

**OFFICE OF THE PROJECT DIRECTOR  
WEST TRIPURA DISTRICT RURAL DEVELOPMENT AGENCY  
OLD SECRETARIAT COMPLEX: AGARTALA**

No.F. 4(13)/PD/DRDA/W/2020-21/ 169-76

Dated 07/07.2020

**NOTICE INVITING TENDER.**

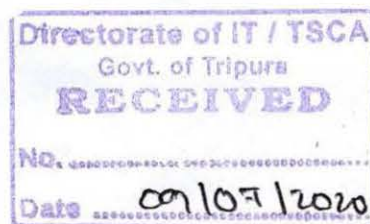
Sealed quotations are hereby invited in plain paper from registered **CAG empanelled Chartered Accountant / Chartered Accountants Firms** having experience of 05 years & yearly turnover of Rs.50 lakhs for Audit of Accounts of the following schemes implemented during the financial year 2019-20 (i.e. 1<sup>st</sup> April 2019 to 31<sup>st</sup> March,2020) by the DRDA Administration.

Sl No.	Name of Scheme
1	DRDA Administration
2	IAY (Border)
3	IAY (Housing)
4	SARAS
5	MPLADS Rajya Sabha
6	MPLADS Lok Sabha (Ex- MP)
7	MPLADS Lok Sabha (Present MP)
8	Misc A/C SBI Agartala
9	Misc A/C TSCB Agartala

Quotation in sealed cover will be received up to **3:00 pm of 22.07.2020 (22<sup>ND</sup> July,2020)** in the chamber of the Assistant Project Director (APD), DRDA West. Office of the District Magistrate & Collector, West Tripura District and will be opened on the same day at **3:30 pm** if possible. The quotationer may also send their quotation through Registered Post Address to the undersigned so that it reaches to this office **on or before 3:00 pm on 22.07.2020 (22<sup>nd</sup> July ,2020)**. No quotation after the prescribed date and time will be received/ accepted by this office and this office shall not be liable for any delay in postage.

**TERMS AND CONDITIONS:-**

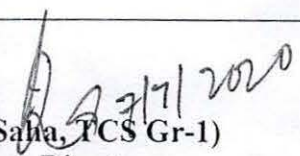
1. The Quotationer should invariably be mention name of his firm and location in the quotation paper.
2. The Quotationer has to produce the Photostat copy of Registration Certificate issued by ICAI, New Delhi and Quote the ICAI Number in their quotation.
3. Document showing CAG empanelment at present shall be enclosed along with tender.
4. The firm shall submit a certificate stating that it has not been blacklisted by any Government Department / Agency.
5. The minimum rate is hereby fixed at Rs.20,000/- (Rupees Twenty Thousand) only.
6. The rate should be quoted in both figures and words.
7. The quoted rate shall be inclusive of Professional Tax, VAT/ GST and Service Charge etc. as applicable to the Central and State Government.
8. Selected Agency will use its own means of conveyance. No TA/DA will be paid by this office for any kinds of journey including transportation.





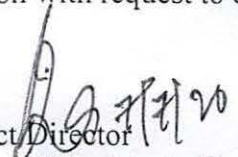
9. The undersigned reserve the right to reject any/ all quotation including the lowest quotation without assigning any reason as well as without prejudice to the Court of Law.
10. No rate variation clause will be applicable.
11. In case of breach of Contract/ Non-compliance by selected firm within the prescribed period after getting the appointment order, penalty upto Rs.2,500/- (Rupees Two Thousand and Five Hundred) only per day of delay of work will be on that firm.
12. If the last date of receiving quotation is a holiday or becomes paralyzed due to unforeseen reasons, the last date, of dropping the quotation will be automatically be extended to next working day.
13. The Quotation box will be opened on the last date of receiving quotation if possible, if is not possible on the same date, next date will be the next working day. The Quotationer may remain present during opening of quotation or send their authorized representative to remain present.
14. The relevant records and registers of all Schemes account for the FY 2019-20 should be verified.
15. The Quotationer/ Choice Quotationes that submitted as the least shall be shortlisted provided all other conditions are met and the decision shall also be subject to time constraint of completion of audit. The quotationer will submit the quotation as per following format:

SL No.	Name of Firm with Registration No.	Rate	Number of days required for completion of 1 (one) financial year audit of accounts

  
 (Sri Asim Saha, TCS Gr-1)  
 Project Director  
 (Addl. District Magistrate-II)  
 DRDA, West Tripura District

Copy to:-

1. The Director (Projects), SLMC of SGSY, Rural Development Department, Govt. of Tripura, Agartala for kind information.
2. The Director, ICAT Department, Agartala for information with request to publish the same in 03(three) local loading newspapers.
3. The Director, DIT, Indranagar, Agartala for information with a request to upload in the State portal.
4. The Sr. Deputy Magistrate (HOO/DDO), office of the District Magistrate & Collector, West Tripura District for information.
5. The District Information Officer (DIO), NIC, West Tripura for information with request to upload the same in the District Website "[westtripura.govt.in](http://westtripura.govt.in)" accordingly.
6. The Sub-Divisional Magistrate, Sadar/Jirania/Mohanpur, West Tripura for information with request to display in the office notice board please.
7. The EE, RD Agartala Division, Gurkhabasti, Agartala for information with request to display the same in the office Notice Board.
8. Notice Board of this office.

  
 Project Director  
 (Addl. District Magistrate-II)  
 DRDA, West Tripura District