

Government of Tripura  
State Mission Management Unit  
Tripura Rural Livelihood Mission  
Rural Development Department  
Agartala, Tripura (West)

F. No.5 (30)-RD (TRLM)/2019 /5451-56

Dated, Agartala.....14/12/2020

**EXPRESSION OF INTEREST (EOI)**

Tripura Rural Livelihood Mission invites sealed Expression of Interest (EOI) from the bonafied and CAG-empanelled Chartered Accountant firms from Tripura for auditing of annual accounts & records of Cluster Level Federation (CLFs) for the **FY 2017-18, FY 2018-19 & FY 2019-20**. EOI shall be received **on 29/12/2020 up to 3.00 P.M** in the office of the Chief Executive officer, SMMU, TRLM, Bholagiri, Agartala. The bids shall be opened on the same day at **3.30 P.M.** if possible, when the bidders or their authorized representatives may like to remain present. 2(two) formats for submitting details of the firm and quotation are enclosed at Annexure-I & II.

The CA firm should have at least 8(eight) years experience in audit of accounts of Statutory bodies/ PSUs/ Government organization. Preference will be given to the CA firms who have experience in auditing of Livelihood scheme.


Terms & conditions are given below:

1. The work of auditing and 4 (four) set for each audit report shall be submitted by the successful bidder firm for the **FY 2017-18, FY 2018-19 & FY 2019-20**, on basis of the records of CLFs.
2. Required certificate for non-embezzlement & non-diversion of fund etc. also be issued by the C.A. firm, on the basis of the records of the audit work.
3. Work of auditing of TRLM shall be held at 9 (nine) CLFs under 3 (Three) district. (**Annexure-II**).
4. The minimum audit fee is ₹ 6,000/- (Rupees six thousand) only per CLF per year for auditing of annual accounts & records for the **FY 2017-18, FY 2018-19 & FY 2019-20**.
5. Rate inclusive of all taxes shall be quoted by bidder both in digit & words.
6. The bidder firm is to furnish a self attested copy of the CAG-empanelment certificate along with the quotation. If no empanelment certificate is enclosed, the quotation shall be rejected.
7. The bidder firm is to furnish self attested copies of valid registration, PAN & GST Certificate.
8. Work of auditing is to be completed within 2(two) months on receipt of work order.
9. Applicable taxes shall be recovered from the bill.
10. The work order shall be issued in favour of successful bidder for auditing of accounts for the **FY 2017-18, FY 2018-19 & FY 2019-20** initially and it may be extended further for a maximum period of 5(five) financial years (on yearly renewal basis) with the consent from both the parties, provided that the service during the period of current work order is satisfactory and subject to empanelment of C&AG.
11. Audit fee for the said work shall be paid by the concerned CLFs.
12. No quotation would be entertained if it does not reach this office within the stipulated date and time.

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12. The undersigned reserves the right to accept or reject any quotation including the lowest one without assigning any reason.

13. All disputes lie within the jurisdiction of Agartala only.



**(Vikas Singh, IAS)**  
Chief Executive Officer  
(Addl. Secretary, RD Deptt.)  
Tripura Rural Livelihood Mission

Copy to:

1. M/s..... For information & necessary action.
2. The Director, Information & Technology with a request to arrange display the notice in the website of Tripura State Portal ([www.tender.tripura.gov.in](http://www.tender.tripura.gov.in)) and Rural Development Department ([rural.tripura.gov.in](http://rural.tripura.gov.in)) & Tripura Rural Livelihood Mission ([www.trlm.tripura.gov.in](http://www.trlm.tripura.gov.in))
3. The Director, Information and Cultural Affairs with a request to publish of the Abridge notice in leading local dailies.
4. The SMM (F), SMMU, TRLM for information & necessary action.
5. The Accounts Section, SMMU, TRLM for information.
6. Notice Board, SMMU, TRLM, Agartala.



Chief Executive Officer  
(Addl. Secretary, RD Deptt.)  
Tripura Rural Livelihood Mission

## : DETAILS OF CA FIRM:

SL no.	Particulars	Details
A.	Name of the CA Firm	
B.	Official address of the firm with complete contact details	
(i)	Telephone No:	
(ii)	Mobile No:	
(iii)	Email Address:	
C.	Whether the firm is registered with ICAI, if so given registration no.	
D.	PAN No. (Copy Enclosed)	
E.	GST (Copy Enclosed)	
F.	List of Major Audit carried out during the last three financial years (Copy Enclosed)	
G.	Whether the firm is/was implicated or convicted by any court of law or by any other authority.	
H.	Whether any adverse order has been passed against the firm by any regulatory authority.	
I.	Whether investigation by regulatory authority is/are pending against the firm	
J.	Whether the CA firm has ever been barred from appointment by any Govt and/or semi govt. entities.	

Declaration: I do hereby declare that, all the information given above is true to the best of my knowledge and belief.

Name of CA firm:

Membership no:

Name of CA :

Signature & date:

**QUOTATION FOR ENGAGEMENT OF CHARTERED ACCOUNTANT FIRM**

The interested CA firm may quote their professional fees (including TA/DA and all others expenses excluding service tax as per applicable rate) in the following format:

Name of the District	Name of the Block	Sl no	Name of the Cluster Level Federation (CLF)	Amount (₹)			
				2017-18	2018-19	2018-19	Total Amount
A)Dhalai	Ambassa	1	Sarbajaya CLF				
	Dumburnagar	2	Laxmipur CLF				
B)Gomati	Matabari	3	Rajnagar CLF				
		4	Kalaban CLF				
	Killa	5	Killa CLF				
		6	Dewanbari CLF				
C)South Tripura	Jolaibari	7	Kalshi CLF				
	Satchand	8	Manu bazaar CLF				
		9	Kalachara CLF				
<b>Total (A+B+C)</b>							

(Rupees in words=.....) only.

Name of CA firm:

Membership no:

Name of CA :

Signature & date: