

**Office of the District Mission Manager
District Mission Management Unit
Tripura Rural Livelihood Mission
West Tripura District**

F.No.1(4)/DMMU/TRLM/WEST/TENDER/2019-20/ 2024 - 43

Dated, 05 /12/2020

Notice Inviting Quotation through e-tender for supply of Trunk Box for SHGs

Sealed quotations are hereby invited from reputed/ resourceful registered manufacturer / supplier for supply of Trunk Box for SHGs under Office of the District Mission Manager (DM & Collector), West Tripura, TRLM, Agartala for F.Y 2020-21 as per specification of the box and tentative quantity as in shown at **ANNEXURE- 1**

The quotation will be received through e-tendering from 08th December, 2020 to 21th December, 2020 from the bidders will be opened on 22/12/2020 at 3.30 PM, if possible.

Instruction to the bidder and general terms and conditions for supply of the Trunk Box:-


1. Bid fee Rs. 1,000/- (Rupees one thousand) only to be deposited by the bidder which is non-refundable.
2. An earnest money amounting to ₹ 5,000/- (Rupees Five Thousand) only will have to be deposited by the bidder. The said earnest money will be converted to security money for the successful bidder. For others, the earnest money would be refunded, after finalization of the work order.
3. Bid fee and Earnest Money are to be paid electronically over the online payment facility provided in the portal any time after start date of bid submission and before bid submission end date using Net Banking facility by the bidders. The Bid Fee, as said above, to be paid electronically over the Online Payment facility, which is Non-Refundable and to be deposited to the Government account automatically as revenue.
4. The bidders should submit valid Registration Certificate of the firm, GST registration certificate, PAN card, Return filing certificate of Income Tax for F.Y 2017-18 & 2018-19, Tax Clearance Certificate etc., without which no Quotation shall be entertained.
5. Rate must be quoted inclusive of all charges & taxes allied to that. The service provider has to comply with all the rules and regulation of the undersigned and Govt. as applicable for a similar type of work.
6. Applicable taxes shall be recovered from the bill at source.
7. In case of more than one bidder quoting the same rate, the decision of the Purchase Committee shall be final.
8. The successful bidders shall have to deliver the item within the stipulated period in accordance with the supply order. In case of failure to supply the item within the stipulated period, work order/ supply order shall be liable for cancellation and legal action will be taken against the bidder.
9. One set of sample of Trunk box shall be provided by bidder for necessary checking by the technical team/bidding authority. Final production of Trunk boxes shall be done after verification of sample trunk box.
10. The delivery of item are to be made to the concerned establishment i.e. Office of the Block Mission Manager (BDO), BMMU- Dukli / Old Agartala/ Belbari / Jirania / Mandwi/ Mohanpur/ Bamutia / Hezamara/ Lefunga & Office of the District Mission Manager, DMMU- West Tripura at their own cost. No insurance charges are admissible for any breakage, damage and loss in transit on the way to the destination.
11. The bidders shall have to take back the rejected/ defected items if any at their own cost and replacement of the same should be supplied within such extended periods as may be indicated by the undersigned.



Contd.P/2


12. The purchaser will award the contract to the bidder whose tender has been determined to be substantially responsive and who has offered the lowest evaluated price.
13. The undersigned reserves the right to accept or deny the lowest or any other quotations without assigning any reason and to distribute the entire supply to more than one bidder.
14. The contract is valid from the date of signing of formal acceptance by the undersigned and it can be extended for further 6 (Six) months if required.
15. The rates will remain valid up to 1 (One) year after acceptance of the rates by the undersigned.
16. No advance will be given to the bidder in this regard.
17. Payment will be made on the basis of the actual articles received by the concerned establishment.
18. No interest can be claimed in case of delay of making payment beyond the stipulated period of payment.
19. The rate should be quoted as per specific unit which has mentioned in the items list.
20. The quantity of the items may be an increase or decrease at any time, depending upon the need.
21. Each bidder should submit sealed quotations with the following documents (Photocopy duly self-attested to be compulsorily enclosed):
 - (a) Registration Certificate of the firm from the competent authority.
 - (b) Trade License.
 - (c) Experience Certificate (if any)
 - (d) Return filing certificate of Income Tax for F.Y 2017-18 & 2018-19.
 - (e) Tax Clearance Certificate.
 - (f) PAN Card.
 - (g) GST registration certificate.
22. Interested eligible bidders should register in the website <https://tripuratenders.gov.in> for participation in the said e-bid.
23. To participate in e-bid, the bidder should have a valid Class 2 Digital Signature certificate (DSC).
24. Bidder should take print out from the e-bid portal, details of all folders, where documents to be uploaded.
25. Bidder shall download and carefully read all terms conditions and other contents of the Tender. Downloaded DNIT has to be uploaded back and digitally signed as a proof of acceptance of all terms condition in the DNIT.
26. Attested copies of all relevant documents as mentioned above has to be digitally signed and uploaded.
27. Rate quoting sheet (BOQ) shall be downloaded, filled up properly and uploaded in the bid after digital signature. Name of bidder must be written in the appropriate field of rate quoting sheet by each bidder. Any comments like 'Not quoted', 'Not applicable' etc. should not be written as these will not be accepted by the system.
28. To view the details of the BOQ bidder should have to enable Macros/contents.
29. After scrutiny of bid/preparation of comparative statement/during signing of agreement, if required eligible bidders will have to produce original copy of the uploaded document for verification.
30. After opening of bid and before issuance of supply order, successful bidder will be asked to show all original documents which were uploaded against relevant DNIT.
31. This is for the information of all bidders that, all documents uploaded in the bid will be a part & parcel of the agreement, to be signed with the successful bidders.
Bidding authority reserves the right to cancel the uploaded bid at any time before closing date of bid and to re-upload the bid document without assigning any reason. Bidders are instructed to take action with newly uploaded document if any.

Encls. As stated.



(Dr. Shalish K. Yadav, IAS)
District Mission Manager
(DM & Collector)
DMMU (W), TRLM, Agartala

to:

1. The CEO, TRLM, RD Deptt., for kind information.
2. The Director, ICAT Department, Agartala for information with request to publish the same in 03(three) local loading newspapers.
3. The Director, DIT, Indranagar, Agartala for information with a request to upload in the State portal.
4. The ADMM (ADM & Collector-II), west for information.
5. The Sr. Deputy Magistrate (HOO/DDO), office of the District Magistrate & Collector, West Tripur District for information.
6. The PM (MIS), SMMU, TRLM for information with a request to upload in the website namely [www.trlm.tripura.gov.in/www.rural.tripura.gov.in /www.tripura.gov.in](http://www.trlm.tripura.gov.in/www.rural.tripura.gov.in/www.tripura.gov.in).
7. The Sub Divisional Magister, Sadar/ Mohanpur/ Jirania for information and 02 (two) nos. copies of notification are enclosed herewith for displaying in their office Notice Board.
8. The DIO. NIC for information and request to upload the said Bid in the <https://westtripura.gov.in>.
9. The Block Mission Manager (BDO), Old Agartala/Jirania/Mandwi/Belbari/Dukli/Bamutia/Mohanpur/ Hezamara, for information with request to display in the office notice board please.
10. The Notice board of this office and DMMU, West Tripura, TRLM.


**District Mission Manager
(DM & Collector)
DMMU (W), TRLM, Agartala**

Sl. No.	Name of the article	Specification	Tentative quantity requirement	Rate per box (In ₹) to be quoted by the bidder
1.	Trunk Box	Dimension of the Box: Length- 29.5 cm, Width- 23.5 cm, Depth- 10.5 cm Lock system, Handle, Made with 0.3 mm plain Galvanized Iron Sheet sheet.	4000 nos.	


(Dr. Shailesh K. Yadav, IAS)
District Mission Manager
(DM & Collector)
DMMU (W), TRLM, Agartala