

OFFICE OF THE BLOCK DEVELOPMENT OFFICER
DASDA RD. BLOCK, NORTH TRIPURA.

Dated, the Dasda 17 July'2020.

SHORT NOTICE INVITING QUOTATION

On behalf of the Governor of Tripura the undersigned invites sealed tender of rate in the Plain paper for Procurement of Dell Desktop Computer sets for the financial Year 2020-21 under Dasda RD. Block North Tripura from Registered traders/Cooperatives dealing in the items. For details office of the undersigned may be communicated.

The rate should be quoted both in figures & words as per prescribed pro-forma enclosed. The bidder has to attach D-Call amounting Rs.5,000/- (Rupees five thousand) in favour of the Block Development Officer, Dasda RD. Block, North Tripura from any Nationalized Bank of India payable at Kanchanpur along with the tender. The undersigned having the right to reject any tender or contract at any time without assigning any reason.


The stated sealed quotation should be dropped in the Tender Box kept in the Chamber of the Block Development Officer, Dasda RD. Block on and from 20/07/2020 to 10/08/2020 up to 3:00 PM (office hours and days only).

The tender will be opened on 10/08/2020 at 3.30 PM in the presence of the bidders/authorized representatives who are willing to remain present at the time of opening of the Quotation.


Sl. No	Name of the items	Specification	Quantity	Total cost of approximate	EMD	Enclosures
1	2	3	4	5	6	7
1.	Dell Desktop Computer sets	1) Processor - Core i3 (8 th Generation) 2.3 GHz. 2) Hard Disk - 1 TB (1000 GB). 3) Ram - 4 GB. 4) Monitor - 18.5 inch. (HD display) 5) Windows 10 original with MS office. 6) With accessories such, Mouse & Keyboard Dell brand.	01 no. Set.	35,983/- (Rupees thirty five thousand nine hundred eighty three) only.	Rs.5000/-	Attested photo copy of Valid Shop/Store Registration Certificate, GST Registration, PAN Card, Trade License, Adhaar Card, Voter ID Card, Bank Pass Book. (With out enclosures bid will not be accepted).

TERMS AND CONDITIONS:-

1. The lowest tenderer will have to be supply & install within 07(seven) days from the date of receipt of Supply order at the office of the Block Development Officer, Dasda R.D. Block, North Tripura. If tenderer fails to supply & install within 07(seven) days the security money as deposited in the shape of deposit-at-call will be forfeited.
2. Warranty: **12(Twelve)** Months from the date of installation.


(Saikat Saha, TCS)
Block Development Officer
Dasda R.D. Block, Tripura (N).

3. Tender submitted without requisite supporting documents may be liable to be cancelled summarily.
4. Necessary taxes as applicable will be deducted from the bill.
5. The undersigned may cancel the whole affairs without showing any prior notice to bidders/supplier, if necessary.
6. In case of any arbitration the matter will be referred to the District Magistrate & Collector and the order of the District Magistrate & Collector shall be final.


(Saikat Saha, TCS)
Block Development Officer
Dasda R.D. Block, Tripura (N).

Copy to:

1. The District Magistrate & Collector, North Tripura, Dharmanagar for kind information.
2. The Director of Information, Cultural Affairs, Govt. of Tripura, Agartala, West Tripura for kind information.
3. The Sub-Divisional Magistrate, Kanchanpur, North Tripura for kind information.
4. The Block Development Officer, Jampui Hill/Damcherra/Kalacherra/ Kadamtala/ Jubarajnagar/ Laljuri / Panisagar R.D. Block for information with a request to display in their Notice Board.
5. The Superintendent of Fisheries / Agriculture / Horticulture, Kanchanpur for information with a request to display in their Notice Board.
6. The District Informatics Assistant, NIC attached to the Office of the DM & Collector, North Tripura District, Dharmanagar for information and with a request to float the Short Notice Inviting Quotation at www.northtripura.nic.in@gmail.com and www.tenders.gov.in. E-mail to portal.tripura@gmail.com with a request to arrange for floating the Short Notice inviting Quotation in www.tripura.gov.in
7. The Auditor/ Cashier/ GL Store- Keeper of this office for information and necessary action.
8. Notice Board of this Office.


Block Development Officer
Dasda R.D. Block, Tripura (N).

To
The Block Development Officer,
Dasda R.D.Block, Tripura (N).

Subject:- Submission of Tender for **Dell Desktop Computer sets** along with
necessary enclosures, Earnest Money Deposit.

Ref:- No. _____/F.3(9)/BDO/DSD/ACCTS/(TENDER)/2020-21/ Dated: _____

Sir,

In response to above, I am submitting the rate for the Dell computer as per Terms & Conditions of the SNIQ, mentioned above in your prescribed Performa.

Following particulars are also furnished below for your perusal and necessary action.

1. Bidder's detailed mailing/ Postal
Address including phone No. :-
2. Address of Sailing Unit :-
3. Detail of Earnest Money Deposit :-
4. List of Enclosures :-

1. DECLARATION: - I do hereby declare that I have personally gone through the relevant SNIQ in details and understood all the clauses, term & Conditions and agreed to abide by those clauses term and condition.

Dated :-

Yours faithfully,

Enclo :- As stated.

(Full Signature of bidder with date & seal if any)