

GOVERNMENT OF TRIPURA
OFFICE OF THE COMMISSIONER OF DEPARTMENTAL INQUIRIES
SECRETARIAT ANNEXE, P.N. COMPLEX, GURKHABASTI
AGARTALA, TRIPURA.

No. F.2(5)/INQ/95(P)/1722-26

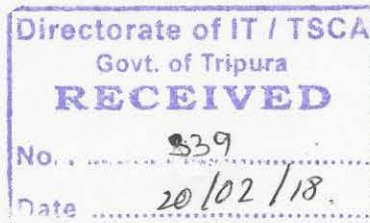
Dated, 20/2/2018.

SHORT TENDER NOTICE

Sealed tenders are invited for hiring 1(one) white Colour Maruti (Swift/ Dizire) vehicle by the undersigned (Commissioner of Departmental Inquiries) from the owners of Indian Nationality as per terms and conditions laid below. The tenders will be received either through registered post or by hand in the office of the Commissioner of Departmental Inquiries at Gurkhabasti complex Agartala from the date of issue of notice up to 7th March,2018 on or before 3 pm. Rate should be quoted both in figures and words for the following parameters:- A) Detention Charge per day B) Running charge per K.M. The tenders will be opened on the last date, if possible when the tenderers or their authorized representatives may remain present , if desired to do so .

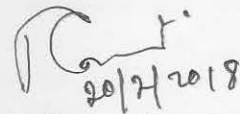
TERMS AND CONDITIONS

1. The vehicle will have to attend office duty from 9 AM to 7 PM duration which may increase or decrease depending on urgency of office work.
2. The year of manufacturing of the vehicle should not be before 2016. Preference will be given to vehicles of recent make . The tenderers should submit certificate / documents regarding year of manufacture .
3. Each tender should be accompanied by Earnest money of Rs 5000/- (rupees five thousand) only in the form of deposit at call /DD pledged in favour of the Additional Commissioner of Departmental Inquiries on any bank payable at Agartala, West Tripura without which no tender will be considered valid for acceptance .
4. The envelope containing the tender should be superscribed with application in respect of SHORT TENDER NOTICE.
5. Road Tax clearance certificate , fitness certificate , license of the vehicle, registration and income Tax clearance certificate of the owner etc. will have to be furnished along with the tender .
6. The earnest money of all tenders except those of the successful tenderer will be released after finalization of the rates etc.
7. The successful tenderer will have to deposit security money of Rs 10,000/- (Rupees ten thousand) only in favour of the commissioner of Departmental Inquiries. Agartala which will be refunded after successful completion of the engaged period .
8. The successful tenderer will have to pay necessary taxes as applicable from time to time at the time of payment of bill .
9. Cost of fuel , lubricant and any other cost of maintenance shall be borne by the owner from his own resources and at his own risk .





10. Driver has to be provided by the owner at his own cost ,
11. In case of any mechanical disturbance , the owner has to arrange replacement of vehicle at his own cost and risk.
12. Rate should be quoted both in figures and words for the following parameters:- A) Detention Charge per day .B) Running charge per K.M.
13. In case any successful tenderer withdraws his vehicle before completion of engagement period , the security tender money shall be forfeited to Commissioner of Departmental Inquiries.
14. During the period of engagement the vehicles will be allowed to attend any duty other than the duty of Commissioner of Departmental Inquiries as per instruction of Authority (CDI) .
15. The owner of selected vehicle (successful tenderer) shall have to furnish log book & bill of hired vehicle every month without any failure.
16. The vehicle will primarily be engaged for a period of one year which may increase or decrease at the discretion of the Commissioner of Departmental Inquiries .
17. The tenderers will have to place the vehicle in the office of the undersigned for inspection , if asked for.
18. The Commissioner of Departmental Inquiries reserves the right to reject any or all tenders including the lowest one without assigning any reasons (s) or accept any tender at its discretion.
19. In case of any dispute arising in respect of above , the decision of the Commissioner of Departmental Inquiries will be final.


20/11/2018

Commissioner of Deptt. Inquiries,
Govt. of Tripura, Agartala

- Copy to :-1. PA to the Commissioner of Departmental Inquiries for information & supervision of tender dropping arrangement.
2. Establishment section and cash section for information .
 3. Sri Rajib Das, LDC I/C store section for necessary arrangement for tender box & dropping of tenders.
 4. Vehicle file .
- Copy also to : ✓ The Director, Information & Technology for information with a request to upload same in Tripura Government Portal.