

GOVERNMENT OF TRIPURA  
OFFICE OF THE BLOCK DEVELOPEMENT OFFICER  
PECHARTHAL R.D. BLOCK : UNAKOTI TRIPURA

No.F.12(9-2)/BDO/PTL/CLR/2019-20/ 3393 - 3403

Dated-05/10/2020

SHORT NOTICE INVITING QUOTATION FOR PROCUREMENT OF  
COMPUTER, SERVER AND OTHER ACCESOORIES

On behalf of the Governor of Tripura ,the undersigned invited Short Notice Inviting Sealed Quotation (SNISQ) for bonafide registered supplier /citizen/ supply agencies for procurement of Computer Hardware ,Server other accessories for setting Up-gradation of modern record rooms for Pecharthal revenue Circles. The Interested Company /supplier Agency may submit their technical and financial quotation documents in prescribed format in separate sealed cover . Details of Specification of Computer Hardware and other accessories are as follows:-

ANNEXURE- A

SL N O	Name of Item	Product Description/Specification	Qty	Unit Price ( not more than) Rs,	Amount (Rs.)	Brand
1	Client (Desktop)	Intel Core 2 Duo E7300(2.66 GHz Speed ,3MB-L2 Cache, 1066 MHz FSB) or higher processor, 4 GB DDR-II HDD, TCO-03 Certified 17" TFT Colour Monitor, DVD Writer, Gigabit Ethernet Port & 4xUSB, Keyboard & optical mouse with Pad. Preloaded Windows XP Professional & Preloaded Anti Virus SW with 60days validity) Complete System with 3 years onsite warranty support.	2	Rs.36,000/-	Rs.72,000/-	HP
2	Server	Inter Xeon (Quad Core ) E5410 or higher two processor support for dual multi core processor , 16 GB DDR2-533 FB DIMM or higher ECC memory , SVGA video controller with 16 MB RAM , SAS Raid Controller having 128 MB buffer memory with battery backup and support RAID 0, 1 and 5. Dual Gigabit Server Ethernet Controller with Teaming , load balancing and auto fail over Feature, 5x146 GB SAS HS HDD, IDE DVD ROM Drive, 17" TFT Colour Monitor, 104 keys ,OEM Optical Mouse with (N+1) Hot swap Redundant Hot Swap Power Supply.	2	Rs.2,50,000/-	Rs.5,00,000/-	HP
3	Laser Printer	HP Laser jet Printer (A4, 26 PPM in A4, 1200x 1200 dpi, min 300 sheets input tray , HP PCL 6, PCLe,PS3 emulation supported, Automatic Duplexer USB Interface cable and driver Software.	1	Rs.16,248/-	Rs.16,248/-	HP
4	Scanner	HP Scanjet flatbed ,4800 x 4800 dpi, Scan Size 21.6 x 35.6 cm , 25 PPM with ADF Capacity of sheets, interface cable & driver Software.		Rs.30,584/-	Rs.30,584/-	HP
5	Copier	Digital Copier B4 size	1	Rs. 85,000/-	Rs. 85,000/-	HP/Canon
6	USB Hard disk	1 TB Ultra Portable 500 GB or higher USB 2. HDD with necessary Software having capability to use drive as a backup device and Sync feature.	2	Rs. 10,000/-	Rs. 20,000/-	Seagate/WD

	Online UPS	2 KVA Online with minimum 60 Min Backup	1	Rs.45,000/-	Rs.45,000/-	E & C ACCE NTA
8	Switch	06 port Switch	1	Rs. 4,000/-	Rs. 4,000/-	D- Link
9	Networkin g Cable	Cat 6	1	Rs.2,000/-	Rs.2,000/-	D- Link
10	IO Box		4	Rs.323/-	Rs.1,292/-	D- Link
11	Patch Cord (7ft)		10	Rs.219/-	Rs.2,190/-	D- Link
12	LAN	Network Installation & Structured Cabling	1	Rs.10,000/-	Rs.10,000/-	
13	System Software	SQL Server Standard Edition 2008 SNGL OLP D	1	Rs.33,044/-	Rs.33,044/-	Windo ws
14	System Software	Windows Svr. Std. 2008 SNGL OLP D	1	Rs.50,000/-	Rs.50,000/-	Windo ws

The rate should be quoted both in figures and words on the printed letter head as per prescribed proforma enclosed. The bidder has attach to D-Call amounting Rs.10,000/- (Rupees ten thousand) only in favour of the Block Development Officer , Pecharthal RD Block, Unakoti District from any Bank payable at Pecharthal.

Technical & Financial documents sealed in separate covers and marked with Technical / Financial must be delivered to the Block Development Officer, Pecharthal RD Block , from 13<sup>th</sup> October, 2020 to 14th October, 2020 up to 3. 00 PM .All sealed quotation received till then will be opened on the 14th October, 2020 at 3.30 P.M if possible. If the date of tender dropping / opening of tender Box paralyzed due to unforeseen reason(s),then it shall be done on the next Government working day. The undersigned reserves the right to accept or reject any or the tenders without citing any reason whatsoever.

