

GOVERNMENT OF TRIPURA
DIRECTORATE OF INFORMATION TECHNOLOGY

ITI Road, Indranagar, Agartala – 799 006

No.F.5(41)/DIT/Acct(Proc)/2015(Loose)/1523

09th March, 2019

Sub: Notice Inviting Quotations for supplying of All-in-One Desktop Computer

The Directorate of Information Technology [Tripura State Computerisation Agency (TSCA)] a Society of Directorate of Information Technology requires an All-in-One Desktop computer. A detailed list of item with specification to be supplied is enclosed herewith. Interested parties may submit their offer in a sealed cover to office of the Directorate of IT on the following terms and conditions latest by 4.00 p.m. on or before 25th March, 2019 along with Earnest Money Deposit of Rs.1,500/- (refundable) by Demand Draft in favour of “Tripura State Computerisation Agency” payable at Agartala. Item details with specification are given in **Annexure-I**.

1. Terms & Conditions

- 1.1. Purchase order will be sent by hand or E-mail or communicated to you by telephone;
- 1.2. Delivery should be made within fifteen days after receiving of order from this office;
- 1.3. No delivery charges will be paid extra.
- 1.4. Tax shall be paid as applicable.
- 1.5. Payment will be made within reasonable time after receiving the items as per specifications, in good conditions and after verification of the same;
- 1.6. Incomplete and without Earnest Money Deposit, quotation shall not be entertained.
- 1.7. EMD of unsuccessful bidders will be returned after issuing of purchase order to the successful bidder.
- 1.8. However, EMD of the successful bidder will be returned after expiry of warranty period.
- 1.9. Lowest bidder will be awarded the contract.
- 1.10. However, bidder may propose validity period of this rate.
- 1.11. Quotation in sealed envelopes, mentioning “Supplying of All-in-One Desktop Computer” on the envelopes is to be submitted to O/o Director, Directorate of Information Technology or the Member Secretary, Tripura State Computerisation Agency (A society of Directorate of Information Technology, Government of Tripura), Indranagar, ITI Road, Agartala, on or before 25th March, 2019.
- 1.12. Financial bid to be submitted as per the format given at Annexure II.
- 1.13. The quantity of items may increase or decrease at the time of issuing of purchase order
- 1.14. Warranty – 3 years.

2. The tenderer has to submit the following items: -

- 2.1 EMD of Rs.1,500/- (Rupees one thousand five hundred) in the form of Demand Draft in favour of “Tripura State Computerisation Agency”;
- 2.2 Copy of Income Tax return for last 3 financial year;
- 2.3 Copy of Trade license certificate;
- 2.4 Copy of GST registration certificate;
- 2.5 Copy of PAN Card;
- 2.6 Original Equipment Manufacturer (OEM) Authorisation letter;
- 2.7 Experience in supply of Computer/ Laptop and peripheral devices during three financial years (2017-18, 2016 – 17 and 2015 – 16). Copy of the supply order to be submitted herewith.

All-in-One Desktop Computer				
SL No	Item Name	Item Configuration	Quantity	Make and Model
1	All-in-One Desktop Computer	Core i7-8700 2.4 Ghz, 12 MB Smart Cache, 16 GB DDR4 RAM, 2 TB Hard drive, Full HD IPS Display, AMD Raneon 530 4GB DDR5 Graphics, DVD Writer, Full HD Webcam, Gigabit LAN + Wireless, Bluetooth 4.2, Wireless Keyboard, Wireless Mouse, Win 10 Original 64 Bit OS+MS Office 2016 H&S Licensed Copy, 23.8", 3 Years Warranty.	1	

Financial Bid**Format**

SL No	Item Name	Make and Model	Quantity	Rate per unit (Excluding Taxes)	Taxes (as applicable)	Rate per unit (Including Taxes)	Total
A	B	C	D	E	F	G = E+F	H= D x G
1	All-in-One Desktop Computer		1				
Grand total →							

Authorized Signatory