



Government of Tripura
Office of the Principal
College of Veterinary Sciences & AH
R.K. Nagar, West Tripura


F.No. 04-43/CVS/Store/RKN/Computer/2021/

Dated: R.K. Nagar, the 12/01/2022

NOTICE INVITING TENDER

On behalf of the Governor of Tripura, the College of Veterinary Sciences & AH, R.K. Nagar, West Tripura-799008 invites tender in sealed cover for Procurement of one no. Desktop Computer sets, Scanner and UPS from dealers/traders/shops/Cooperatives dealing in the items.

For details, the tender with terms and conditions will be available in the Office of the undersigned (Store Section) **on all working days till 31/01/2022 from 10.00 am to 4.00 pm** and also available in the websites www.arddtripura.nic.in and www.tripuratenders.gov.in The last date of submission of tender in sealed cover with super scribed as **“Tender for Computer Desktop, Scanner and UPS for FY 2021-22”** should reached to the undersigned **on or before 31/01/2022**.


12.01.2022.

Principal
College of Veterinary Sciences & AH
R.K. Nagar, West Tripura



Government of Tripura
Office of the Principal
College of Veterinary Sciences & AH
R.K. Nagar, West Tripura

F.No. 04-43/CVS/Store/RKN/Computer/2021/


Dated: R.K. Nagar, the 12/01/2022

NOTICE INVITING TENDER (NIT) FOR PURCHASE OF 1 (ONE) NO. COMPUTER DESKTOP, SCANNER AND UPS FOR USE IN THE ACCOUNT SECTION COLLEGE OF THE VETERINARY SCIENCES & A.H., R.K. NAGAR, WEST TRIPURA, DURING THE YEAR 2021-22.

On behalf of the Governor of Tripura, the College of Veterinary Sciences & AH, R.K. Nagar, West Tripura-799008 invites tender in sealed cover for Procurement of Desktop Computer sets, Scanner and UPS from dealers/traders/shops/Cooperatives dealing in the items.

The details of tender and the list along with specifications will be available from the Office of the undersigned (Store Section, College of Vety Sciences & A.H., R.K. Nagar West Tripura) on all working days till **31/01/2022 from 10 A.M. to 4 P.M.** Details are also available in the website www.arddtripura.nic.in. and www.tripuratenders.gov.in. The cost of **blank tender form is ₹. 300/-** (Rupees Three hundred, Non-refundable) only which can be paid in the form of DD of any Nationalized Bank in the name of Principal, College of Veterinary Sciences and Animal Husbandry, R.K. Nagar payable at Agartala. The tenderer who will use downloaded form from the website also shall have to pay the cost of tender form ₹. 300/- (Rupees Three hundred, Non-refundable) only separately in the form of DD of any Nationalized Bank in the name of Principal, College of Veterinary Sciences and Animal Husbandry, R.K. Nagar payable at Agartala. Downloaded tender forms received without DD of ₹. 300/- shall be rejected. No blank tender form shall be supplied either by post or Courier to the tenderer. The tenderer should also submit the details of tender. The last date of submission of tender in sealed cover superscribed as "**Tender for Computer Desktop, Scanner and UPS for FY 2021-22**" through Speed Post/Registered Post/Courier Service, addressed in favour of the Principal, College of Veterinary Sciences & A.H. R.K. Nagar, West Tripura, Pin- 799008 **on or before 4 P.M. of 31/01/2022.**

The Principal, College of Veterinary Sciences & A.H., Government of Tripura, R. K. Nagar, West Tripura shall have reserve the right to accept or reject any tender and extend the validity period of tender without assigning any reasons thereof.


12.01.2022
Principal,

College of Vety. Sciences & A.H.
R.K.Nagar, Agartala. Tripura (w).



Government of Tripura
Office of the Principal
College of Veterinary Sciences & AH
R.K. Nagar, West Tripura

NOTICE INVITING TENDER (NIT) FOR PROCUREMENT OF 1 (ONE) NO. COMPUTER DESKTOP, SCANNER AND UPS FOR USE IN THE ACCOUNT SECTION COLLEGE OF THE VETERINARY SCIENCES & A.H., R.K. NAGAR, WEST TRIPURA, DURING THE YEAR 2021-22.

Notice inviting tender (NIT) will be received by speed post/Registered Post/Courier services only in sealed cover addressed to the "Principal, C. V. Sc & A.H. Government of Tripura, R. K. Nagar, West Tripura, Pin- 799008" **on or before 4 P.M. of 31/01/2022**. NIT received after the aforesaid date and hours shall be rejected. The Principal, C. V. Sc & A.H. shall not be held responsible for any postal delay. Tenderer are requested to provide detail address along with phone, Fax Number and S.T.D code number for communication.

The **cost of blank tender form is ₹.300/-** (Rupees Three Hundred only, non-refundable) which may be paid in the form of DD of any nationalized Bank in the name of Principal, C. V. Sc & A.H. Government of Tripura, R.K.Nagar, West Tripura payable at Agartala. The tender who will use the downloaded form from the website also shall have to pay the cost of tender form ₹.300/ (Rupees Three Hundred, non-refundable)- which may be paid in the form of DD of any nationalized Bank in the name of Principal, C. V. Sc & A.H. Government of Tripura, R.K. Nagar, West Tripura payable at Agartala. Downloaded tender form received without DD of ₹. 300/- shall be rejected. No blank tender form shall be supplied either by post or Courier to the tenderer. The tenderer should also submit the details of tender as -

- 1) The interested bidders/tenderer shall submit the bids in 2 parts, i.e. "Technical Bid ("A" envelope) and 'Financial Bid' ("B" envelope). The 2 bids A & B envelopes should be put in 2 separate sealed envelopes, indicating clearly on the cover as technical bid and other one is the financial bid. The 2 envelopes shall be placed inside a large sealed cover and the same may be submitted.
- 2) On the top left side of the sealed tender N.I.T number, date, due date of opening should be mentioned. Tenders will be opened on the next working day of last date of receipt, 12:00 Noon, if possible. Tenderer or their representative may remain present at the time of opening of the tender.

Contd. Page-1

B

The technical Bid shall contain all details regarding the items offered by the bidder, compliances of terms and conditions, submission of documents, products catalogues & earnest money etc. In other words everything except the rate offered. The Financial bid shall contain only the rate offered by the bidder. The technical bids will be opened first and the bidder will be short listed on the basis of fulfilment of requirements as per terms & conditions. Thereafter, financial bids of only short listed bidders will be opened and the lowest bidders will be selected and selection of item is subject to recommendation of the technical /purchase committee constituted by the Principal, C. V. Sc. & A.H..

- 3) While quoting rate, the tenderer must mention the Serial No. of the item of tender lists as, provided by the College only along with tender.
- 4) As the items are clearly divisible and distinguishable, the successful firms/ tenderer shall be selected separately for the item.
- 5) The supply has to be executed within 30 (Thirty) days from the date of issue of the supply order. In case, failure of supply of the ordered item/items in full within stipulated period, both the Earnest money & Security deposit money are likely to be forfeited without further correspondence.
- 6) 10% of the value of ordered quantity shall have to be deposited by the Firm / supplier as Security deposit Money in the shape of D-Call from any Nationalized Bank in India within 10 days from the date of issue of the supply order which will be released after 6(six) month, if full supply& installation of instruments/equipments is completed within the stipulated period including working of the machine in a satisfactory manner is ensured for a considerable period.
- 7) Necessary taxes as applicable will be deducted from the bill as per Government rules.
- 8) In case of tenderer whose rates are accepted, as per terms & conditions of the tender, shall duly execute the supply.
- 9) The rates should be quoted both in figures and words clearly. G.S.T. will be charged extra as per Govt. Rule. The rate should be quoted in Indian currency only.
- 10) The supply order will be issued once/at a time or in phased manner as per requirement. Quantity may increase or decrease depending on requirement.
- 11) The lowest rate quoted by the tenderer will be determined on the basis of comparison of basic rate (i.e. excluding G.S.T.).

- 11) The following self certified/self attested documents should be submitted along with the tender:-

(A) Up to date Tax Clearance Certificate which will include: -

- (i) G.S.T. Registration certificate.
- (ii) G.S.T. Clearance Certificate (Sale tax clearance).
- (iii) PAN Card.