### TERMS & CONDITIONS

**1. Delivery Place:**

Bidder will supply and deliver the material in requisite number at the Office of the Block Development Officer , Pecharthal RD Block .

**2. Qualification Conditions:**

- a) Bidder should be authorized supplier/Service provider of the quoted item/work and should submit the relevant documents/certificates.
- b) Bidder shall provide all relevant records required i.e (i) Permanent Account Number. (ii)GST Registration Certificate. (iii) Trade Licence . (iv) Bank pass book. (v) ADHAAR card .

**3. Bid Price:**

- a) All duties, taxes and other levies including transportation expenses are payable by the Supplier/ Agencies / Company under the contract and shall be included in total price.
- b) Each bidder shall submit only one quotation in the format supplied. Bidder submitting more than one quotation for the same package will not be entertained. All the columns and requisite information's must be filled in the supplies Prescribed Format.

**4. Submission of Quotations/Bid:**

- a) Each bidder should Submit sealed quotations (in two separate part i.e Technical (Part- 1 and Financial (Part-II) in separate sealed envelopes.
- b) The following documents will from the Technical part (Part-1) of the bid (Photo copy duly self-attested to be compulsorily enclosed)

**5. Credentialed Certificate :**

**Specification of (as applicable)**

- a) The financial part (Part-II) of the bid shall consists of only Rate /Price on the company's /firm's letter pad. All the column and requisite information must be filled in the prescribed format. Bidder must quote the item wise Rate.
- b) Award of contract on the basis of lowest evaluated price for which the bidder must quote the rate per item. Bidder must quote the rate of all items.

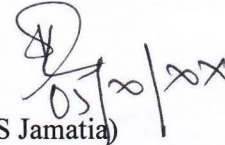
**6. Item Evaluation of Quotations:**

The numbers will be quoted and necessary information to be filled in the prescribed format.

**Award of Contract:**

The Purchaser will award the contract to the bidder whose quotations has been determined to be Substantially responsive , and who has offered the lowest evaluated quoted price.

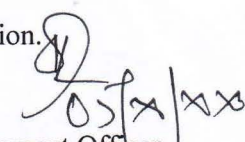
- a) Notwithstanding the above , the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all any time prior to the award of the contract.
- b) The bidder whose bid is accepted will be notified of the award of contract by purchaser. The terms of the accepted offer shall be incorporated in the supply order. The validity period may be extended by the purchaser by another 45 days in exceptional cases.
8. The lowest bidder will have to be supplied the items as per receipt of every supply orders, within 15 (fifteen) days from the date of receipt of supply order from the office of the Block Development Officer, Pecharthal RD Block, Unakoti District . If suppliers fail to supply the items as per requirement with in another few days the D-call money will be forfeited.
9. The Block Development Officer , Pecharthal RD Block revised the right to postponed / cancelled the bid , the bidder will have to abide with the decision.
10. Payment shall be made after the supply and submission of bills which will be subject to satisfactory supply (certified by the committee constituted for the purpose.)
11. The bill should be submitted by the vendor after successful installation. ETDC verification & certification & will be considered for payment for within reasonable period.
12. (a) Bidder should submit original MAF (Manufactures Authorisation Form) which was issued by OEM or Manufacture only.  
(b) Bidder should submit minimum 03 (three) years experience of similar scope of work.  
(c) Bidder should submit the ISO certification for his company credentials.  
(d) Work experience certificate should be submitted in a similar project at our state or other state.  
(e) IT returns & Audited Balance Sheet of last three years should be submitted.  
(f) Validity of Tender will be 45 days.

  
(S Jamatia)

Block Development Officer  
Pecharthal RD Block  
Unakoti District.

Copy to:-

1. The District Magistrate & Collector, Unakoti Tripura for kind information.
2. The Sub-divisional Magistrate, Kumarghat/Panisagar/Kanchanpur, Unakoti Tripura for kind information.
3. The Block Development Officer, Kumarghat, Chandipur, Gournagar R.D Block with a request to display NIT in their Notice Board.
4. The Director, ICA Department, Agartala for kind information with a request for arranging single insert SNIQ notice in 3(three) Bengali dailies.
5. The District Informatics Assistant , NIC attached to the Office of the DM & collector , Unakoti District , Kailashahar for information and with request to float the Short Notice Inviting Quotation (SNIQ) WWW. tenders . gov. in.
6. Store keeper in this Block information & necessary action.
8. The District informatics Assistant, NIC, Attached to office of the DM & Collector, Unakoti Tripura for information & with request to float documents in the officials website.
9. Email to [portal.tripura@gmail.com](mailto:portal.tripura@gmail.com) with a request to arrange floating the tender in [www.tripura.gov.in](http://www.tripura.gov.in).
10. The CEO, Kumarghat Municipality, Kumarghat, Unakoti Tripura for kind information.
11. Tender Notice is displayed in the Notice board of this office .

