



GOVERNMENT OF TRIPURA
DIRECTORATE OF FIRE SERVICE
TRIPURA :: AGARTALA.

No. F. 2-11/TFS/2020-21/5097,

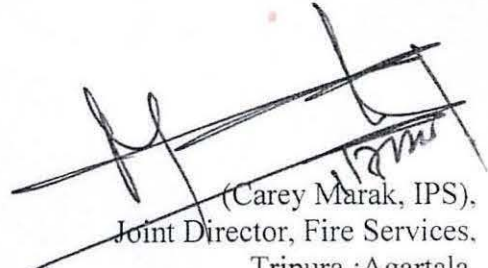
Dated, Agartala, the 1st July, 2020

SHORT NOTICE INVITING TENDER(2nd CALL)

On behalf of the Governor of Tripura the under-signed invites sealed price quotation from bonafide Workshops "**Structural repairing / welding of Bolero Camper bearing No. TR-01E-1002 of Tripura Fire Service**" as per given Specifications, Terms & Conditions laid down in DNIT.

1. The sealed Quotations shall be dropped in the Tender Box at Directorate of Fire Service, Agartala up to **3 PM on 16-07-2020** and shall be opened in the same day if possible.
2. Tender form is to be downloaded from the website <https://tripura.gov.in> and <https://fireservice.tripura.gov.in> by eligible bidders.
3. This notice is only to provide most preliminary information to the interested bidders. The copy of the DNIT may be inspected and collected from the office of the undersigned up to **15-07-2020** (office date and hour only).




(Carey Marak, IPS),
Joint Director, Fire Services,
Tripura :Agartala.

Copy to:-

1. The Director, ICA Directorate, Agartala with a request for publication in local daily newspaper.
2. The Director, IT Directorate, Agartala with a request for uploading in State Portal & Fire Service Departmental website.
3. The Maintenance Superintendent, FS Central Workshop, Badharghat.
4. Accounts Section, Directorate of Fire Service.
5. Notice Board.

DNIT No. 04/TFS/2020-21 (2nd CALL)

Name of Work: Structural repairing/ welding of Bolero Camper bearing No. TR-01E-1002 of Tripura Fire Service during the year 2020-21”.

TERMS & CONDITIONS OF TENDER

1. The sealed Quotations shall be dropped in the Tender Box at Directorate of Fire Service, Agartala up to **3 PM on 16.07.2020** and shall be opened in the same day if possible. The quotationer may attend during opening of tender box.
2. The rates offered will be valid up to 31st March 2021.
3. Quotationers can see the vehicle in the Fire Service Central Workshop, Badharghat during any working hours.
4. The completion of job work mentioned below must be completed in full within 10(Ten) days from the date of issue of work order.
5. The undersigned reserves the right to reject any or all quotations including the lowest one without assigning any reason thereof.

A. General Conditions of Contract.

1. Eligibility of bidder:- Only registered Automobile Workshops having experience in repairing/welding of Motor Vehicles /Water tanker/Oil tanker etc.
2. Quotations will be submitted in 2 part 1) Technical Bid and 2) Financial Bid.
3. The bids shall be accepted under Two Bid Systems. The interested bidder have to submit the Technical Bid and the Financial Bid in two separate envelops which are then further to be enclosed in a single envelope super-scribed as **“Quotation for structural repairing/welding of Bolero Camper bearing No.TR01-E- 1002 due on 16.-07-2020”**.

a) Part 1: Technical Bid

The following documents as per standard format detailed in bid document, or as per standard dictated by regularity/statutory bodies, shall be furnished along with the technical bid document as per requirements.

Sr. No.	Name of the Documents
1.	EMD - in the form of Demand Draft.
2.	Valid License to run a workshop from Factories & Boilers Organization
3.	Valid Certificate for consent to operate from Tripura State Pollution Control Board
4.	Valid Contract Labour License from Labour Department
5.	Valid PAN card
6.	Valid GST Registration certificate
7.	Valid Beneficiary details

4. The bidder should have their own Bank Account. The certified copy of the account maintained for the last year issued by the Bank should be provided with the Bid documents. Beneficiary details should be provided along with technical bid.
5. Self Certificate that the firm has not been blacklisted by any Department of Government of Tripura /Ministries/PSUs/Banks etc should be given with Bid documents.
6. In case of partnership firms, a copy of the partnership agreement or General Power of Attorney (GPA) duly attested by a Notary Public should be furnished on stamped paper duly sworn in and affirmed by all the partners admitting execution of the partnership agreement or the GPA. The attested copy of the certificate of registration of firm should also be furnished along with the technical bid.
7. The bidder should sign/stamp each page of the tender document as a token of having read and understood the terms and conditions contained herein and submit the same along with the bid. The bidder would fill up the information in the Annexure-II (Financial Bid) in clear and legible terms wherever, the prices are to be quoted it should be written in figures and words as well. The quoted prices should also include the impact of all over-heads. Both the Annexure will also have to be signed and stamped by the firm through its authorized signatory.
8. **Earnest Money Deposit (EMD) of Rs. 3,000/-**(Rupees Three Thousand only) in the form of account payee Demand Draft drawn in favour of the **Director of Fire Service, Tripura, Agartala** has to be submitted along with Technical Bid. Bids shall not be considered in case the EMD is not submitted along with the Technical bid. EMD will not bear any interest and EMD of unsuccessful bidder would be returned by Joint Director of Fire Services without any interest after finalization of the contract.
9. The Technical Bids will be opened first. The technical bids shall be evaluated by a Committee constituted for the purpose by the Competent Authority. The Financial Bids of only those bidders who qualify in the Technical Bid will be opened on a later date (to be decided and will be intimated telephonically to all bidders found suitable in technical bids).

10. The Competent Authority reserves the right to cancel the tender at any time or to amend/withdraw any of the terms and conditions contained in the Tender Document, without assigning any reason, thereof.
11. Conditional bids shall not be considered and will be rejected summarily.

B. TERMS AND CONDITIONS for the successful bidder

1. Relevant taxes, as applicable, shall be deducted from each and every bill submitted.
2. The contractor should ensure that the vehicle sent for repair jobs are repaired satisfactorily. If same type of problem arises within three months of repair/service then the contractor has to repair the vehicle for which no labour charge will be paid by Directorate of Fire Service.
3. The contractor should ensure that no Petrol/Diesel is taken out of the vehicle under repair job. Amount of Petrol/Diesel is to be recorded in the job card in the presence of the driver while the vehicle is taken to workshop for repair.
4. In case the winning firm is not able to accept the contract after it is awarded or if it is not able to do the work after accepting the contract it shall forfeit its EMD/ Security Deposit. It would also automatically debar the contractor from any further dealing with Directorate of Fire Service.
5. The work will have to be carried out at bidder's workshop, if the vehicle can be kept safely in garage/workshop. If the bidder does not have a safe and suitable vehicle shed then the bidders shall be done works at Fire Service Central Workshop, Matripalli, Badharghat under the supervision of the Foreman.
6. If any information given by Firm is found to be false / fictitious, the firm will be debarred for 3 years from participating in any tender under this establishment.
7. No correspondence whatsoever shall entertained from the Firm regarding penal recovery (ies) from security money or other bills, if imposed.
8. **Financial Bid:** Rate should be quoted including all taxes and charges. No other taxes/charges shall be claimed extra.

C. TERMS OF PAYMENT

1. No payment shall be made in advance nor would any loan from any bank or financial institution be recommended on the basis of the order or award of work.
2. Payment shall be made after satisfactory completion of job work.
3. All payments shall be made by ECS only.
4. Deduction of Taxes as applicable, will be deducted from bill.

DECLARATION

I..... Son / daughter / wife
of Shri..... and proprietor /
authorized signatory of the agency mentioned above is competent to sign this declaration and execute this
tender documents.

2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide
by them.

3. The information / documents furnished along with the above tender are true and authentic to the best
of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information
fabricated document would lead to rejection of my / our tender at any stage besides liabilities towards
prosecution under appropriate law and forfeiture of EMD or performance Guarantee or both as the case
may be.

Date :

Signature of authorized person.

Place:

(Full Name)

PROFORMA FOR TECHNICAL BID

Sr. No.	Particulars	To be filled by the bidder
1.	Name of the Firm/Workshop	
2.	Name of the owner/proprietor of the firm	
3.	Nature of the concern : (i.e. Sole proprietor or Partnership firm or a Company or a Government Department or a Public Sector Organization)	
4.	Full Address of Regd. Office / Workshop Telephone No. e-mail address	
5.	License to work a workshop from Factories & Boilers Organization	
6.	Udyog Aadhaar certificate, if available	
7.	Certificate for consent to operate from Tripura State Pollution Control Board	
8.	Contract Labour Licence from Labour Department	
9.	PAN card No	
10.	Beneficiary details of workshop owner	
11.	GST Registration No.	
12.	Tax Clearance Certificate	
13.	Self Certificate – Not blacklisted etc.	
14.	Experience in execution of similar nature of work at Government Departments.	

Signature of authorized person
Name:-

Date:-
Place: -

Seal :-

PROFORMA FOR FINANCIAL BID

Sr. No.	Description of Job work	Unit	Rate (In Rs.) (including all taxes & charges)
1.	Replacing the Damaged wind shield by new one with new rubber channel.	1 Job	
2.	Replacing the Damaged right sided front portion of body.	1 Job	
3.	Providing & fitting fixing of Heal light assay 1 set, Side light assay 1 set and Fog light assay 2 nos.	1 Job	
4.	Replacing the 2 nos. front shock absorbers.	1 Job	
5.	Tensioning of the front left sided leaf spring set.	1 Job	
6.	Touch, painting of the damaged repairing portion with required materials and works.	1 Job	

Signature of Agency/Workshop owner.

Joint Director, Fire Service,
Tripura, Agartala

Note: - All rates are inclusive of taxes & charges.