

Government of Tripura  
Rural Development Department  
State Mission Management Unit  
Tripura Rural Livelihood Mission  
Agartala, Tripura (West)

F. No.5 (30)-RD (TRLM)/2021 /2847-51

Dated, Agartala.....05.../08.../2021

**Expression of Interest (EoI)**

Tripura Rural Livelihood Mission (TRLM) invites sealed Expression of Interest (EoI) from the bonafied CAG-empanelled Chartered Accountant firms with registered office in Agartala, Tripura for auditing of annual accounts & records of Tripura Rural Livelihood Mission (TRLM) for the FY 2020-21. EoI shall be received till **20/08/2021 up to 3.00P.M** in the office of the Chief Executive officer, SMMU, TRLM, Bholagiri, Opposite of EPF office, Agartala. The bids shall be opened on the same day at 4.00 PM, if possible, when the bidders or their authorized representatives may like to remain present. 2(two) formats for submitting details of the firm and quotation are enclosed at Annexure-I & II.

The CA firm shall have at least 5(five) years experience in audit of accounts of Statutory bodies/ PSUs/ Government organization. Preference will be given to the CA firms who have experience in auditing of Livelihood schemes, if there is tie in the quoted rates.

Terms & conditions:-

1. The work of auditing and 4set for each audit report shall be submitted by the successful bidder firm for the financial year **2020-21**, on the basis of the available & relevant records of TRLM.
2. Required certificate for non-embezzlement & non-diversion of fund etc. is required to be issued by the C.A. firm, on the basis of the records of the audit work, as applicable.
3. Work of auditing of TRLM shall be held at SMMU & other subordinate units including 8 (eight) districts and 58(fifty eight) block (details at **Annexure-II**).
4. The minimum audit fees in compliance of the guidelines of the Institute of Chartered Accountants of India, guideline No-1-CA(7)/03/2016 dated 07/04/2016, for an amount of **₹1,50,000/-**(Rupees One lakh fifty thousand) only (including TA/DA and all others expenses excluding GST as per applicable rate) is hereby offered for auditing of annual accounts & records of TRLM for the FY 2020-21 of SMMU, all DMMU & all BMMU's as mentioned at sl no. 3 above.
5. Audit fees shall be quoted inclusive of all taxes and shall not be less than that of minimum audit fee mentioned in the EoI. There shall be no increase of rate during contract period. It is mentioned here that, if any bidder quotes rate below the minimum rate mentioned in the EOI, the bidder shall be disqualified for the said EOI.
6. The CA Firm must have an Average Annual Turnover of **₹ 15.00 Lakhs and above** during last three years (2018-19, 2019-20 & 2020-21). In this regard self attested copies of Balance Sheet shall be attached with the EoI.
7. Rate inclusive of all taxes shall be quoted by bidder both in digit & words.
8. The bidder firm is to furnish a self attested copy of the empanelment certificate along with the EoI. If no empanelment certificate is enclosed, the EoI will be rejected.
9. The bidder firm is to furnish self attested copies of valid registration no, PAN no & GST Registration certificate.
10. Work of auditing is to be completed within 2(two) months on receipt of work order.
11. Applicable taxes shall be recovered from the bill.

Cont. from p-1

12. The work order shall be issued in favour of successful bidder for auditing of accounts for the FY 2020-21 initially and it may be extended further for a maximum period of 3(three) financial years (on yearly renewal basis) with the consent from both the parties, provided that the service during the period of current work order is satisfactory and subject to empanelment of C&AG.
13. Professional fees should be inclusive of all taxes and TA/DA and other expenses excluding GST as per applicable rate.
14. No quotation shall be entertained if it does not reach this office within the stipulated date and time.
15. If it is found that two or more bidders quote the same rate, the selection may be done based on the technical parameter i.e. total no of work done under Statutory body/ PSUs/ Govt. organization by the firm.
16. The undersigned reserves the right to accept or reject any quotation including the lowest one without assigning any reason.
17. All disputes lie within the jurisdiction of Agartala only.



(S.C Saha, TCS, SSG)  
Addl. Chief Executive Officer  
(Addl. Secretary, RD Deptt.)  
Tripura Rural Livelihood Mission

Copy to:

1. M/s..... For information & necessary action.
2. The Director, Information & Technology with a request to arrange display the notice in the website of Tripura State Portal ([www.tender.tripura.gov.in](http://www.tender.tripura.gov.in)) and Rural Development Department ([rural.tripura.gov.in](http://rural.tripura.gov.in)) & Tripura Rural Livelihood Mission ([www.trlm.tripura.gov.in](http://www.trlm.tripura.gov.in))
3. The Director, Information and Cultural Affairs with a request to publish of the Abridge notice in leading local dailies.
4. The Accounts Section, SMMU, TRLM for information.
5. Notice Board, SMMU, TRLM, Agartala.

## : DETAILS OF CA FIRM:

SL no.	Particulars	Details
A.	Name of the CA Firm	
B.	Official address of the firm with complete contact details	
(i)	Telephone No:	
(ii)	Mobile No:	
(iii)	Email Address:	
C.	Whether the firm is registered with ICAI, if so given registration no.	
D.	PAN card (Copy Enclosed)	
E.	GST Registration Certificate (Copy Enclosed)	
F.	List of Major Audit carried out during the last three financial years (Copy Enclosed)	
G.	Whether the firm is/was implicated or convicted by any court of law or by any other authority.	
H.	Whether any adverse order has been passed against the firm by any regulatory authority.	
I.	Whether investigation by regulatory authority is/are pending against the firm	
J.	Whether the CA firm has ever been barred from appointment by any Govt and/or Semi Govt. entities.	

Declaration: I do hereby declare that, all the information given above is true to the best of my knowledge and belief.

Name of CA firm:

Membership no:

Name of CA :

Signature & date:

**QUOTATION FOR ENGAGEMENT OF CA FIRM BY THE  
TRIPURA RURAL LIVELIHOOD MISSION FOR THE FY 2020-21.**

The professional fees (including TA/DA and all others expenses excluding GST as per applicable rate) for conducting audit 2020-21 in the following format:

Sl. No	Units	Amount (₹)
A	State Mission Management Unit(SMMU)	
	1. NRLM	
	2. DDU-GKY	
B	District management unit(DMMU)	
	1. Dhalai	
	2. Gomati	
	3. South Tripura	
	4. Khowai	
	5. Shepahijala	
	6. West Tripura	
	7. North Tripura	
C	Block Mission Management unit (BMMU)	
	1. Khowai	
	2. Kalyanpur	
	3. Mungiakami	
	4. Tulashikar	
	5. Padmabil	
	6. Teliamura	
	7. Hazamara	
	8. Dukli	
	9. Jirania	
	10. Mohanpur	
	11. Bamutia	
	12. Lefunga	
	13. Belbari	
	14. Old Agartala	
	15. Mandai	
	16. Bishalgarh	
	17. Charilam	
	18. Nalchar	
	19. Mohanbhog	
	20. Boxanagar	
	21. Kathalia	
	22. Jumpuijala	
	23. Matabari	
	24. Tepania	
	25. Kakraban	
	26. Amarpur	
27. Ompi		

Sl. No	Units	Amount (₹)
C	Block Mission Management unit (BMMU)	
	28. Karbook	
	29. Silachari	
	30. Killa	
	31. Bokafa	
	32. Jolaibari	
	33. Rajnagar	
	34. Bharat Chandra Nagar	
	35. Hrishymukh	
	36. Satchand	
	37. Poangbari	
	38. Rupaichari	
	39. Kadamtala	
	40. Kalachara	
	41. Damchara	
	42. Panisagar	
	43. Yubrajnagar	
	44. Dasda	
	45. Jumpui hill	
	46. Laljuri	
	47. Gournagar	
	48. Chandipur	
	49. Kumarghat	
	50. Pecharthal	
	51. Salema	
	52. Durga Chowmuhani	
	53. Ambassa	
	54. Ganganagar	
55. Manu		
56. Chawmanu		
57. Dumbur Nagar		
58. Raishyabari		
<b>Total(A+B+C)</b>		

Name of CA firm:

Membership no:

Name of CA :

Signature & date: