

**GOVERNMENT OF TRIPURA
OFFICE OF THE BLOCK DEVELOPMENT OFFICER
LALJURI R.D. BLOCK, NORTH TRIPURA.**

NO.F.4 (1) / Tender / Panch / LJR / 2020-2021 / 2290-98

Dated: 09/12/2020

SHORT NOTICE INVITING TENDER

On behalf of the Governor of Tripura, the undersigned invite sealed tender for Desktop Computer materials and Almirah for panchayat department under Laljuri R.D. Block, North Tripura in connection with smooth running of office works during the financial Year 2020-2021 from Registered traders / Cooperatives dealing in the items. For details, office of the undersigned may be communicated.

The tender invite for various panchayat as per verbally instruction of District Magistrate and Collector on 03/12/2020 review meeting.

The rate should be quoted both in figures & words as per prescribed pro-forma enclosed. The bidder has to attach D-Call amounting Rs.10000/- (Rupees Ten Thousand) only in favour of the Block Development Officer, Laljuri R.D.Block, North Tripura from any Nationalized bank of India payable at Kanchanpur along with the tender. The undersigned have the right to reject any tender or contract at any time without assigning any reason.

The stated sealed quotation should be dropped in the Tender Box kept in the Chamber of the Block Development Officer, Laljuri RD Block from 16/ 12 /2020 to 07./ 01 /2021 Up to 3:00 PM (working days only).


The tender will be opened on 07./ 01 /2021 at 3.30 PM in the presence of the bidders authorized representatives who are willing to remain present at the time of opening of the Tender.

Sl. No.	Particulars	Technical suport	Qua n tity	Enclosures
01	02	03	04	05
01	Desktop Computer (HP/HCL/ Dell)	1. Processor- Intel Core i5-650 Processor 3.2 GHz 4 M total Cache 2. Cache – 4 MB L2 cache 3. Memory – 4 GB DDR3@1066 MHz upgradable 4. Chipset – Intel H 57/Q 57 or higher 5. Motherboard-OEM/Intel 6. Monitor – 19' LED or higher Same branded 7. Hard Drive – 500 GB minimum 8. DVD ROM Drive- DVD writer 9. ports – minimum 6 Nos USB and other common port 10. mouse – optical with USB interface same brand 11. Keyboard - 107 keys same brand 12. Network Facility - LAN connection and other connection 13. Audio- HD audio system 14. Jacks – Jack for microphone/mic/speaker/headphone connectivity 15. Operating System – Windows 7 preferable or above. 12/ Warranty – 2 Years 13 / Preloaded antivirus – as your choice.		Attested photo copy of Valid Shop/Store Registration Certificate, GST Registration, PAN Card, Bank pass Book. Aadhaar Card. (Without enclosures bid will not be accepted). All Software CD Disk should be submitted.
02	600 VA UPS	Numeric		
03	10 KV online UPS	Numeric		
04	Printer with Scanner	Canon/HP		

05	Almirah	Good quality (size 78"x36"x18")	Attested photo copy of Valid Shop/ Store Registration Certificate, GST Registration, PAN Card, Bank Pass Book, Aadhaar Card (without enclosures bid will not be accepted)
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TERMS AND CONDITIONS:-

1. The lowest quotationer will have to supply the items as per supply order within 10(Ten) days from the date of receipt of supply order from the office of the Block Development Officer, Laljuri RD Block, North Tripura. If supplier fails to supply the item as per requirement within stipulated period the D-Call money will be forfeited.
2. The lowest quotation will have to supply the ordered materials as per specification already indicated in above particular box. No inferior or duplicate materials will be entertained by the office of the Block Development Officer, Laljuri RD Block, North Tripura. In case of such supply the D-Call money (Security Deposit) will be forfeited as usual course and BDO's office, Laljuri RD Block, North Tripura shall take initiative to declare the concerned firm as black listed.
3. In case any materials damaged/ inferior quality. BDO;s office, may give chance the respective supplier to replace these items within 02(Two) days, in case the supplier fails to replace the same, the necessary action will be taken against the supplier.
4. No item of materials will be accepted beyond the supply order articles rate of which is not included in the bid/tender document.
5. The undersigned may cancel the whole affairs without showing any prior notice to bidders/supplier, if necessary.
6. The prices quoted should be inclusive of GST & transport cost.
7. NIT No should be written over the envelop.
8. In case of any arbitration the matter will be referred to the District Magistrate & Collector and the order of the District Magistrate & Collector shall be final.
9. Necessary deduction / Tax at applicable deduct at the time of payment as per Govt. rules.
10. Submission of warranty and guaranty period paper is mandatory with the material..
11. Supplier will be liable to install the computer/ UPS properly with necessary system Software after delivery.



(Pinku D. Barma TCS-II)
Block Development Officer
Laljuri RD Block, Tripura (N).

To

1. The Director , ICAT Government of Tripura for kind information with request to arrange to publish in 3 (three) (A-quality) local dailies (Bengali & English) in single insertion.
2. The Director , Information & Technology Deptt , Govt. of Tripura, Agartala, West Tripura with request to float the tender at Tripura state portal www.tripura.gov.in.
3. The Technical Director & DIO , NIC, North Tripura District, Dharmanagar for kind information with a request to display the Notice in District Official Website please.

Copy to:-

1. The District Magistrate & Collector, North Tripura, Dharmanagar for kind information please with a request to display in the notice board.
2. The Sub-Divisional Magistrate, Kanchanpur/ Dharmanagar/ Panisagar/ North Tripura for kind information please with a request to display the matter in the notice board.
3. The Block Development Officer, kadamtala/Kalacherra/Jubarajnagar/Panisagar/Damcherra/Dasda / Jampui RD Block for information with a request to display in their Notice Board.
4. The Superintendent of Agriculture/ Superintendent of Fishery of Kanchanpur (Member of LPC Committee of Laljuri R.D.Block) for information and necessary action please.
5. The Account section /Cashier of this Block for information.
6. Notice Board of this Office for wide publication.


Block Development Officer
Laljuri RD Block, Tripura (N).

To
The Block Development Officer
Laljuri RD Block, Tripura(N).

Subject:- Submission of Tender for Desktop Computer materials articles along with necessary enclosures, Earnest Money Deposit and other Annexure-'A'.

Ref:- No-/F.4(1) / Tender / Panch /LJR/ /2020-2021/ 2290-98

Dated 09/12/2020

Sir,

In response to above, I am submitting the rates for the items as per Terms & Conditions mentioned above in your prescribed Performa.

Following particulars are also furnished bellow for your perusal and necessary action.

1. Bidder's detailed mailing/ Postal Address including phone No. :-
2. Address of Sailing Unit :-
3. Detail of Earnest Money Deposit :-
4. List of Enclosures :-
5. Address of communication :-

Quoted rate of materials.

Sl. No.	Particulars	Rate as per unit.	Total amount
01	02	03	04
01	Desktop Computer (branded)		
02	600VA UPS (Numric)		
03	Printer with Scanner (Canon / HP)		
04	Online UPS 10 KV(Numaric)		
05	Almira (size 78"x36"x18")		

1. **DECLARATION:-** I do hereby declare that I have personally gone through details and understood all the clauses, terms & Conditions and agreed to abide by those clauses terms and condition.

Dated:-

Yours faithfully,

Enclo:- As Stated.

(Full Signature of bidder with date & seal if any)