , Khowai District invites sealed cover "QUOTATION"(s) from the owner(s)/Organization(s)/Firm(s) for hiring of 01(one) no. Maruti Eeco (2018 model or higher model with A/C) white colour for using at Block Development Officer(BDO) Padmabil R.D Block office, Khowai Tripura for monitoring and supervising of MGNREGS and other Developmental Schemes.

Quotation in sealed cover will be received till **15/11/2021** up to **3.00 PM** in the chamber of the undersigned and will be opened on the same day **3.30 PM**, if possible. Quotationer may drop their quotation in the Tender Box and may remain present during the time of opening of the Tender Box as on **15/11/2021 at 3.30 PM**.

Quotationers will have to submit the following documents with the quotation. In absence of any one of the following documents no quotation will be considered for acceptance.

1. Valid Commercial license/ Registration Certificate.
2. Up to date Vehicle Insurance Copy.
3. Up to date Pollution Certificate.

**Terms & Condition:-**

1. Monthly Ceiling limit of the bill is Rs.30800/- (petrol) and 25300/- (CNG) and yearly ceiling limit of the bill is Rs.369840/- (petrol) and 303600/- (CNG) as per the ceiling limit fixed by Finance Department, Government of Tripura.
2. The detention charge per day should not exceed Rs.700/- and the per kilometer rate should not exceed Rs.8/- per kilometer (Petrol) and Rs.5/- per kilometer (CNG).
3. The Model of the Car should be (higher model) Maruti Eeco (latest manufacture) white colour.
4. The rate should be quoted for detention per/run per km. and night halt in the from prescribed at Annexure-A.
5. The Car should have all valid commercial Registration Certificate/ Insurance Certificate/ Pollution Certificate etc. as will as commercial license as per motor vehicle Act.
6. The Driver should be given prescribed liveries by the vehicle owner.
7. The Car should be placed within 07(seven) days from the date of final order.
8. In case of need, the driver has to be change within 24(twenty four) hours of being informed and if the car is not available on any day no payment (hiring charge) would be made for the day and also for the next day.
9. Payment would be made on the monthly basis against bill raised by the supplier supported by appropriate certificate from the user.
10. Fuel/Maintenance/Driver will maintained by the owner himself.

11. Quotationer will have to deposit D-Call of 10000/- (Rupees ten thousand) only in favour of the Block Development Officer, Padmabil Block, Khowai District in the shape of deposit at call of any recognized bank which will be retained in this office as security deposit in case of successful quotationer.
12. The tender should be submitted in sealed cover duly super scripted as Tender for hiring Maruti Eeco addressed to the Block Development Officer, Padmabil R.D Block, Khowai District Tripura.
13. Tender Box will be kept in the chamber of the undersigned.
14. The hiring of the vehicle shall be avail for 01(one) year subject to extension of hiring on the basis of satisfactory service.
15. The vehicle(hiring) may be discontinued by the undersigned at any time with short notice of 01(one) month.
16. The authority reserves the right to reject of accept any quotation even the lowest one also, without assigning any reason.
17. Tax would be deducted as per stipulated guideline.

sd/-

Block Development Officer  
Padmabil R.D Block

Copy to:-

1. The District Magistrate & Collector, Khowai Tripura for favour of his kind information please.
2. The Sub-Divisional Magistrate, Khowai Tripura for favour of his kind information please.
3. The Block Development Officer, Khowai/ Kalyanpur/ Tulashikhar/ Teliamura/ Mungiakami for his kind information & requested to display the above 'Notice' in the Notice Board please.
4. The Supdt. of Agriculture, Padmabil/ Supdt. of Horticulture, Khowai/ Supdt. Fisheries, Khowai/ The Sub-ZDO, Baijalbari Sub-Zonal/ The Ranger, Padmabil Forest Range/ The VAS, ARDD, Padmabil/ The SDO, DWS, Padmabil/ The SDO, PWD, Padmabil/ The Sr. Manager, TSECL, Padmabil for his kind information & requested to display the above 'Notice' in the Notice Board please.
5. The DIO, Khowai Tripura for information and requested to published to the website of Khowai District.
6. The SIO, ICAT, Khowai for information & requested to display the 'Notice' in the Notice Board please. He is also requested to make wide publicity by publishing it in the Newspapers.
7. The In-Charge of all 17 ADC Villages for information & requested to display the above 'Notice' in the Notice Board.
8. Notice Board of this office.

sd/-

Block Development Officer  
Padmabil R.D Block

To  
The Block Development Officer  
Padmabil R.D Block  
Khowai Tripura.

Subject:- Submission of short quotation.

Ref. Quotation No. \_\_\_\_\_ Dated \_\_\_\_\_

Sir,

With due respect, I would like to inform you that, I am submitting short quotation which is published in the daily news paper/ District NIC website/ Tripura state portal, as per following format.

| Sl. No. | Particulars of Vehicle                            |  |
|---------|---|--|
| 1.      | Model No.   |  |
| 2.      | Date of mfg. and date of purchase of the vehicle. |  |
| 3.      | Commercial Registration No.                       |  |
| 4.      | Detention charge per day figure & words.          |  |
| 5.      | Rate of per km figure & words.                    |  |
| 6.      | Night halt figure & words.                        |  |
| 7.      | Remarks if any.                                   |  |

So, I therefore request to please accept my quotation and issue valuable requisition order from your kind end. I have accepted all terms & condition as per your short quotation.

Yours faithfully

Signature with seal  
Owner(s) Person(s)/Agency(s)  
Date:-