

Government of Tripura
State Mission Management Unit
Tripura Rural Livelihood Mission
Rural Development Department
Agartala, Tripura (West)

No. F. 5(30)-RD (TRLM)/2021/ 6226-29

Dated, Agartala-.11./11./2021

NOTICE INVITING QUOTATION (NIQ)


Sealed quotations are hereby invited from the bonafied and resourceful Self Help Group (SHG)/ Village Organization (VO)/ Cluster Level Federations (CLFs) minimum 1(one) year old, registered under TRLM for supplying and serving of homemade cooked food like Tiffin, Lunch, Dinner and package drinking water to the office of the Chief Executive officer, TRLM, Bholagiri, Agartala, who will arrange mandated activities within geographical boundaries of West Tripura. The items included in tender documents shall be provided by selected SHG/VO/CLFs for residential/ Non-residential training, meeting, workshop, orientation programmes, briefing, debriefing sessions etc.

Quotation will be received in the office of the Chief Executive Officer, SMMU, TRLM till **30/11/2021** upto 3.00 PM and to be opened on the same day in presence of bidders, if possible. A format is enclosed herewith for submitting quotation (**Annexure-I**).

General Term & Conditions:

1. An earnest money amounting to ₹ 10,000/- (Rupees ten thousand) only in the form of Deposit at call or Draft drawn in favour of “**Tripura Rural Livelihood Mission Society**” payable at Agartala from any Nationalized Bank/ Tripura Gramin Bank/ Tripura State Co-operative bank shall be submitted along with the sealed quotation. The said earnest money will be converted to security money for successful bidder who would be offered the work and shall be released after the contract period. For others the earnest money would be refunded.
2. SHGs who are graded as category “A” SHG based on their internal lending, maintaince of Books of records etc. shall only be eligible for getting the work defined in this tender documents.
3. The contract will be valid for 1 (one) year initially, which may be extended upto 3 (three) year on the basis of satisfactory completion of the initial work period.
4. Quality and Quantity aspects of all cooked food must be strictly adhered to. If any genuine complaint is received for quality/quantity etc. from any corners, the undersigned reserved the right to take strict action against the concerned bidder
5. The bidders should submit all the below mentioned documents :
 - i) Registration certificate of the SHG issued by Block Mission Manager
 - ii) GST registration may submit after the selection of the SHG/ VO/CLFs.
 - iii) PAN Card
 - iv) Copy of grading sheet certified by the Block Mission Coordinator.
6. All the raw materials should be fresh and without pest, cooked food must be fresh, hygienic, hot palatable within the rate quoted by the party.

7. Cooked food items must be supplied as per choice of the undersigned and by changing of menu (within the accepted price) basis.
8. The cooked food items must be served on the dining table/ self serve system/ packing in silver foil box as per the requirement of the concerned official/ undersigned. No additional cost will be sanctioned for this packaging.
9. At every dining hall, caterer should provided at least 3 (three) waiters for serving the food items. No separate charges shall be quoted for the service.
10. Utensils for cooking, serving of food (like Dish/ glass for drinking water/bati/spoon etc.), have to be arrange in sufficient numbers by the contractors at his own cost.
11. The delivery of the food is to be made to the place / Location which will be mentioned in supply order, at their own cost.
12. No request for change the rate of any item during the whole contract period will be entertained.
13. Bill may be raised in duplicate to the undersigned for arranging payment after completion of the supply of the items.
14. Competent authority of TRLM reserves the right to accept or reject the lowest or any other quotation without assigning any reason and to distribute the entire supply order to more than one bidder.
15. If the selected party fails to supply and serve Tiffin, Drinking water, Lunch, Dinner as per demand of the undersigned in-time vide Annexure- I, the authority may cancel the agreement and may forfeit the EMD amount fully.
16. Quality and Quantity aspects of all cooked food must be strictly adhered to. If any genuine complaint is received for quality/quantity etc. from any corners, the undersigned may take strict action on the concerned bidder.
17. The undersigned reserves the right to terminate the contract within the period of agreement by giving 15 (fifteen) days prior notice without assigning any reason.
18. No advance will be given to the bidder in this regard.
19. The actual quantity of supply of food items may vary from the tentative quantity. Payment shall be made as per the actual quantity supplied.
20. Rate should be quoted both in digits and words.
21. Applicable tax shall be recovered from the bill.
22. All disputes lie within the jurisdiction of Agartala only.


(S.C Saha, TCS, SSG)
Addl. Chief Executive Officer
(Addl. Secretary, RD Deptt.)
Tripura Rural Livelihood Mission

Copy to:

1. M/s..... For information & necessary action.
2. The Director, Directorate of Information & Technology with a request to arrange display the notice in the website of Tripura State Portal (tripura.gov.in) and Rural Development Department (rural.tripura.gov.in) and Tripura Rural Livelihood Mission (trlm.tripura.gov.in).
3. The Director, Department of ICA for information. He is also requested to arrange for publication of the said notice in 3(three) leading local daily newspaper.
4. Notice Board, SMMU, TRLM.

Statement showing the details of menu of food & package drinking water to be supply by the contractor/vendor after finalization of tender:

Special Meal				
			* to be fill by the bidder	
Sl. No.	Particulars of food	Minimum Qty. of food to be supply after cook / plate	The rates within 10 KM radius of SMMU, TRLM (In ₹)	The rates for remaining areas outside of 10 KM radius from SMMU, TRLM (In ₹)
1. Mutton meal				
i)	Fresh hot/warm Rice (Laxmi Bhog)	Boiled as per required		
ii)	Dal (Moong/Musur)	150 ml		
iii)	Pokora/Beguni/Kumri	2 pieces		
iv)	Seasonal vegetable (Mixed Veg)	150 gm.		
v)	Papad (Medium size branded)	1 piece.		
vi)	Salad (Minimum 4 items)	50 gm.		
vii)	Mutton	200 gm.		
viii)	Chutney (Mixed fruit with kajubadam)	150 ml		
ix)	Big Rosgolla	1 piece		
2. Chicken (poultry) meal				
i)	Fresh hot/warm Rice (Laxmi Bhog)	Boiled as per required		
ii)	Dal (Moong/Musur)	150 ml		
iii)	Pokora/Beguni/Kumri	2 pieces.		
iv)	Seasonal vegetable (Mixed Veg)	150 gm.		
v)	Papad (Medium size branded)	1 piece.		
vi)	Salad (Minimum 4 items)	50 gm.		
vii)	Chicken-poultry	200 gm.		
viii)	Chutney (Mixed fruit with kajubadam)	150 ml		
ix)	Big Rosgolla	1 piece		
3. Fish meal				
i)	Fresh hot/warm Rice (Laxmi Bhog)	Boiled as per required		
ii)	Dal (Moong/Musur)	150 ml.		
iii)	Pokora/Beguni/Kumri	2 pieces.		
iv)	Seasonal vegetable (Mixed Veg)	150 gm.		
v)	Papad (Medium size branded)	1 piece.		
vi)	Salad (Minimum 4 items)	50 gm.		
vii)	Fish (Local fish Katal/Carp)	75 gm.		
viii)	Chutney (Mixed fruit with kajubadam)	150 ml		
ix)	Big Rosgolla	1 piece		

4. Veg meal with Panner

i)	Fresh hot/warm Rice (Laxmi Bhog)	Boiled as per required		
ii)	Dal (Moong/Musur)	150 gm.		
iii)	Pokora/Beguni/Kumri	2 pieces		
iv)	Seasonal vegetable (Mixed Veg)	150 gm.		
v)	Papad (Medium size branded)	1 piece.		
vi)	Salad (Minimum 4 items)	50 gm.		
vii)	Panner (Good quality)	125 gm.		
viii)	Chutney (Mixed fruit with kajubadam)	150 ml		
ix)	Big Rosgolla	1 piece		

5. Chicken (poultry) and Fish meal

i)	Fresh hot/warm Rice (Laxmi Bhog)	Boiled as per required		
ii)	Dal (Moong/Musur)	150 ml		
iii)	Pokora/Beguni/Kumri	2 pieces.		
iv)	Seasonal vegetable (Mixed Veg)	150 gm.		
v)	Papad (Medium size branded)	1 piece.		
vi)	Salad (Minimum 4 items)	50 gm.		
vii)	Chicken-poultry	200 gm.		
viii)	Fish (Local fish Katal/Carp)	75 gm.		
ix)	Chutney (Mixed fruit with kajubadam)	150 ml		
x)	Big Rosgolla	1 piece		

General Meal**1. Chicken (poultry) meal**

i)	Fresh hot/warm Rice	Boiled as per required		
ii)	Dal (Musur)	150 ml		
iii)	Pokora/Beguni/Kumri	2 pieces.		
iv)	Seasonal vegetable (Mixed Veg)	150 gm.		
v)	Salad (Minimum 2 items)	50 gm.		
vi)	Chicken-poultry	200 gm.		

2. Fish meal

i)	Fresh hot/warm Rice	Boiled as per required		
ii)	Dal (Musur)	150 ml.		
iii)	Pokora/Beguni/Kumri	2 pieces.		
iv)	Seasonal vegetable (Mixed Veg)	150 gm.		
v)	Salad (Minimum 2 items)	50 gm.		
vi)	Fish (Local fish Katal/Carp)	75 gm.		

3. Veg meal

i)	Fresh hot/warm Rice	Boiled as per required		
ii)	Dal (Musur)	150 ml.		
iii)	Pokora/Beguni/Kumri	2 pieces.		
iv)	Seasonal vegetable (Mixed Veg)	200 gm.		
v)	Salad (Minimum 2 item)	50 gm.		

4. Egg meal

i)	Fresh hot/warm Rice	Boiled as per required		
ii)	Dal (Musur)	150 ml.		
iii)	Pokora/Beguni/Kumri	2 pieces		
iv)	Seasonal vegetable (Mixed Veg)	150 gm.		
v)	Salad (Minimum 2 item)	50 gm.		
vi)	Egg (Boiled)	1 pieces		

Special Tiffin**1. Breakfast**

i)	Atta Roti/Puri (50gm each)	3 Pieces		
ii)	Sabji (Choley/Dam Alu/Mixed veg)	150 gm.		
iii)	Boiled Egg (Poultry)	1 Nos.		
iv)	Banana (Sabri)	2 Nos.		
v)	Tea/Coffee (80 ml)	1 Cup		
vi)	Biscuits (Digestive/Bakery)	2 Piece		

2. Morning Refreshment

i)	Tea/Coffee (80 ml)	1 Cup		
ii)	Biscuits (Digestive/Bakery)	2 Pieces		
iii)	Samosa (2 pieces)/ Egg patties (1 piece)	1 Piece		

3. Evening snacks

i)	Samosa (2 pieces)/ Egg patties (1 piece)	1 No.		
ii)	Barfi/Rasgolla	1 No.		
ii)	Tea/Coffee (80 ml)	1 Cup		
iii)	Biscuits (Digestive/Bakery)	2 Nos.		

General Tiffin**1. Breakfast**

i)	Atta Roti/Puri (50gm each)	3 Pieces		
ii)	Sabji (Choley/Dam Alu/Mixed veg)	150 gm.		
iii)	Tea/Coffee (80 ml)	1 Cup		
iv)	Biscuits (Britania/Biskfarm)	3 Piece		

ANNEXURE-I

2. Morning Refreshment

i)	Tea/Coffee (80 ml)	1 Cup		
ii)	Biscuits (Britania/Biskfarm)	3 Pieces		


3. Evening snacks

i)	Samosa (2 pieces)/ Egg patties (1 piece)	1 No.		
ii)	Rosgolla	1 No.		
iii)	Tea/Coffee (80 ml)	1 Cup		
iv)	Biscuits (Britania/Biskfarm)	3 Pieces		

Drinking water

i)	Packaged Drinking Water with minerals (20 Liters Jar)	Per Jar		
ii)	Packaged Drinking Water with minerals (500 ml Bottle)	Per bottle		
iii)	Packaged Drinking Water with minerals (1 Ltr. Bottle)	Per bottle		
iv)	Packaged Drinking Water with minerals (2 Ltr. Bottle)	Per bottle		

Note: Fresh Green Salad and Pickle must be provided along with every Lunch and Dinner.


 State Mission Manager (Finance)
 Tripura Rural Livelihood Mission