

GOVERNMENT OF TRIPURA
OFFICE OF THE COMMISSIONER OF DEPARTMENTAL INQUIRIES
SECRETARIAT ANNEXE, P.N. COMPLEX, GURKHABASTI
AGARTALA, TRIPURA.
PIN. NO:799006
Tel. No. 231-4024 & 232-4830,
Email- cditripura@gmail.com

No .F:2(5)/INQ/95/(P)/2021/ 845-50 /

Dated, Agartala
The 25th Feb., 2021

SHORT TENDER NOTICE

Sealed tenders are invited for hiring 1(one) white colour "Maruti Suzuki Ciaz /Maruti Swift Dezire" vehicle by the undersigned (Commissioner of Departmental Inquiries) from the owners of Indian Nationality as per terms and conditions laid below. The tenders will be received by through registered or by hand in the office of the Commissioner of Departmental Inquiries, P.N.Complex Gorkhabasti, Agartala from the date of issue of notice up to 8th March, 2021 on or before 3 pm. Rate should be quoted both in figures and words for the following parameters: (a) Detention charge per day , (b) Running charge per KM .The tenders will be opened on the last date, if possible when the tenderers or or their authorized representative may remain present, if desired to do so.

TERMS AND CONDITIONS

1. The vehicle will have to attend office duty from 9 a.m. to 7 p.m. duration which may increase or decrease depending on urgency of the office works ;
2. The year of manufacturing of the vehicle should not be before 2019 . Preference will be given to vehicles of recent make. The tenderers should submit certificates and documents regarding year of manufacture ;
3. Each tender should be accompanied by Earnest money of Rs. 5000/-(rupees five thousand) only in the form of deposit at call/DD pedged in favour of the Additional Commissioner of Departmental Inquiries, Govt of Tripura, Agartala on any bank payable at Agartala West Tripura without which no tender will be considered valid for acceptance;
4. The envelope containing the tender should be superscribed with application in respect of SHORT TENDER NOTICE;
5. Road Tax clearance certificate, fitness certificate, valid Insurance, pollution certificate commercial registration of the vehicle, Income tax clearance certificate of the owner etc will have to be furnished alongwith the tender,
6. The earnest money of all tenders except those of the successful tenderer will be released after finalization of the rates etc.
7. The successful tenderer will have to deposit security money of Rs. 10,000/- (rupees ten thousand) only in favour of the Commissioner of Departmental Inquiries, Agartala which will be refunded after successful completion of engaged period;
8. The successful tenderer will have to pay necessary taxes as applicable from time to time at the time of payment of bill;
9. Cost of fuel, lubricant and any other cost of maintenance shall be borne by the owner from his/her own resource and at his/her own risk;

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9

10. Driver has to be provided by the owner at his own cost.
11. In case of any mechanical disturbance, the owner has to arrange alternate vehicle at his own cost and risk;
12. Rate should be quoted both in figure and words for the following parameters :
(i) **Detention charge per day** ; (ii) **Running charge per K.M**
13. In case any successful tenderer withdraws his/her vehicle before completion of engagement period, the security tender money shall be forfeited to the Commissioner of Departmental Inquiries.
14. During the period of engagement of vehicles will be allowed to attend any duty other than the duty of Commissioner of Departmental Inquiries as per instruction of Authority(CDI);
15. The owner of selected vehicle (successful tenderer) shall have to furnish log book & bill of hired vehicle every month without any failure ;
16. The vehicle will primarily be engaged for a period of one year which may increase or decrease at the discretion of the Commissioner of Departmental Inquiries.
17. The tenderers will have to place the vehicle in the office of the undersigned for inspection, if asked for.
18. The Commissioner of Departmental Inquiries reserves the right to reject any or all tenders including the lowest one without assigning any reason(s) or accept any tender at its discretion;
19. In case of any dispute arising in respect of above, the decision of the Commissioner of Departmental Inquiries will be final ;

(R.Reang, IAS)

Commissioner of Departmental Inquiries,
Government of Tripura, Agartala.

Copy to :

- 1) The Director of Information & Cultural Affairs, Govt of Tripura, Agartala, with a request to arrange for publication of the above tender through three daily local Bengali newspaper for information of all concerned,
- 2) The Director , Information Technology, Govt. of Tripura, Agartala with a request to upload the same in Tripura Government portal.
- 3) The Under Secretary, G.A.(AR) Department, for kind information.
- 4) Establishment Section and cash section Office of CDI, for information.
- 5) Sri Rajib Das, LDC I/C Store Section for necessary arrangement for tender box & dropping of tender
- 6) Notice Board.

Commissioner of Departmental Inquiries,
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Sd/-
(R.Reang, IAS)
Commissioner of Departmental Inquiries,
Government of Tripura, Agartala