  
Block Development Officer  
Pecharthal RD Block

**PROFORMA FOR TECHNICAL BID (PART -1)**

SL No	Particulars	To be filled in by the tenderer
1	Name of the Supplier /Agency	
2	Date of establishment of the agency/firm	
3	Detailed office address of the supplier/Agency with Office Telephone Number, email address ,Mobile Number and name of the contract person,	
4	PAN/TAN Number(copy to be enclosed)	
5	GST Registration Number (copy to Be enclosed)	
6	Attested copy of return for last month / quarter as the case may be submitted towards Central and States Sales Tax / GST if applicable. (copy to be enclosed)	
7	Whether the firm is blacklisted by any Government Department or any criminal case is registered against the firm or its owner/partners anywhere in India . ( If no, a certificate is to attached in this regard.)	
8	Experience in dealing with Govt. Departments attach copies of supply orders on the agency.	
9	Whether bid document of all pages of the terms and conditions duly signed in token of acceptance of same is attached.	
10	Whether agency profile is attached?	
Date :		
Place		Signature of the Bidder with Office Seal



## ANNEXURE-II

**FORMAT OF FINANCIAL BID (Part -II)**

Name of the Firm/ agency/ Supplier \_\_\_\_\_

**QUOTATION FOR PURCHASE OF COMPUTER & OTHER ACCESSORIES**

SL NO	Name of Item	Product Description/Specification	Brand	Quantity	Rate Per Unit (including GST) Rs.	Total Amount (Rs.)
1	Client (Desktop)	Intel Core 2 Duo E7300(2.66 GHz Speed ,3MB-L2 Cache, 1066 MHz FSB) or higher processor, 4 GB DDR-II HDD, TCO-03 Certified 17" TFT Colour Monitor, DVD Writer, Gigabit Ethernet Port & 4xUSB, Keyboard & optical mouse with Pad. Preloaded Windows XP Professional & Preloaded Anti Virus SW with 60days validity) Complete System with 3 years onsite warranty support.	Hewlett Packard (HP)	2		
2	Server	Inter Xeon (Quad Core ) E5410 or higher two processor support for dual multi core processor , 16 GB DDR2-533 FB DIMM or higher ECC memory , SVGA video controller with 16 MB RAM , SAS Raid Controller having 128 MB buffer memory with battery backup and support RAID 0, 1 and 5. Dual Gigabit Server Ethernet Controller with Teaming , load balancing and auto fail over Feature, 5x146 GB SAS HS HDD, IDE DVD ROM Drive, 17" TFT Colour Monitor, 104 keys ,OEM Optical Mouse with (N+1) Hot swap Redundant Hot Swap Power Supply.	Hewlett Packard (HP)	2		
3	Laser Printer	HP Laser jet Printer (A4, 26 PPM in A4, 1200x 1200 dpi, min 300 sheets input tray , HP PCL 6, PCLe,PS3 emulation supported, Automatic Duplexer USB Interface cable and driver Software.	Hewlett Packard (HP)	1		
4	Scanner	HP Scanjet flatbed ,4800 x 4800 dpi, Scan Size 21.6 x 35.6 cm , 25 PPM with ADF Capacity of sheets, interface cable & driver Software.	Hewlett Packard (HP)			
5	Copier	Digital Copier B4 size	Hewlett Packard (HP)/Canon	1		
6	USB Hard disk	1 TB Ultra Portable 500 GB or higher USB 2. HDD with necessary Software having capability to use drive as a backup device and Sync feature.	Seagate/WD	2		
7	Online UPS	2 KVA Online with minimum 60 Min Backup	E & C ACCENTATA	1		
			D-Link	1		

	Cable					
10	IO Box		D-Link	3		
11	Patch Cord (7ft)		D-Link	10		
12	LAN	Network Installation & Structured Cabling		1		
13	System Software	SQL Server Standard Edition 2008 SNGL OLP D	Window s	1		
14	System	Windows Svr. Std. 2008 SNGL OLP D	Window s	1		
Total amount in Rupees						only.

01. I/We agree to supply the above mentioned items in accordance with technical specification for a total contract price of ..... (in words in Rupees ..... ) including all Taxes, Transportation etc. within seven days of the issue of supply order.
02. I/We also confirm that the normal commercial warranty/ guarantee shall apply to the supplied items.
03. I/we also agree and abide with the terms and conditions stipulated in the bid document.

Date:  
Place

(Signature of Bidder with Seal)  
Name:

Designation:

Address:

Contract No: