



GOVERNMENT OF TRIPURA
OFFICE OF BLOCK DEVELOPMENT OFFICER
TELIAMURA RD BLOCK: KHOWAI DISTRICT

F.2(6)/BDO/TLM/Accts/2020-21/ 11342-53

Dated 05/09/2020

NOTICE INVITING TENDER FOR HIRING VEHICLE

On behalf of the Governor of Tripura, the undersigned invites sealed rate quotation in the plain paper from the owner or their authorized agent for hiring of 1(one) No. Maruti Eeco CNG for office duty for the Block Development Officer, Teliamura RD Block, Khowai District, Tripura for 2020-21 FY. The sealed Quotation should reach to the Office of the BDO Teliamura R.D. Block, Khowai Tripura latest by 15/09/2020 by 3 PM.

The details terms and conditions of this tender may also be downloaded from the website www.tripura.gov.in or www.tripuratenders.gov.in or <https://khowai.nic.in/> or may be obtained from the Office of the undersigned on any working days during the bidding period. The intending bidder shall quote rates in the following format:

Type of vehicle	Vehicle Registration No. & Year of Manufacturing	Name with full address and mobile no. of the Owner of vehicle	Detention charge @ per day (in Rs.)	Fuel (CNG) charge @ per kilometre (in Rs.)	Monthly ceiling (in Rs.)	Annual ceiling (in Rs.)
			(Max. ceiling Limit: ₹700/day)	(Max. ceiling Limit: ₹5/km)	(Max. ceiling Limit: ₹25,300.00/month)	(Max. ceiling Limit: ₹3,03,600/year)
Maruti Suzuki Eeco						

The tender box under lock & key will be kept open for dropping of tender by the intending bidder in the office of the undersigned from 05-09-2020 to 15-09-2020 from 10:00 am to 3:00 pm except Govt. holidays and the box will be opened on the last day i.e 15-09-2020 at 4:00 pm, if possible in presence of the interested suppliers who have participated in the quotation. If the last date of tender dropping/ opening of tender is paralyzed due to any unforeseen reason, the next working day will be the last date of dropping/ opening of tender box.

Security Deposit in the shape of Earnest money of Rs.10,000 (Ten thousand only) in the form of Cheque or Demand draft should be deposited in favour of the **Block Development Officer, Teliamura R.D. Block** from any scheduled bank guaranteed by the RBI, Earnest money in cash & any other form will not be accepted and without earnest money, the submitted rate quotation shall be summarily rejected.

The following Terms & Conditions shall be applied:

1. The Vehicle should be in good conditions and the manufacture of 2017 or latest otherwise quotation will be rejected.
2. The Vehicle should have up-to-date Commercial Registration, Tax Clearance; Third party covered insurance or other Tax/Charges as applicable.
3. The Vehicle should comply with all pollution control regulations and norms.
4. Attested copies of fitness certificate, Vehicle Tax Clearance Certificate, Registration Number, Insurance Certificate with all other vehicle related documents etc. should be submitted along with the bid.
5. are to be supplied along-with the Quotation
6. Permit of the vehicle must be commercial in nature
7. An amount of Rs. Rs.10,000 (Ten thousand only) should be deposited as earnest money in favour of the Block Development Officer, Teliamura R.D. Block in the shape of D-Call (Cheque or DD) from any Nationalized Bank / Tripura Gramin Bank.
8. Fuel, lubricants, maintenance and dusters for the car will be the responsibility of the owner of the vehicle.
9. Minimum basic accessories for the car will have to be provided by the owner.
10. KM reading meter/Speedometer should have to be fitted in the car in good condition.
11. A driver should be placed with the car with valid driving license and all expenditure of the driver should be borne by the owner of the vehicle.
12. Any breakdown, accident, defects etc. will have to be attended immediately and to be repaired by the owner/Agent/Syndicate of the vehicle at his own cost and risk. Alternative arrangement of vehicle shall have to be arranged in that case of similar quality vehicle within 2(two) hours.

