

Government of Tripura
Office of the District Magistrate and Collector
West Tripura District

F.No.1(8)/DM/W/PPW/22/ 327-31

Dated, 29/04/2022

E-Tender

Notice Inviting Quotation through e-tender for supplying of Grocery Items and Diary Products in Government managed temples up to the period of April, 2023.

Quotations are hereby invited from reputed/resourceful bonafied Suppliers/ Firms / Agencies/ Co- operative Societies/ SHGs / Distributors/ Dealers/ individuals having 1(one) year experience in the field of supplying goods in any Govt. Office's in the State.

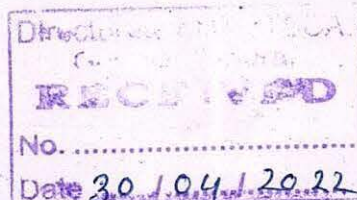
The said e-tender is invited for supplying of Grocery items and Diary products in Government managed temples up to the period of April, 2023

List of different temples under West Tripura District, where the items will be supplied as in shown at ANNEXURE-1 and details list of tender items are shown in ANNEXURE-II.

The quotation will be received through e-tendering from 2nd May, 2022 at 11.00 AM to 17th May, 2022 at 3.00 PM from the bidders and will be opened on 17th May, 2022 at 3.30 PM. if possible.

Instruction to the bidder, general terms and conditions for supplying of Grocery items and Diary products in Government managed temples up to the period of April, 2023:-

1. Bid fee of ₹ 1,000/- (Rupees one thousand) only to be deposited by the bidder which is non-refundable.
2. An earnest money amounting to ₹ 60,000/- (Rupees Sixty Thousand) only will have to be deposited.
3. Successful bidder shall deposit a "Bank Guarantee/D-Call/Bank Draft/Cash Certificate/Banker's Cheque" of Rs. 80,000/-(Rupees Eighty Thousand) only any Nationalized Bank having branch at Agartala as Security Deposit, which will be refunded after contract period.
4. Bid fee and Earnest Money are to be paid electronically over the online payment facility provided in the portal any time after start date of bid submission and before bid submission end date using Net Banking facility by the bidders. The Bid Fee, as said above, to be paid electronically over the Online Payment facility, which is Non-

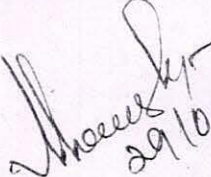


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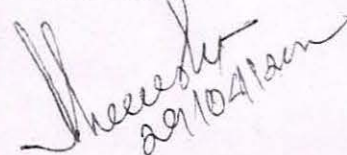
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Refundable and to be deposited to the Government account automatically as revenue.

5. The Contract will be valid upto April, 2023, which may be extended for further period, if needed.
6. Rate quoted of all items shall be inclusive of all taxes including GST and transportation charges.
7. Necessary documents: Tenderers/ quotationers shall have to submit the following documents i.e. GST registration certificate, valid Trade license, PAN card, valid PTC and experience certificate. Self attested photocopy to be uploaded with the tender, mentioned in ANNEXURE-III, without the said documents no Quotation shall be entertained.
8. The contract will be evaluated separately for Grocery Items and Diary Products. The contract will be awarded to a bidder whose tender has been determined to be substantially responsive and who has offered the lowest evaluated price based on the tentative quantity indicated for Grocery items or Diary product.
9. Bidder should quote rate in per unit/quantity basis.
10. Bidder can participate for Grocery items and Diary products separately and shall participate for all items any of these categories.
11. Supplied items should comply AGMARK/FSSAI Quality/Norms, whenever applicable.
12. It will be the responsibility of the supplier to ensure that items supplied are of the good, fresh and standard quality and free from all defects. The acceptance of items will be given only when the items are found up to the accepted in applicable cases, requisite quality and free from all defects. Any item fails conformity with specification or quality will be rejected out rightly and it shall be replaced immediately at the risk and cost of the supplier
13. The goods supplied must be in proper packing and should have complete information in all respect i.e. Price, Batch No, Mfg date and Expiry Date etc. with statutory details, whenever applicable
14. Bidders are requested to provide details address along with pin code, contact No. and e-mail ID for easy communication.
15. In case of more than one bidder quoting the same rate, the decision of the Purchase Committee shall be final.


