

GOVERNMENT OF TRIPURA
OFFICE OF THE BLOCK DEVELOPMENT OFFICER
PADMABIL RD BLOCK: KHOWAI TRIPURA

No.F.2(4)/BDO/PDL/NAZ/NIQ(SA)/2018-19/9048-77

Date: 28-02-2022

SHORT NOTICE INVITING TENDER


On behalf of the Governor of Tripura, the undersigned invites sealed rate quotation in the plain paper from the interested, experienced and registered bidder for **"Supply of PC(Desktop set) Padmabil R.D. Block during 2021-2022 FY"**. The sealed Quotation should reach to the Office of the undersigned latest by 11-03-2022 by 3:00 PM.

The items and specifications as below may also be downloaded from the website www.tripura.gov.in or [https://khowai.nic.in/](http://khowai.nic.in/) or may be obtained from the Office of the undersigned on any working days during the bidding period. The intending bidder shall quote rates as per the following format:

Sl. No.	Items	Manufacturer/Brand	Minimum Specification/Features	Qty Required	Rate(in RS.)Per unit	Total Amount (in Rs.)
1	Desktop(PC)	Lenovo/HP/Dell	Processor: Intel core i3; Operating System: DOS; Memory & Storage: 8 GB RAM, 1TB HDD; ODD:DVDRW; 54.61 cm (21.5 inch) LED Panel; UPS: Input voltage, frequency : 240v,50-60Hz; Output power wattage:360 w(good quality backup); Keyboard , Mouse;(Rate per unit cost not more than Rs:-40,000/-)	9 nos.		
2	Printer	Canon/HP	3-in-1	9 nos.		

The tender box under lock & key will be kept open for dropping of tender by the intending bidder in the office of the undersigned from 02-03-2022 to 11-03-2022 from 10:00 am to 3:00 pm except Govt. holidays and the box will be opened on the last day i.e 11-03-2022 at 4:00 pm, if possible in presence of the interested suppliers who have participated in the quotation. If the last date of tender dropping /opening of tender is paralyzed due to any unforeseen reason, the next working day will be the last date of dropping / opening of tender box.

The quality of articles should be in good condition. The intending bidder should quote the rate in prescribed format given above along with copy of CRC/PRTC, PAN Card, GST Registration, tax clearance as evidence of valid bidder and permanent resident of Tripura. Any incomplete tender will summarily be rejected.


Block Development Officer
Padmabil R.D. Block
Khowai District: Tripura

The Following Terms and condition shall apply:-

1. The lowest quoted unit price against each item will be taken into account for selection of the bidder.
2. The sealed quotation should reach to the O/O the Block Development Officer, Padmabil RD Block, Khowai District, Tripura on or before 3:00 pm of 11-03-2022. The applicant/agency should be a reputed manufacturing company/supplier of the items sought above.
3. The rate contract shall be valid upto 31-03-2022.
4. The rate should include supply of materials as per specification including transportation cost, service charge for supply the materials to Block HQ.
5. The rate should be quoted strictly as per given specifications.
6. The sealed cover envelop shall be superscripted by the expression **"QUOTATION FOR SUPPLY OF DESKTOP set(PC) UNDER PADMABIL R.D. BLOCK DURING 2021-2022 FY"**.
7. The agency must be registered under GST. Copy of GST registration should be submitted . The agency must have PAN linked bank account which is preferably AADHAR seeded. All these mandatory documents should be invariably submitted which shall be checked for authenticity at the time of opening tender.
8. Rate should be quoted in both figure and words inclusive of all inevitable taxes, transportation charges & other service charge, if any.
9. Materials must be supplied with delivery challan.
10. Supply of materials in full quantity should be completed within 7(seven) days from the date of receipt of supply order or placing of supply order. In case, the quality of the said items supplied are found sub-standard / inferior, the supplier shall be liable to replace such materials at their own cost.
11. The rates once approved shall not be increased for any reason whatsoever or under any circumstance during the contract period.
12. Payment will be made on presentation of bills in triplicate after successful completion of supply within the stipulated date.
13. The undersigned reserves the right to reject or accept part or full quotation including the lowest one without assigning any reason.
14. Any tender not complying with required terms & conditions as stated above will be treated as informal.
15. Necessary taxes would be deducted as applicable as per Govt. norms.
16. In case of legal dispute the jurisdiction will be the High Court of Tripura.
17. Terms & condition incorporated in the SNIT shall form a part of the agreement.
18. This tender has the reference to the provision laid down under sub-rule(16) of Rule -22(Rates & Contracts) of Delegation of Financial Power Rules, 2019 of Finance Department, Govt. of Tripura.


Block Development Officer
Padmabil RD Block, Khowai District

Copy forwarded for kind information & with request to display a copy of this notice to the notice board of the O/O:-

1. The District Magistrate & Collector, Khowai District.
2. The Sub-Divisional Magistrate, Khowai Sub-Division, Khowai.
3. The Block Development Officer, Khowai RD Block/ Kalyanpur RD Block/Tulashikhar RD Block/Mungiakami RD Block/Teliamura RD Block.
4. The Superintendent of Agriculture, Khowai Sub-Division, Khowai.
5. The Superintendent of Fisheries, Khowai Sub-Division, Khowai.

Copy also forwarded for kind information to:-

1. The Director I.C.A Dept. Gandhighat, Agartala, Tripura for kind information with request to kindly arrange to publish it in three local daily newspaper
(icadirector.tripura@gmail.com/advtica15@gmail.com).
2. The District Information Officer(DIO), Khowai District for information with request to arrange to float the tender in www.tripuratenders.gov.in/www.eprocure.gov.in
3. E-mail to portal.tripura@gmail.com with a request to floating the tender in www.tripura.gov.in
4. The Account section/Cashier of this Block.
5. Notice board of Padmabil R.D.Block. for information of all concerned and necessary action .
6. The Store In-charge, Padmabil R.D.Block for information.


Block Development Officer
Padmabil RD Block, Khowai District