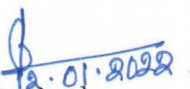
(B) Other Certificates

- (i) Up to date valid Trade License certificate of authorized local Distributors / stockiest / dealers / agencies / suppliers of manufacturing firms (Authorized in case of authorized Distributor-cum-tenderer.
 - (ii) Earnest money (E/M) for an amount of ₹. 3,000/- (Rupees three thousand) only shall have to be paid as fresh deposit at Call (D-Call) /Bank Draft of any nationalized Bank of India, drawn in favour of the Principal, College of Vety. Science & A.H., R.K. Nagar payable at Agartala has to be deposited along with the tender. In case of unsuccessful tenderer, the Earnest Money deposit (EMD) will be released after finalization of the tender, while in case of successful tenderer / suppliers the Earnest Money so deposited (EMD) will be released after successful completion of supply.
- 13) EMD/SMD shall not be applicable in case of Govt. organization/Public Sector undertaking. However documentary proof has to be submitted by the bidder.
- 14) Price quoted should be met F.O.R. Door delivery and installation also (if required in case to case basis) in good condition to the College of the Veterinary Science & A.H., R.K. Nagar, West Tripura, pin-799008.
- 15) The supplier, who is not a manufacturer or who quoted rate for the product in favour of the manufacturer shall furnish a letter of authority from their behalf. Such supplier/tenderer shall also furnish an undertaking that in the event of acceptance of the rate he will supply the products of the manufacturer for which he quoted the rate.
- 16) No. Insurance charge is admissible and the successful tenderer/supplier will be responsible for any breakage, damage and loss in transit on the way to destination.
- 17) Any default or breach of contract by the suppliers will be subject to forfeiture of earnest money/security money & will be considered as blacklisted / delisted for participating future tender as per discretion of the Principal, College of Vety Science & A.H., R.K. Nagar, Government of Tripura.

- 18) The Principal, College of Vety. Science & A.H., R.K. Nagar, Government of Tripura, reserves the right to accept or reject any part of /all tender/ tenderer without assigning any reason thereof.
- 19) The Principal, College of Vety Science & A.H., Agartala, Govt. of Tripura, reserves the right to terminate the contract or cancel the acceptance of rate or supply order at any time unilaterally without any notice before the expiry of the period for which the rates are now invited.
- 20) In case of any legal dispute the jurisdiction will be the High Court of Tripura, Agartala.
- 21) Payment of the successful tenderer shall be made by bill basis only after Completion of supply of the item/items including installation (wherever necessary) as ordered for. No advance payment will be entertained.
- 22) The rates will remain valid up to 31st March 2022. No interim revision/Enhancement of rates will be entertained except imposition of any levy or increase in existing levy by the Government.
- 23) Tenders will open on next working day, 12:00 Noon, if possible.
- 24) Selection of items is subject to recommendation of the approved technical/purchase committee Constituted therefore.
- 25) A duly signed copy of terms & condition of the Principal, College of Vety Science & A.H., Agartala to be returned by the tenderer as a token of acceptance of the Departmental terms & conditions.
- 26) Tenders/Bidders should enclosed the product Booklets/catalogues of the company/manufacturer having details specification of the product/ Item & Illustration of product/ Item & model/product No. etc. in the sealed Tender along with authorization certificate from the concerned company/manufacturer that tenders/bidder is the authorized dealer/supplier/tenders/agent on behalf of that Company/manufacturer.

Mentioning or submitting the specification and model & item No. etc of equipments in the plain paper/letter pad will not accepted.

Encl: specification of item.


Principal,
College of Vety. Sciences &A.H.,
Govt. of Tripura, R. K. Nagar,
Agartala

To
Principal,
College of Veterinary Sciences & A.H.
R.K. Nagar, Tripura (w)

Sir,

Having examined the tender document, the receipt of which is hereby acknowledged, we, the Undersigned, offer to supply and deliver the goods under the above-named Contract in full conformity with the said tender document and our financial offer in BOQ which is made part of this tender.

