

GOVERNMENT OF TRIPURA
OFFICE OF THE BLOCK DEVELOPEMENT OFFICER
PECHARTHAL R.D. BLOCK : UNAKOTI TRIPURA

No.F.12(9-2)/BDO/PTL/CLR/2019-20/ 3404-14

Dated-05/10 /2020

SHORT NOTICE INVITING QUOTATION

On behalf of the Governor of Tripura ,the undersigned invited Short Notice Inviting Quotation (SNIQ) for supply of Godrej Compactor (Optimizer), Computer Table (Godrej) and Revolving Computer Chair (Godrej) from authorised Dealer /Distributor /Registered traders /Cooperative Society for the for setting Up-gradation of modern record rooms for Pecharthal revenue Circle.

The rate should be quoted both in figures and words as per prescribed pro-forma enclosed. The bidder has attach to D-Call amounting Rs.5,000/- (Rupees Five thousand) in favour of the Block Development Officer , Pecharthal RD Block, Unakoti District from any Bank payable at Pecharthal.

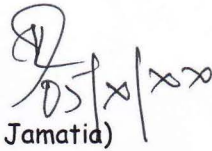
The sated sealed quotation should be dropped in the Tender Box kept in the Block Development Officer, Pecharthal RD Block on 12th October , 2020 up to 3. 00 P.M. All sealed quotation received till then will be opened on the 12th October, 2020, at 3.30 P.M if possible. If the date of tender dropping / opening of tender Box paralyzed due to unforeseen reason(s),then it shall be done on the next Government working day. The undersigned reserves the right to accept or reject any or the tenders without citing any reason whosoever.

Sl No.	Description of Items	Specification Brand & Model	Quantities	Rate per Unit (@ Rs.)	Total Amount(R s.)
1.	Compactor (Optimizer)	Godrej (Annexure -A show details)	01(one) No		
2.	Computer Table	Godrej Companion C9	3(three) No's		
3.	Computer Revolving Chair	Godrej Diva Revolving Low Back 7042R Chair	3(three) No's		

TERMS & CONDITIONS

1. The lowest bidder will have to be supplied the items as per receipt of every supply orders, within 7 (Seven) days from the date of receipt of supply order from the office of the Block Development Officer, Pecharthal RD Block, Unakoti District . If suppliers fail to supply the items as per requirement with in another few days the D-call money will be forfeited.
2. Necessary Taxes (GST/IT) will be deducted at Sources and necessary TDS certificate will be provided by the Undersigned.
3. If there is any abnormal downfall in respect of market rate etc. During the contract period BDO's office will arrange procurement of fresh rate irrespective currency of present SNIQ.
4. No items of materials will be accepted beyond the supply order and articles rate of which is not included in the bid quotation document.

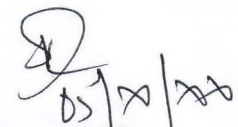
5. The undersigned may cancel the whole affairs without showing any prior notice to bidders / supplier , if necessary
6. Enclosed Attested photo copy of (i)Permanent Account Number. (ii)GST Registration Certificate. (iii) Shop/ store Registration certificate. (iv)Trade License (if applicable) (v) Bank pass book. (vi) ADHAAR card .(without enclosures bid will not be accepted)
7. All duties, taxes and other levies including transportation expenses are payable by the Supplier/ Agencies / Company under the contract and shall be included in total price.
8. The lowest bidder will have to be supplied the items as per receipt of every supply orders, within 7 (Seven) days from the date of receipt of supply order from the office of the Block Development Officer, Pecharthal RD Block, Unakoti District . If suppliers fail to supply the items as per requirement with in another few days the D-call money will be forfeited.
9. Bidder should submit original MAF (Manufactures Authorisation Form) which was issued by OEM or Manufacture only.
10. Work experience Certificate should be submitted in a similar project at our state or other state.


 (S Jamatia)

Block Development Officer
 Pecharthal RD Block
 Unakoti District.

Copy to:-

1. The District Magistrate & Collector, Unakoti Tripura for kind information.
2. The Sub-divisional Magistrate, Kumarghat/Panisagar/Kanchanpur, Unakoti Tripura for kind information.
3. The Block Development Officer, Kumarghat, Chandipur, Gournagar R.D Block with a request to display NIT in their Notice Board.
4. The Director, ICA Department, Agartala for kind information with a request for arranging single insert SNIQ notice in 3(three) Bengali dailies.
5. The District Informatics Assistant , NIC attached to the Office of the DM & collector , Unakoti District , Kailashahar for information and with request to float the Short Notice Inviting Quotation (SNIQ) WWW. tenders . gov. in.
6. Store keeper in this Block information & necessary action.
8. The District informatics Assistant, NIC, Attached to office of the DM & Collector, Unakoti Tripura for information & with request to flot documents in the officials website.
11. Email to portal.tripura@gmail.com with a request to arrange floating the tender in www.tripura.gov.in.
10. The CEO,Kumarghat Municipality,Kumarghat, Unakoti Tripura for kind information.
11. Notice board of this office .


