

GOVERNMENT OF TRIPURA
OFFICE OF THE BLOCK DEVELOPMENT OFFICER
CHARILAM R.D. BLOCK : SEPAHIJALA
E-mail : bdocharilam@rediffmail.com / Phone : 03812909600

NO.F.10 (01)/BDO/CRL/G-STORE/2015-16/ 9706-16


Dated-08/12/2020

NOTICE INVITING TENDER

On behalf of the Governor of Tripura Sealed quotation in plain paper are hereby invited from the reputed firm/agency/supplier & other authorized dealers in prescribed format for supply of Some Office Stationeries including computer and peripherals under Charilam RD Block, Bishalgarh, Sepahijala Tripura during the financial year 2020-21 as per specifications and terms & conditions laid down in ANNEXURE-A. Details of items in a prescribed format are laid down in ANNEXURE-B.

The Sealed application will be received up to 29/12/2020 up to 03 PM.

N.B. No Negotiation will be made with lowest bidder.


Block Development Officer
Charilam R.D. Block
Sepahijala Tripura

Copy forwarded for kind information and with a request to display a copy of this notice in the notice board of the O/O:-

1. The District Magistrate & Collector, Sepahijala District.
2. The SDM, Bishalgarh, Sepahijala District.
3. The BDO, Bishalgarh/Jampuijala/Boxanagar/ Nalchar/Kathalia/ Mohonbhog RD Block.
4. The Supdt. of Agriculture, Bishalgarh.
5. The Supdt. of Fishery, Bishalgarh.
6. The Director, ICAT, Sepahijala District.

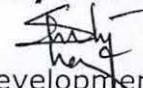
Copy also forwarded for kind information and request to publication to :

1. The Director, Directorate of Information Technology, Govt. of Tripura for web publication at Tripura Government website.
2. The Director (advt.), ICA Department, Agartala-with request to publish in three local daily newspapers.
3. The Officer of the Nazarat Section (store), Charilam RD Block Sepahijala District.
4. The Dy. Director, DISE, Sepahijala District for information.
5. The DIO, NIC, Sepahijala with request to display in District portal and Tender website.


Block Development Officer
Charilam R.D. Block
Sepahijala Tripura

Terms & Conditions

1. Tender shall be furnished in sealed envelope addressed to the BDO, Charilam in prescribed format and form laid down in **ANNEXURE-B** to be issued by the office of the BDO Charilam on payment of non-refundable application fee of Rs.1000/-.
2. Tenderers will have to deposit **Earnest Money** along with quotation amounting to **Rs.4000/- (INR, four thousand only)**, in the shape of **Demand Draft** to draw in favour of **THE BLOCK DEVELOPMENT OFFICER, CHARILAM, SEPAHIJALA TRIPURA** issued by any Bank .
3. The tenderer(s) must submit copy of the following documents issued by the Competent Authorities with current validity:
 - a. Professional tax clearance certificate with current validity of the agency.
 - b. Copy of pan card of the owner/agency.
 - c. Copy of the GST registration certificate.
 - d. Up to date valid trade license.
 - e. Declaration in respect of compliance of terms and conditions.
4. Last date of Dropping tender will be 29-12-2020 up to 03 PM. in the O/o Block Development Officer, Charilam R.D. Block, Sepahijala Tripura.
5. Last date for collection of application form after paying prescribed non-refundable application fee will be till 19-12-2020 during office hour.
6. No application will be received or accepted after due date and time as specified by the undersigned.
7. The rate should preferably be in parity with prevalent market / local rates.
8. The successful tenderer(s) have to supply materials with in 07(seven) days from the date of issue of supply order.
9. The supplier will submit Bills after supplying all the items as per quantity mentioned in the supply order and the Bills should be addressed to the office of **Block Development Officer, Charilam, Sepahijala District/ concerned GP/VC** under Charilam R.D.Block and shall be submitted in **Triplicate along with Challan copy.**
10. All sort of admissible taxes as applicable shall be deducted as per rule.
11. Materials should have at least one year warranty.
12. The Tentative requirements mentioned can be increased or decreased depending on fund availability or actual requirements.
13. Tender not received in prescribed application form issued from the O/o the BDO; Charilam will be treated as null and void.
14. **The undersigned reserves the right to accept or reject any quotation or cancel the whole tender process without assigning any reason.**


 Block Development Officer
 Charilam R.D. Block
 Sepahijala Tripura