

**GOVERNMENT OF TRIPURA**  
**OFFICE OF THE BLOCK DEVELOPMENT OFFICER**  
**LALJURI R.D. BLOCK, NORTH TRIPURA.**

NO.F.7 (1)/BDO/LJR/GL-STORE/TENDER/2021-22/3147-56

Dated, 21/09/2021

**SHORT NOTICE INVITING QUOTATION**

On behalf of the Governor of Tripura, the undersigned invite short notice sealed quotation in prescribed format from the bonafied owners of vehicle having commercial license on hiring basis for official use purpose for the under mention office subject to the terms and condition laid down with the format available in the office of the under signed. For details, Office of the undersigned may be communicated.

Name of the office	Particulars of Vehicle	Quantity	Period	Remarks
Office of the Block Development Officer, Laljuri R.D. Block, Kanchanpur, North Tripura.	4(Four) Wheeler Road worthy light motor vehicle consisting with 3/4 cylinder engine of bonafied company make like as Mahindra & Mahindra, Model Bolero.	1 (one)	Up to 31 <sup>st</sup> March, 2022.	Period of contract may vary.

The rate should be quoted both in figures & words as per prescribed pro-forma enclosed. The bidder has to attached a D-Call money amounting to Rs.3,000/-(Rupees Three Thousand) only in favour of the Block Development Officer, Laljuri R.D.Block, North Tripura from any Nationalized Bank of India payable at Kanchanpur along with the quotation and other documents. Without D-Call money, no quotation will be received or without D-call, the quotation found if any should be treated as invalid. The undersigned reserve the right to reject or modify or cancel the whole quotation/part quotation or whole contract or whole process at any time without assigning any reason or without any prior notice. The maximum ceiling limit of Hiring of Vehicle is as under:-

1. Detention Charge- Rs.1,200/- per day(Maximum)
2. Rate per Kilometer -Rs.11/- per kilometer(Maximum)
3. Over time Rs. 10.00 per hour & maximum of Rs 40.00 (rupees forty) per day beyond the 8 hours of duties As per Hiring Rates of Vehicle[see Rule 9(3)] mentioned (Annexure-1) in DFPRT-2019.

The quotation should be dropped in the Tender Box kept in the chamber of the Block Development Officer, Laljuri R.D.Block on and from 23/09/2021 to 01/10/2021 (except Govt. holidays) up-to 3.00 PM (office hours and days only). The tender will be opened on the last day i.e 01/10/2021 at 3.30 PM (if possible) in the presence of the bidders or authorized representatives who are willing to remain present at the time of opening of the Tender if the last date of tender dropping/opening of tender paralyzed due to any unforeseen reason, the next working day will be the last date of dropping/opening of Tender Box. "No quotation shall be received after stipulated date and time".

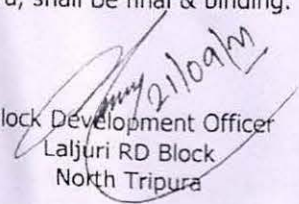
The documentation which is required for the above mentioned quotation is as under:-

Sl. No.	Name of Items	EMD	Enclosures
01.	4(Four) Wheeler Road worthy light motor vehicle consisting with 3/4 cylinder engine of bonafied company make like as Mahindra & Mahindra, Model Bolero.	Rs.3,000/- (Rupees Three Thousand) only.	1. Permanent Account Number of vehicle owner. 2. Bank Pass Book of vehicle owner. 3. Aadhar Card of vehicle owner. 4. Other valid vehicle documents which are mentioned in terms and conditions.



### Terms & condition for hiring of Vehicle.

1. The sealed cover envelop shall be superscripted by the **expression "QUOTATION FOR HIRING OF VEHICLE FOR THE YEAR 2021-22"**.
2. The rates should be quoted in figure as well as in words as per prescribed format which is to be collected from office of the Block Development Officer, Laljuri RD Block, Kanchanpur, North Tripura on any working days during office hours up to 01/10/2021 before 3.00 PM.
3. Type of vehicle is 4(four) wheeler road worthy light motor vehicle consisting with /4 cylinder engine of bonafied company make like as Mahindra & Mahindra of Bolero model not earlier 01/01/2018. The vehicle should have valid commercial registration under transport dept. Govt. of Tripura and valid Commercial Insurance Otherwise the tender should liable to summarily rejection.
4. The rate should inclusive of all Taxes and other incidental charge if any.
5. The vehicle owner has to manage cost of fuel at his/her own cost including lubricant, air pressure etc.
6. The vehicle driver/owner who has drive vehicle during official hours should have valid commercial license.
7. The vehicle has to fit and fine mode and should have all other papers including valid pollution certificate.
8. In case any defect, break-down, accident Occurs on duty in respect of the vehicle, the owner shall have to repair/rectify at own cost and risk. During off road of deployed vehicle due to maintenance effect the owner should be made replacement by another road worthy registered vehicle.
9. Duty hour will normally be 9.30 AM to 5.30 AM expect on Sunday and holidays. But vehicle shall have to be placed as and when required by the office or whenever called by undersigned.
10. Bill shall not be entertained for Non-Working day.
11. The rate of Detention charge and per kilometer rate should be indicating clearly.
12. The vehicle should be placed on duty in neat & clean position and washable condition before every day official duty.
13. The concerned Driver of the vehicle should have valid LMV driving license of India and keep neat & clean and well behaved, If any problem arises in respect of driver, then he should be replaced by another on demand of the office.
14. The tender must be accomplished with the copy of registration certificate of the vehicle, road tax clearance certificate, and valid insurance certificate. Otherwise tender must be treated as informal.
15. Valid driving license of Driver, Insurance papers etc, of vehicle are to be produce as and when required.
16. The taxes will be deducted from bill as per Govt. norms.
17. The successful tenderer shall be liable to place the vehicle on receipt of formal order from this office immediately.
18. A log book should be maintained properly in prescribed Govt. format by the driver of vehicle.
19. The contract may be cancelled by the undersigned at any time without assigning any reason.
20. The undersigned reserves the right to reject/accept any offer without assigning any reason.
21. In case of any dispute the decision of the District Magistrate & Collector, North Tripura, shall be final & binding.


  
Block Development Officer  
Laljuri RD Block  
North Tripura

**To**

1. The Director, ICAT Government of Tripura for kind information with request to arrange to publish in 3 (three) (A-quality) local dailies (Bengali & English) in single insertion.
2. The Director , Information & Technology Deptt , Govt. of Tripura, Agartala, West Tripura with request to float the tender at Tripura state portal [www.tripura.gov.in](http://www.tripura.gov.in).
3. The Technical Director & DIO, NIC, North Tripura District, Dharmanagar for kind information with a request to display the Notice in District Official Website please.

**Copy to:-**

1. The District Magistrate & Collector, North Tripura, Dharmanagar for kind information please with a request to display in the notice board.
2. The Sub-Divisional Magistrate, Kanchanpur/ Dharmanagar/ Panisagar/ North Tripura for kind information please with a request to display the matter in the notice board.
3. The Block Development Officer, Kadamtala/Kalacherra/Jubaraj Nagar/Panisagar/Damcherra/Dasda / Jampui RD Block for information with a request to display in their Notice Board.
4. The Superintendent of Agriculture/ Superintendent of Fishery of Kanchanpur (Member of LPC Committee of Laljuri R.D.Block) for information and necessary action please.
5. The Account section /Cashier of this Block for information.
6. Notice Board of this Office for wide publication.

  
Block Development Officer  
Laljuri RD Block,  
Tripura (N)

To  
The Block Development Officer  
Laljuri RD Block  
Kanchanpur, North Tripura

**Sub:-** Quotation for placing the vehicle No, TR.....

**Ref:-** Press tender notice No, .....

Sir,

With reference to the above , I do hereby quoting my rate towards the tender for placing of my vehicle to office of the Block Development Officer, Laljuri RD Block, Kanchanpur, North Tripura on hiring basis , which I have seen and under stood the terms & conditions laid down in the tender notice and quoted the rates as below.

SL No	Particulars of Vehicle	Specification of Vehicle	Year of Purchase	Rate offered
1	4(Four) Wheeler, Road worthy light motor vehicle consisting with 3/ 4 cylinder engine of bonified company make like as Mahindra & Mahindra Model Bolero.	Registration number  Type  Model		i) Detention Charge Rs . (Rupees ) Per day. ii)Per Kilometer rate Rs. (Rupees ) Per km. iii)Over Time Rs. ( Rupees ) per hour beyond the eight hours of normal duties.

Date

**Encl:-**

- 1) Terms & Condition etc. in two (2) Sheets.
- 2) Copy of Vehicle Registration Certificate. in two(2) Sheets.
- 3) Copy of Road text Certificate. in two(2) Sheets.
- 4) Copy of Valid Insurance Certificate. in two(2) Sheets.
- 5) Copy of Commercial Registration License. in two (2) Sheets .
- 6) Copy of valid pollution certificate.(2 copy).

Signature of Contractor / Tenderer/Bidder