13. No additional claim except detention charges per day, running charges per Km and night halt charge per day (if occur at outstation) will be accepted.
14. If the condition of the vehicle and service of the driver are not found satisfactory, the vehicle will be discontinued accordingly.
15. Payment of hiring charges will be done on monthly basis against submission of bill & logbook.
16. The vehicle may be hired on actual requirement from time to time during FY 2020-21.
17. The reporting place for duties may be anywhere within the radius of 8kms of O/O BDO, Teliamura R.D. Block.
18. In case of unsatisfactory service contract will be discontinued by serving a notice giving 15(fifteen) days time.
19. Tenders in sealed cover addressed to the office of the Block Development Officer, Teliamura RD Block, should reach on or before **3 P.M. of 15-09-2020** by speed post/Courier/Registered post, or direct submission to the office.
20. Hiring of vehicle should be valid initially for 1 (one) year from the date of issuing contract and contract of hiring of vehicle may be extended to the FY 2021-22 also if the bidder is agreed to all terms and conditions of FY 2020-21.
21. Tender received after stipulated date & time will be rejected.
22. The owners/Agency/syndicate shall place the vehicle on demand including holidays.
23. On the top of envelope, "Tender for Hiring Vehicle for Block Development Officer, Teliamura RD Block" should be written. Tenderer's full name and address with phone number should be mentioned on the envelop. Tenders are likely to be opened on the last day i.e. on **15-09-2020** at **4:00 P.M.** in the office of the Block Development Officer, Teliamura RD Block, if possible. Tenderer or their authorized representatives may remain present during opening of tender.
24. The monthly upper ceiling rate quoted should not exceed **Rs.25,300/-** (Rupees Twenty five thousand three hundred only). The daily upper ceiling time for hiring of Vehicle is **for 8 hours** with detention charge @ **Rs.700/-** (Seven hundred) per day with per kilometer fuel (CNG) charge of **Rs 5/- (Five)** as per limit of the **DFPRT Rules, Tripura 2019**.
25. Maximum no. of working days in a month is **23 days** and maximum distance to be covered by the vehicle in a month is **1840 km**
26. For duties beyond **8 hours**, overtime @**Rs.10 per hour** may be allowed subject to **maximum of Rs.40 per day**.
27. The above rates are upper ceiling limits. No bidders, quoted rates beyond the said ceiling will be entertained under any circumstances. The lowest tender rate shall be accepted subject to the aforesaid ceiling limits.
28. The tender will be accepted on the lowest rate basis.
29. No insurance charge or any other charges including maintenance cost is admissible.
30. Vehicle should be placed for duty within 2(two) days from the date of issue of supply order, on selection through this bid.
31. Copy of the "Power of Attorney" of the vehicle should be submitted, if the tenderer does not own vehicle.
32. The successful tenderer should keep the vehicle with a driver for vehicle duty, over time will be paid as per the **DFPRT Rules, Tripura-2019 as stated above under sl. No. 7**.
33. The successful tenderer will be liable for any incidence of loss, breakage etc, of vehicle at the time of duty hours.
34. Whenever the vehicle is out of order/ off road an alternative vehicle should be replaced within 2(two) hours in order to avoid interruption of service.
35. No enhancement of rates within the validity period of the contract shall be entertained.
36. The Log book should be signed on the day of duty maintaining date, kilometre reading and time on reporting and departure. Each journey should be certified by the officer who avail the vehicle for journey maintaining kilometre reading and time on commencement & end of journey Bill claimed against the journey not duly certified will not be paid.
37. In no circumstances, the vehicle and the driver should be out of Block premises for other than Block works without the permission of the authority.
38. The undersigned reserves the right to cancel or accept the tender without assigning any reason. The successful tenderer shall have no right to claim any compensation for such cancellation.

Block Development Officer
Teliamura RD Block

Copy to:-

1. The District Magistrate & Collector, Khowai District for kind information.
2. The Sub Divisional Magistrate, Teliamura/Khowai kind information and with a request to display the above notice in the notice board.

3. The Executive Engineer R.D. Division Teliamura for kind information and with a request to display the above notice in the notice board.
4. The Block Development Officer, Khowai/Padmabil/Tulashikhar/Mungiakami/Kalyanpur for kind information and with a request to display the above notice in the notice board.
5. The DIO, Khowai District for kind information with a request to publish the same in website of Khowai District.
6. The ICO, ICA, Teliamura for information with a request to display the above notice in the notice board & publish the same in 3 (three) leading dailies.
7. Email copy to : state.portal-tr@gov.in for kind information and a request to display the NIT in state portal.

Block Development Officer
Teliamura RD Block