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16. Supply of grocery items and dairy products will be supplied in the various temples as per specified date and time as mentioned in the supply order. In case of delay fail, penalty will be imposed at the rate of Rs. 200/- Per hour.
17. The delivery of grocery items and dairy products in the various temple supplied by the supplier at their own cost. No transportation charges will be given. Damage and loss in transit of supplied items are not admissible by the authority.
18. The undersigned reserve the right to reject any/ all quotation including the lowest quotation without assigning any reason as well as without prejudice to the Court of Law.
19. The rates will remain valid up to the period of April, 2023 after acceptance of the rates by the undersigned and it can be extended for further period, if required.
20. No advance will be given to the bidder in this regard.
21. No interest can be claimed in case of delay of making payment beyond the stipulated period of payment.
22. The rate should be quoted as per specific unit which has mentioned in the items list.
23. Interested eligible bidders should register in the website <https://tripuratenders.gov.in> for participation in the said e-bid.
24. To participate in e-bid, the bidder should have a valid Class 2 Digital Signature certificate (DSC).
25. Bidder should take print out from the e-bid portal, details of all folders, where documents to be uploaded.
26. Bidder shall download and carefully read all terms and conditions and other contents of the Tender. Downloaded DNIT has to be uploaded back and digitally signed as a proof of acceptance of all terms and condition in the DNIT.
27. Attested copies of all relevant documents as mentioned above has to be digitally signed and uploaded.
28. Rate quoting sheet (BOQ) shall be downloaded, filled up properly and uploaded in the bid after digital signature. Name of bidder must be written in the appropriate field of rate quoting sheet by each bidder. Any comments like 'Not quoted', 'Not applicable' etc. should not be written as these will not be accepted by the system.
29. To view the details of the BOQ bidder should have to enable Macros/contents.
30. After scrutiny of bid/preparation of comparative statement/during signing of agreement, if required eligible bidders will have to produce original copy of the uploaded document for verification.
31. After opening of bid and before issuance of supply order, successful bidder will be asked

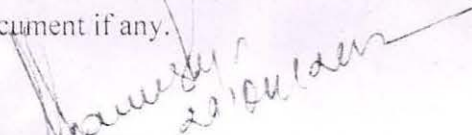

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to show all original documents which were uploaded against relevant DNIT.

32. This is for the information of all bidders that, all documents uploaded in the bid will be a part & parcel of the agreement, to be signed with the successful bidders.
33. Damage and expired supplied items are not admissible by the authority and which should be replaced with the good quality item; otherwise amount will be deducted from bill.
34. The quantities mentioned in the price bid are only tentative in nature and actual procurement quantities of items may differ as per requirement.
35. If the 'Bidder/ Contractor', before award or during execution, has committed a transgression through a violation, in any other form such as to put their reliability or credibility in question, the undersigned is entitled to disqualify the 'Bidder/ Contractor' from the tender process or terminate the contract and the bidder will be blacklisted as per provision and Earnest Money Deposit/ Security Deposit will be forfeited.

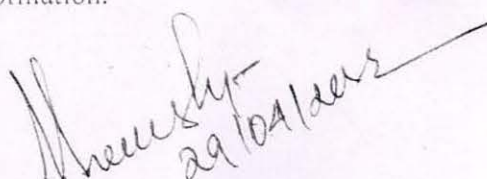
Bidding authority reserves the right to cancel the uploaded bid at any time before closing date of bid and to re-upload the bid document without assigning any reason. Bidders are instructed to take action with newly uploaded document if any.

Enclo. As stated.


(Rakesh Chakraborty, TCS-GR.I)
Senior Deputy Magistrate,
O/o, the DM and Collector,
West Tripura.

