

**OFFICE OF THE
AMBASSA MUNICIPAL COUNCIL
AMBASSA, DHALAI TRIPURA**

No.F.2 (13)/CEO/AMC/ABS/2023/Naz/ 7863-67

Date:- 26 / 11 / 2025

SHORT NOTICE INVITING QUOTATION (SNIQ)

Sealed quotations are hereby invited in plain paper from the Registered suppliers/Dealer/Sub-Dealer of Ambassa Sub-Division for supplying of the following items on urgent basis for the office of the Chief Executive Officer, Ambassa Municipal Council during the year 2025-26. The tender box will remain open from 28th November to 5th December, 2025 up to 5.00 PM on all working days and will be opened on the same date if possible, failing which on next subsequent working day.

Format for submission of quotation:

SL NO	Name of Particulars/Items	Quantity (In Nos)	Rate per unit inclusive tax (in Rs.)
1	Projector-EPSON, Model No-EB-W565, Resolution-WXGA, Zoom-1-1.35(Digital Zoom, Image Size-50" to 300" etc	As per requirement	
2	Projector Screen-Multybyte Projector Screen 5x7 with tripod Stand		

Terms & Condition:-

1. Sealed envelope quotation should be submitted mentioning specified rate in figure & words consisting following documents:
(A) Copy of PAN card (B) Copy of Aadhaar Card (C) GST Registration Certificate (D) IT Clearance. No items should be excluded while submitting the quotation.
2. The above mentioned items should be in good condition and maintaining best quality as per specification
3. All materials should be supplied within next 7(seven) days from the date of receipt of the supply order.
4. Damaged or defective materials shall not be received. It shall be replaced by the supplier or cost shall be deducted at the time of final payment.
5. No advance payment shall be made.
6. Applicable tax will be deducted at source.
7. The undersigned reserves the rights to accept or reject any quotation or extend the validity for dropping period of quotation or cancel quotation at any time without assigning any reason thereof.
8. After completion of tender, if L1 bidder is not interested to make supply of the required items then the order will be given to the next lowest bidder at this rate.

26/11/2025
Chief Executive Officer
Ambassa Municipal Council
Chief Executive Officer
Ambassa Municipal Council

Copy to:-

1. The Dy. CEO, Ambassa MC for information.
2. Er. Patiram Chakma, JE Ambassa MC for information & instruction to monitor the same.
3. Sri. Debabrata Paul (Cashier), Nazir Ambassa MC for information. He will assist the JE till completion implementation of the whole work.

Copy also forwarded to:-

1. The Chairperson, Ambassa Municipal Council for kind information.
2. The Vice Chairperson, Ambassa Municipal Council for kind information.

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