

Government of Tripura
Directorate of Fire Service
Tripura : Agartala.

No. F. 2-7(HIR-VEH)/TFS/2020/ 5056.

Dated, Agartala, ~~the~~ 25th June, 2020

SHORT NOTICE INVITING TENDER

The undersigned, on behalf of the Governor of Tripura, invites sealed tender for following items from the eligible bidders up to **04 PM of 07.07.2020** as per following terms & condition.

Sl. No.	Name of item	Earnest Money	Eligibility of bidder
1.	Hiring of 1 (one) Maruti Suzuki vehicle, Model - EECO (Petrol), White Colour, including fuel and driver for using by the Office of the Divisional Fire Officer, Dhalai & Unokati Division, Head quarter at Ambassa.	Rs.10,000/- (Rupees ten thousand) only (in the form of D-Call / FDR only (not in the form of DD).	Resourceful bonafied Indian citizen / Agency / Firm who is the owner of Eeco Vehicle by Maruti Suzuki. Year of manufacturing of the vehicle should be 2017 or thereafter.

2. The copy of the DNIT may be inspected from the office of undersigned up to **06.07-2020** (office date and hour only).

3. Tender form is to be downloaded from the website <http://tripura.gov.in> and <http://fireservice.tripura.gov.in> by eligible bidders. Subsequent Corrigendum/Addendum etc, if any, will be available in the website. The bidders are required to check the websites regularly for this purpose, to take them into account before submission of tender.

4. The sealed envelope containing complete tender, EMD must be addressed to the **Director of Fire Service, Fire Brigade Choumohani, Agartala, Tripura** indicating the SNIT NUMBER, NAME OF ITEM, BIDDER'S NAME and BIDDER'S ADDRESS & Mobile Number on the envelope.

5. The full fledged and sealed tender may be sent to the tendering authority through registered post/speed post/courier only to the Director Fire Service, Fire Brigade Chowmuhani, Agartala-799001 to reach **within 4 PM of 07-07-2020**. The tender received after closing of bid shall not be considered and the tender will be rejected. Tendering authority will not be liable for any postal delay.

6. Earnest money of Rs.10,000/- only for is to be deposited on any nationalized/scheduled Bank in favour of the **Director of Fire Service, Agartala, Tripura**.

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7. The tentative date & time of opening of tender is on **08-07-2020** at **4.30 PM**. interested bidders or their representatives may remain present during opening of the tender.

8. If last date of dropping of tender happens to be a holiday or office work is affected due to any unforeseen circumstances, last date of dropping will automatically be extended up to next working day at respective time and accordingly opening date and time will be deferred. Opening date and time will be displayed in the office notice board if changed.

9. This notice is only to provide most preliminary information to the interested bidders. For any clarification contact at Telephone No. 0381-232-3442 or Mobile No. 6033231260 during office date and hour only.

10. The tendering authority reserves the right to reject any submitted tender not in conformity with relevant DNIT.


(Carey Marak, IPS),
Joint Director,
Directorate of Fire Service.
Tripura : Agartala.

Copy to

1. The Director, IT Directorate, Agartala with a request for uploading in State Portal and Fire Service Departmental website.
2. The Maintenance Superintendent, FS Central Workshop, Badharghat.
3. The Divisional Fire Officer, Dhalai Division, Ambassa.
4. Accounts Section, Directorate of Fire Service.
5. Notice Board.

DNIT No. 05/TFS/2020-21.

TERMS AND CONDITION FOR HIRING OF MARUTI EECO (Petrol) VEHICLE

1. Tender shall be furnished in sealed envelope containing complete tender, EMD must be addressed to the **Director of Fire Service, Fire Brigade Choumohani, Agartala, Tripura** indicating the DNIT NUMBER, NAME OF ITEM, BIDDER'S NAME and BIDDER'S ADDRESS on the envelope.
2. The vehicles, MARUTI EECO (Petrol) (White), will be hired for the period of 01 (one) year on contact basis. The owner of the vehicle will have to submit valid **commercial license** of the vehicle and manufacturing year of the vehicle should be mentioned in it.
3. Year of Manufacture of vehicle shall not be earlier than 2017.
4. The offered rate of the quotation shall remain valid for acceptance for a period of 90(ninety) days from the date of opening of tender_
5. Non-fulfillment of any terms and conditions will make the quotation liable for rejection.

GUIDELINES FOR TECHNICAL & FINANCIAL BID

The bid to be submitted by the bidder shall consist of 02(two) parts:-

- A. **Part — "Technical Bid":-** The following documents are required to be submitted along with tender documents:-
- a. Professional Tax Clearance Certificate with current validity of the agency/ individual.
 - b. Copy of the PAN Card of the individual/agency.
 - c. Copy of the valid Registration Certificate of the vehicle.
 - d. Copy of the valid Fitness Certificate of the vehicle_
 - e. Copy of the valid Road Tax Certificate of the vehicle.
 - f. Copy of the valid Insurance Certificate of the vehicle_
 - g. Copy of the valid pollution free certificate of the vehicle.
 - h. Copy of Income Tax Return filed for the last financial year, if any.
 - i. Copy of GST Registration Certificate, if any.
 - j. Self-declaration, mentioning that the individual/firm/ agency is not blacklisted.
 - k. Self attested copies of all relevant documents including License/Certificates issued by the Competent Authorities with current validity should be submitted in the technical bid by the bidder at the time of tender.
 - l. Earnest money of Rs.10,000/- only for each vehicle is to be deposited on any nationalized/scheduled bank in favour of the **Director of Fire Service, Agartala, Tripura.**
- B. **Part — II :- "Financial Bid"**
- a The rate for providing 01(one) number vehicle on hiring basis should be quoted in prescribed format shown in the Annexure-B otherwise said tender shall be liable to be disqualified/rejected.
 - b Rate shall be inclusive of GST & all charges.

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INSTRUCTION FOR SUBMISSION OF BIDS

1. The full fledged and sealed tender may be sent to the tendering authority through registered post/speed post/courier only to the Director Fire Service, Fire Brigade Chowmuhani, Agartala-799001 to reach **within 4 PM of 07-07-2020**. The tender received after closing of bid shall not be considered and the tender will be rejected. Tendering authority will not be liable for any postal delay.
2. The tentative date & time of opening of tender is on **08.07-2020** at **4.30 PM**. Interested bidders or their representatives may remain present during opening of the tender.
3. If last date of dropping of tender happens to be a holiday or office work is affected due to any unforeseen circumstances, last date of dropping will automatically be extended up to next working day at respective time and accordingly opening date and time will be deferred. Opening date and time will be displayed in the office notice board if changed.
4. The tendering authority reserves the right to reject any submitted tender not in conformity with relevant DNIT.

SPECIAL INSTRUCTION & CONDITIONS

1. If **any** bidder fails to fulfill the requirement in the technical bid, the financial bid shall not be opened and is liable for rejection.
2. Language of bids:- The bids prepared by the bidder and **all correspondence**, documents relating to the bids furnished by the bidder shall be written in English Language.
3. **The** Department reserves the right to **reject or cancel any/ all of** the quotation(s) without assigning any reason thereof.
4. The rate quoted by the tenderer should **not exceed the monthly / annual ceiling in respect of hiring of vehicle** as specified by the Finance Department **DFPRT Rules-2019, Government of Tripura**.
5. **The** hired vehicles will generally be used **for 10-12 hours** daily. The **monthly ceiling limit** for each vehicle in respect of Detention Charge will be **Rs. 700/- (Rupees Seven hundred only) per day** and **Rs. 8/- (Rupees eight only) per KM**. **However, in case** any emergency the hired vehicles may be required beyond above mentioned duration, may be on 24X7 basis, and on such circumstances **monthly ceiling limit as per DFPRT, 2019** for such hired vehicles will be **applicable**.
6. **For duties** beyond 08(eight) hours overtime @ **Rs.10/- (Rupees ten only) per hour is allowed subject to maximum of Rs.40/- (Rupees forty only) per day**.
7. Supply of fuel, lubricants, **duster**, tyre-tube and cost of all types of **maintenance/ servicing** of the vehicle will be the sole responsibility of the owner of the vehicle **i.e. minimum basic accessories** for the vehicle will have to be provided by the owner of the vehicle.
8. The successful bidder shall provide a driver for the vehicle. The wages/monthly salary of the driver **shall borne** by the vehicle owner.
9. The **driver** must have valid driving license. If any complaint is received against the driver, the owner of the vehicle shall remove him from the job immediately & provide another driver.

10. If the vehicle needs repairs, a similar vehicle shall have to be provided/replaced by the owner of the **vehicle** during the period of repairing to avoid difficulty towards Government works.
11. The fuel & colour of the vehicle must be petrol and white respectively.
12. The contract period shall initially be for 01(one) years from the date of execution of agreement **which may be extended on** mutual consent of both the parties, if required.
13. **If the service provided by the agency is not found be satisfactory, then the contract can be terminated by the Director** of Fire Service, Government of Tripura by giving a notice of 07(seven) days to the tenderer.
14. The earnest money **deposited by the unsuccessful** tenderer(s) along with **quotation will be released** after finalization of the quotations. **Earnest Money** deposited by the **successful** quotation will be returned after completion of tender process.
15. GST/ Income Tax will be deducted at source as applicable.
16. The **last date** of receiving the tender is **7th July, 2020** up to **04 PM**. The sealed **envelope will be opened on 8th July, 2020** at **04.30 PM** in the Chamber **of the Head of Office** (Joint Director of Fire Service) in presence of the Bidder(s), if they remain present. If the sealed tenders **would not be opened** on the aforesaid date & time, then the same will be done on the **next working day at 11.30 AM**.


(Carey Marak, IPS),
Joint Director,
Directorate of Fire Service.
Tripura : Agartala