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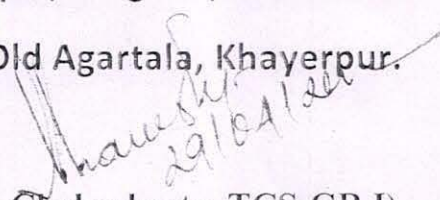
- ✓ 1. The Director, DIT, Indranagar, Agartala for information with a request to upload in the State portal.
2. The Officer-in-charge, Accounts Section of this office for information.
3. The DIO, NIC for information and request to upload the said Bid in the <https://westtripura.nic.in>.
4. PPS to DM and Collector, West Tripura for kind information.
5. The Notice board of the office of the undersigned.


(Rakesh Chakraborty, TCS-GR.I)
Senior Deputy Magistrate,
O/o, the DM and Collector,
West Tripura.

ANNEXURE-I

List of Govt. Managed Temples under West Tripura District.

1. Sri Sri Laxminarayan Devata Bari Temple, Agartala.
2. Sri Sri Durga Bari Temple, Agartala.
3. Sri Sri Chaturdas Devata Bari Temple, Old Agartala, Khayerpur.
4. Sri Sri Nirsingha Devata Bari Temple, Motorstand, Agartala.
5. Sri Sri Nilkanta Jew Mani Temple, Agartala.
6. Sri Sri Radhamadhab Devata Bari Temple, Radhanagar, Agartala.
7. Sri Sri Buddha Mandir, Kunjaban, Agartala.
8. Sri Sri Puthiba Devata Bari Temple, Abhoynagar, Agartala.
9. Sri Sri Pagla Devata Bari Temple, Motorstand, Agartala.
10. Sri Sri Laxminarayan Devata Bari Temple, Dhaleswer, Agartala.
11. Sri Sri Nabagraha Devata Bari Temple, Banerjee para, Agartala.
12. Sri Sri Radhamadhab Devata Bari Temple, Nalgaria, Ranirbazar.
13. Sri Sri Mahadev Devata Bari Temple, Old Agartala, Khayerpur.


(Rakesh Chakraborty, TCS-GR.I)
Senior Deputy Magistrate,
O/o, the DM and Collector,
West Tripura.

ANNEXURE-II**List of Grocery Items**

Sl. No.	Name of articles	Tentative Quantity required per year	Rate to be quoted as	Rate, inclusive of all taxes and carrying (in Rs.)
1	KHASA RICE	5000 kgs	Per Kg	
2	GINGER (ADA)	200 kgs	Per Kg	
3	DUST HALUD	200 kgs	Per Kg	
4	FLOUR	300 kgs	Per Kg	
5	SUJI	100 kgs	Per Kg	
6	SUGAR	300 kgs	Per Kg	
7	KARKAS SALT	50 kgs	Per Kg	
8	NUT(SUPARI)	100 kgs	Per Kg	
9	PANCH FURAN	50 kgs	Per Kg	
10	CHANA BOOT	100 kgs	Per Kg	
11	CHUN	30 kgs	Per Kg	
12	DHUNAROI (COTTON)	10 kgs	Per Kg	
13	JIRA DUST	100 kgs	Per Kg	
14	DHUP	200 kgs	Per Kg	
15	Sesam (Til)	50 kgs	Per Kg	
16	ALACHI	3 kgs	Per Kg	
17	DARUCHINI	5 kgs	Per Kg	
18	JANAKPURI KHAYER	2 kgs	Per Kg	
19	KARPUR	1 kgs	Per Kg	
20	GHEE	300 kgs	Per Kg	
21	DANA KATA TETUL	100 kgs	Per Kg	
22	TIL OIL	50 ltrs	Per Litre	
23	HONEY	50 kgs	Per Kg	
24	DESHI ATAP RICE	3000 kgs	Per Kg	
25	DETERGINE	100 kgs	Per Kg	
26	DUST HALUD	150 kgs	Per Kg	
27	SALT	300 kgs	Per Kg	
28	MUSTURD OIL	1000 ltrs	Per Litre	
29	AGURO	10 ltrs	Per Litre	
30	JIRA(ASTA)	50 kgs	Per Kg	
31	DHANIA (ASTA)	50 kgs	Per Kg	
32	BOOT DAL	200 kgs	Per Kg	
33	MOTOR DAL	100 kgs	Per Kg	
34	ARAHAR DAL	100 kgs	Per Kg	
35	MUG DAL	700 kgs	Per Kg	
36	VEGETABLE GHEE	50 kgs	Per Kg	
37	DRY CHILI	50 kgs	Per Kg	
38	TEJPATA	10 kgs	Per Kg	
39	SANDAL WOOD (White)	10 kgs	Per Kg	
40	SANDAL WOOD (Red)	5 kgs	Per Kg	
41	FLOWER STICK	100 nos.	Per piece	
42	BROOM STICK	100 nos.	Per piece	
43	GUR	100 kgs	Per Kg	

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44	Sada Sarisha	50 kgs	Per Kg	
45	Milk (Dry)	200 kgs	Per Kg	
46	Dhoop Stick (50 sticks per packet)	1000 nos.	Per packet	
47	Candle (200 gram in each packet)	1000 nos	Per kg	
48	Chilli (Dust)	100 kgs	Per kg	
49	Chilli (Dry)	50 kgs		
50	Potato	500 kgs	Per kg	
51	Ata	100 kgs	Per kg	
52	Kacha Haldi	50 kgs	Per kg	
53	Soyabin	100 kgs	Per kg	
54	Tea leaf	50 kgs	Per kg	
55	Biscuit, (Marie) (200 gram packet)	300 packet	Per Packet	
56	Paper Water Glass	5000 nos.	Per Piece	
57	Paper Bati (Small Size)	5000 nos.	Per Piece	
58	Mash	50 kgs	Per kg	
59	Jai phal	10 kgs	Per kg	
60	Jab	50 kgs	Per kg	
61	Dhan (Rice)	200 kgs	Per kg	
62	Haritaki	50 kgs	Per kg	
63	Sindoor Koutha	200 piece	Per Piece	
64	Rail Suta	50 piece	Per Piece	
65	Utensil washing Shop (100 gram)	200 piece	Per Piece	
66	Bath Shop	100 piece	Per Piece	
67	Gakul Dhoop	50 kgs	Per kg	
68	Bamboo Basket Big (Tukri)	50 piece	Per Piece	

List of Dairy Product

	NAME OF MILK ARTICLES	Tentative Quantity required per year	Rate to be quoted as	Rate, inclusive of all taxes and carrying (in Rs.)
1	COW MILK (UN-BOILD)	1000 ltrs	Per Litre	
2	CURD	300 kgs	Per Kg	
3	SANDESH	1000 piece	Per Piece	
4	CHANA	300 kgs	Per Kg	
5	BUTTER	200 kgs	Per Kg	
6	KSHIR	100 kgs	Per Kg	

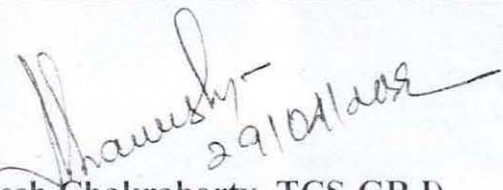
(Rakesh Chakraborty, TCS-GR.I)

Senior Deputy Magistrate,
O/o, the DM and Collector,
West Tripura.

ANNEXURE-III

Following valid and self attested documents to be uploaded only in the specific folder of My document (language of all uploaded documents/certificates should be in English)

Sl No of my documents list	Category name	Sub category name / Documents to be uploaded	Remark
A	Documents in support of eligibility	I. GST registration certificate, II. valid Trade license III. PAN card, IV. Valid PTC. V. Experience Certificate.	Required documents to be uploaded in the specific folders only.


(Rakesh Chakraborty, TCS-GR.I)

Senior Deputy Magistrate,
O/o, the DM and Collector,
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