 Block Development Officer
 Pecharthal RD Block
 Unakoti District.

To
Block Development Officer
Pecharthal R.D Block , Unakoti District.

Subject:- Submission of Tender for the supply of supply of Godrej Compactor (Optimizer),
Computer Table (Godrej) and Revolving Computer Chair (Godrej) along with necessary
enclosures , and Earnest Money Deposit .

Reference No:- No.F.12(9-2)/BDO/PTL/CLR/2019-20/

Dated- /10/2020

Sir ,

In Response to above , I am submitting the rates for the items as per Terms & conditions of
the SNIQ, mentioned above in your prescribed Performa.

Following particulars are also furnished below for your perusal and necessary action.

1. Bidder's detailed mailing /
Postal address including phone No.:-
2. Address of sailing Unit:-
3. Detail of Earnest Money Deposit:-
4. List of Enclosures:-

DECLARATION:- I do hereby declare that I have personally gone through the relevant SNIQ in
details and understood all the clauses, terms & conditions and agreed to abide by
them to.

Dated:-

Enclo:- As stated.

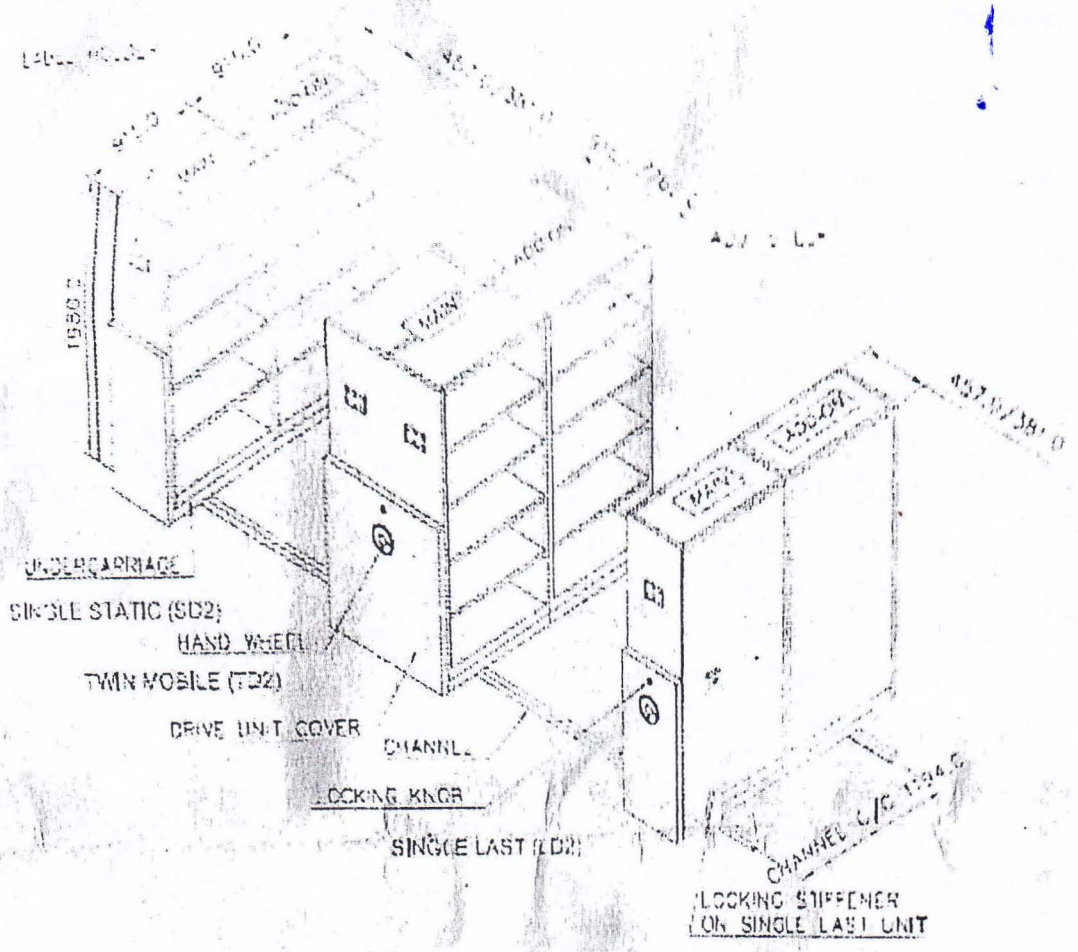
Yours faithfully,



(Full Signature of bidder with date & seal if any)

ANNEXURE-A

CAMPACTOR



B/B

(Signature)
27/1/17
AMIT BARMAN RAY, IAS
Addl. Secretary,
Revenue Department,
Govt. of Tripura,
Agartala.

(Signature)
27/1/17
Executive Secretary,
Tripura State MLRMP
Management Society,
(Director)
Land Records & Settlement