2. We undertake, if our tender is accepted, to deliver the goods in accordance with the delivery schedule specified in the tender document.
3. If our tender is accepted, we undertake to submit the security deposit in the form, in the amounts, and within the times specified in the tender document.
4. We agree to abide by this tender, for the Tender Validity Period specified in the tender document and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.
5. Until the formal final Contract is prepared and executed between us, this tender together with your written acceptance of the tender and your Acceptance of Tender shall constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any tender you may receive.

Signed: _____

Date: _____

In the capacity of _____

Duly authorized to sign this bid for and on behalf of _____

Signature & stamp of Tenderer

MANUFACTURER'S AUTHORISATION FORMAT

(To be furnished with the Technical Bid)

To
Principal,
College of Veterinary Sciences & A.H.
R.K.Nagar, Tripura (w)
Tripura-799008.

Ref: Tender No. _____ date: _____

Sir,

We, _____
are the manufacturers of _____
(name of item(s) and have the manufacturing factory at
_____.

1. Messrs _____ (name
and address of the agent) is our authorized distributor for sale of
_____ (name of item(s)).

Yours faithfully,

(Signature with date, name and designation)

For and on behalf of Messrs _____

(Name & address of the manufacturers)

Seal:

Note:

This letter should be on the letterhead of the Manufacturer and should be signed by a person having the power of attorney to legally bind the manufacturer.

TECHNICAL SPECIFICATIONS:			
FOR PROCUREMENT OF ONE COMPUTER DESKTOP, SCANNER AND UPS FOR USE IN THE ACCOUNT SECTION COLLEGE OF THE VETERINARY SCIENCES & A.H., R.K. NAGAR, WEST TRIPURA, DURING THE YEAR 2021-22.			
Sl. No.	Item Specifications with brand name	Quantity to be procured	Rate (in ₹.)
1.	Supply & Installation of Desktop Computer (Brand- HP/Dell/ASUS/Lenovo) <ul style="list-style-type: none"> • 11th Gen Intel® Core™ i5-11400 processor (6-Core, 12M Cache, 2.6GHz to 4.4GHz) • Windows 10 Home Single Language, English • Intel® UHD Graphics 730 with shared graphics memory • 8GB, 8Gx1, DDR4, 2933MHz • 1TB HDD • 256 GB PCIe NVMe SSD • 24 inch FHD (1920 x 1080) IPS Monitor 	01(one)	
2.	Supply & Installation of Jet Scanner – (Brand- HP/Canon/ EPSON/ Brother) <ul style="list-style-type: none"> • 50-sheet ADF with single pass, two-slided scanning • Simplex 35ppm, duplex 70ipm scan speed • 3500 pages daily duty cycle • 50 sheets ADF capacity • Energy star 3.0 certified • optimize workflows with one-touch scanning 	01(one)	
3	Supply & Installation of UPS 600VA for Computers – (Brand- Microtek/ Foxin/ Luminous)	01(one)	

N.B.-

1. The item to be supplied as per the Technical Specification specified by the Authority.
2. Items to be supplied to the Store Section, C. V. Sc. & A.H., R.K. Nagar, West Tripura, Tripura – 799008.

DECLARATION FORM

I/We.....
having my /our.....Office
at.....do declare that I/We
have carefully read all the terms & conditions of Tender for the supply of
various Stationary/Contingency articles for the College of Vety. Sciences & A.
H., R.K. Nagar for the year 2021-22. The approved rate will remain valid for a
period of 01(one) year from the date of approval. I will abide with all the
terms & conditions set forth in the Tender paper Reference No.
.....

I/We do hereby declare I/We have not been convicted by any court of
Law nor I/We are derecognized/black listed by any State Govt./Union
Territory/Govt. of India/Govt. organization/Govt. Health Institutions for supply
of Not of Standard Quality (NSQ) items/part-supply/non-supply. I/We agree
that the Tender Inviting Authority can forfeit the Earnest Money Deposit and
or Security Deposit and blacklist me/us for a period of 1(One) year, if any
information furnished by us proved to be false at the time of
inspection/verification and not complying with the Tender terms & conditions.

I/We further declare that I/We possess valid manufacturing
license/authorized distributor/trader license bearing No.....
.....Valid up to.....
I/We.....do hereby declare that
I/we will supply the as per the Terms, Conditions &
specifications of the Tender Document.

Signature of the Bidder:

Date: