

GOVERNMENT OF TRIPURA  
DISTRICT MISSION MANAGEMENT UNIT  
TRIPURA RURAL LIVELIHOOD MISSION  
SEPAHIJALA DISTRICT, BISHRAMGANJ

NO.F.28(14)/DM(DMM)/SPJ/TRLM/VEHICLE/2019-20/939-44

Dated, ..06../11../2020

**NOTICE INVITING QUOTATION**

Sealed quotations are hereby invited from interested lawful owners/ registered agencies of Maruti Omni vehicle (non-AC) with valid commercial registration & license of the Transport Authority in Tripura for hiring by the District Mission Management Unit (DMMU), Tripura Rural Livelihood Mission (TRLM), Sepahijala. Quotations will be received in the DMMU till 18/11/2020 upto 3p.m in the office of the District Mission Manager, TRLM, Bishramganj, DM & Collector office and will be opened on the same day in presence of bidders, if possible.

The Rate should be quoted as follows:

1. Detention Charge per Day
2. Running Charge per Km

A format is enclosed herewith for submitting quotation.

**Terms & conditions are given below:**


1. The hiring charges of different vehicles shall be guided by Finance Deptt., Govt. of Tripura's order vide No.F.9(2)-FIN(G)/07 dated 08/02/2017. The quoted rate by the bidders should not exceed the rate prescribed by the Finance Deptt.
2. An earnest money amounting to **Rs. 10,000/-** (Rupees tenthousand) only in the form of deposit at call or Draft drawn in favour of "**Addl. District Mission Manager**" payable at **Bishramganj** from any Nationalized Bank/Tripura Gramin Bank/ Tripura State Co-operative bank shall be submitted along with the sealed quotation. The said earnest money will be converted to security money for successful bidder who would be offered the work. For others, the earnest money would be refunded.
3. The vehicle should be in good running condition and not have been purchased before 01.01.2016 and should have valid documents including insurance, fitness certificate, pollution etc. as per Motor Vehicle Act, copies of which are to be attached along with the sealed quotation.
4. Fuel, lubricants, maintenance and dusters for the car will be the responsibility of the owner of the vehicle.
5. Minimum basic accessories for the car will have to be provided by the owner.



6. KM reading meter should have to be fitted in the car in good condition.
7. A driver should be placed with the car with valid driving license and all expenditure of the driver including salary and fooding should be borne by the owner of the vehicle.
8. Any breakdown, accident, defects etc. will have to be attended immediately and to be repaired by the owner of the vehicle at his own cost and risk. Alternative arrangement of vehicle shall have to be arranged in that case of similar type of vehicle in good condition. On the date the vehicle goes for repairing.
9. No additional claim except detention charges per day, running charges per Km and fixed night halt charge per day (if occur at outstation) will be accepted.
10. If the condition of the vehicle/ service of the vendor and driver are not found satisfactory, the contract will be discontinued with 7 (seven) days' notice.
11. Payment of hiring charges will be on monthly basis against submission of bill & logbook.
12. The rate and the work order shall remain valid for 1 (one) year from the date of issue. However, period of validity of the rate and the work order may be extended further with consent from both the parties, provided the service during the period of work order is satisfactory.
13. Lowest rate of bidder to be calculated using the following formula -**For non-AC vehicle**: Detention Charge Per Day + (Per km charge for Non-AC x 150)
14. Details of Fixed Night-hall charges is mentioned in the format.
15. The vehicle may be hired on actual requirement basis from time to time.
16. The NIQ is for 1 (one) year from the date of issue of work order.
17. There may be requirement for more than 1 (one) vehicle at a time. The successful bidder will be responsible for proving all such vehicles, as and when required.
18. In case of withdrawal of the vehicle, 1 (one) month notice is to be given from either side.
19. The bidders should submit the GST registration certificate.




20. The bidders should submit the valid trade license along with the quotation.
21. Applicable taxes shall be recovered from the bill.
22. Log Book in prescribed format is to be maintained for daily journey.
23. Rate should be quoted both in digits and words.
24. NIQ should be super-scribed with **“NIQ for Hiring of Vehicle on requirement basis”**
25. No quotation would be entertained if it does not reach this office within the stipulated date and time.
26. The undersigned reserves the right to accept or reject any quotation including the lowest one without assigning any reason therefore.
27. All disputes lie within the jurisdiction of Bishramganj only.

  
(S Bandopadhyay, TCS Gr-I)  
Addl. District Mission Manager  
(ADM & Collector)  
Tripura Rural Livelihood Mission

Copy to:

1. The CEO, TRLM, for kind information.
2. The Director, Directorate of Information & Technology with a request to arrange display the notice in the website of Tripura State Portal ([tripura.gov.in](http://tripura.gov.in)) and Rural Development Department ([rural.tripura.gov.in](http://rural.tripura.gov.in)) and Tripura Rural Livelihood Mission ([trlm.tripura.gov.in](http://trlm.tripura.gov.in)).
3. The DM & Collector, Sepahijala for kind information.
4. The DIA, for uploading the NIQ in District portal.
5. The Director, Department of ICA for information. He is requested to arrange for wide publication of the said notice in 3(three) leading local daily newspaper.

  
Addl. District Mission Manager  
(ADM & Collector)  
Tripura Rural Livelihood Mission

**QUOTATION FOR HIRING OF VEHICLE BY THE  
TRIPURA RURAL LIVELIHOOD MISSION**

1. Name and address of the bidder :
2. PAN :
3. GSTRegn. No. :
4. Contact No. :
5. Quoted rate :

Category	Types of Vehicle	Detention Charge per Day (in digits & words)	Running Charge per Km (in digits & words)	Fixed Night Halt Charge Per Day (in digits & words)	
			Non Ac	Inside state (Outstation)	Outside state
1	2	3	4	5	6
Category-1	Maruti Omni			600	1000

I have gone through the terms and conditions stipulated in the quotation notice and agree to provide the vehicle to the Tripura Rural Livelihood Mission as per the rates mentioned under item No. 5 above, abiding all the terms and conditions.

Place:

Date:

Signature with seal: