

Draft Notice Inviting Tender No: DT-8/TDST(2nd Call)/EE/RD-TLM/18-19 dt. 13.12.18

**GOVERNMENT OF TRIPURA
RURAL DEVELOPMENT DEPARTMENT
OFFICE OF THE EXECUTIVE ENGINEER
R. D. TELIAMURA DIVISION
TELIAMURA, KHOWAI DISTRICT**

1. PNIT NO. : PT-8/ EE/RD/TLM-DIV/2018-19 dt. 13.12.18
2. Name of Item : Transportation incl. loading/unloading of stores from Beltali, Singichara. RD Divisional Store to any Worksites /Block stores under Khowai District as per terms and conditions of DNIT.
3. Eligibility : Bonafied & resourceful Indian citizen/firm/agency who will provide total 03 (Three) nos. of trucks out of which the bidder should be **the owner of not less than 02 (Two) nos of trucks** shall provide additional 01(One) no. of trucks for which the bidder may be the owner or with **power of attorney** from other vehicle owners.
4. Earnest Money : Rs 50,000.00 (Rupees Fifty Thousand) only (in the form of FDR/Dcall not in the form of DD) in favour of the Executive Engineer, R D Teliamura Division on any nationalized/ scheduled bank along with tender. Without EMD in appropriate shape the tender will summarily be rejected.
5. Cost of tender Form : Rs 500.00 (Rupees Five hundred) only (Non refundable) in the form of DD in favour of the Executive Engineer, R. D. Teliamura Division on any nationalized/scheduled bank along with tender..
6. Tender form : No tender form will be sold. Tender form is to be downloaded from the website www.tenders.gov.in and <http://rural.tripura.gov.in/> by eligible bidders.
7. Last date of dropping of tender : 3.00 PM of 27-12-2018.
8. Probable date of opening of Tender : 4.00 PM of 27-12-2018 (if possible). Interested bidders or their representatives may remain present during opening of the tender.
9. Declaration of Informal and formal bid : During opening Formal or informal will not be declared. After detailed scrutiny it will be declared.
10. Total no. of written pages including this page : 15 (Fifteen) nos. including this page.

Dipankar Ghosh
JE RD Teliamura Div

Utpal Debbarma
AE RD Teliamura Div

S. Bhattacharjee
EE RD Teliamura Div

LEGEND

Sl. No.	ITEM	Page No.
1	SALIENT POINTS OF TENDER / INSTRUCTION TO BIDDER	3 – 4
2	DECLARATION	5
3	NIT	6 – 7
4	BIDDER'S SHEET	8
5	GENERAL TERMS AND CONDITION	09 – 11
6	SPECIAL TERMS AND CONDITIONS	12 – 13
7	ANNEXURE (RATE QUOTING SHEET)	14 – 15

SALIENT POINTS OF TENDER / INSTRUCTION TO BIDDER

- 1) **Eligibility of bidder:-** As per clause No : 03 of DNIT.
- 2) **Enclosures/complete tender:-** Following documents (**valid and attested**) to be submitted along with the tender.
 - (i) Signed tender form (without tender form, bid will be rejected) all pages.
 - (ii) GSTN registration
 - (iii) Tax clearance certificate.
 - (iv) PAN card.
 - (v) Permits of vehicles.
 - (vi) Registration certificates of vehicles.
 - (vii) Pollution clearance certificates.
 - (viii) Insurance certificates of vehicles in/c third party insurance.
 - (ix) Road tax clearance certificates of vehicles.
 - (x) Fitness certificates of vehicles.
 - (xi) Experience certificates if any in similar nature of job.
 - (xii) EMD.
 - (xiii) Cost of Tender form.
- 3) **Tender form:-** To download tender form from the website www.tenders.gov.in and <http://rural.tripura.gov.in/> by eligible bidders. No tender form will be sold.
- 4) To go through terms and conditions of DNIT.
- 5) To sign each and every page of tender form.
- 6) EMD and cost of tender form are to be deposited separately. No transfer of Earnest Money (Earnest Money or Security Deposit submitted earlier) will be allowed.
- 7) **Earnest money:-** To deposit EMD (Rs 50,000.00) in favour of the Executive Engineer, RD Teliamura Division in the shape of fixed deposit, bank draft, D-Call along with tender.
- 8) **Cost of tender form:-** To deposit cost of tender form (Rs 500.00) in favour of the Executive Engineer, RD Teliamura Division in the shape of bank draft along with tender.
- 9) To fill up each and every point of bidder's sheet.
- 10) To fill the rate quoting sheet.
- 11) DNIT number and date, name of item, bidder's name and address should be written in the envelope containing complete tender and to seal the envelope by wax or self adhesive tape (cello tape). The sealed envelope must be addressed to the Executive Engineer, R.D. Teliamura Division.

- 12) The full fledged and sealed tender may be dropped in the tender box kept in the office of the **Executive Engineer, R.D. Teliamura Division** *within 3.00 PM of 27/12/2018* or may be sent to the tendering authority by post (registered with A/D only) to reach *within 3.00 PM of 27/12/2018*. Tendering authority will not be liable for any postal delay (if sent through post/courier).
- 13) The copy of the DNIT may be inspected from the office of undersigned up to *24/12/2018* (office date and hour only) by interested bidders.
- 14) At any stage of tender (scrutiny of tender, preparation of comparative statement etc.) if required bidders will have to produce original copy of the submitted documents for verification.

DECLARATION

I do hereby declare that I have personally gone through the relevant Draft Notice Inviting Tender and understood all the clauses, specifications of tendered items, instruction of the DNIT and having been fully satisfied, I have quoted the rate of item. This is further to certify that I have suppressed no facts in the tender which could debar me to participate into the tender. If it is revealed after opening of the tender that any fact is suppressed by me, tendering authority shall have the right to reject my tender along with other stern action against me as per term condition of the tender. I do affirm that all the term conditions of DNIT are unconditionally accepted by me. I have no objection if any extra term condition, mutually accepted by me and purchaser is incorporated into the agreement.

AND

I do hereby also declare that I am not blacklisted by any department / agency of central or state regarding quality compromise or any other reason in connection with similar work and there is no ongoing litigation with any department / agency of central / state Government as on closing date of tender. If subsequently it is revealed after opening of the tender that my declaration is false, my tender /concerned agreement will be cancelled, deposited earnest / security money will be forfeited and other penalty to be decided by the tendering authority will be imposed.

(Signature of bidder
Full name & Seal)

**GOVERNMENT OF TRIPURA
OFFICE OF THE EXECUTIVE ENGINEER
R.D. TELIAMURA DIVISION,
TELIAMURA, KHOWAI DISTRICT**

[email id: eerdtlm.2009@rediffmail.com](mailto:eerdtlm.2009@rediffmail.com)

NOTICE INVITING TENDER NO. PT-8/ EE/RD/TLM-DIV/2018-19 dt. 13.12.18

On behalf of the Governor of Tripura, the Executive Engineer, RD Teliamura Division invites sealed tender for the following items from the eligible bidders in **Up to 3.00 PM of 27/12/2018** (office date and hour only) as per following terms condition as well as DNIT.

1. DNIT No, Item, Earnest money and Eligibility of the bidder:-

S L N o	DNIT no	Name of Work	Earnest Money	Cost of Tender Form (downloaded)	Last date of Dropping tender & Time	Time and date of opening of tender	Place of dropping of tender documents	Eligibility of Bidders
1.	<u>DT-8/TDST(2nd Call)/EE/RD/TLM-DIV/2018-19 dt. 13.12.18</u>	Transportation incl. loading/unloading of stores from Teliamura RD Divisional Store Khowai Paschim Singhicherra to any Worksites/Block stores under Khowai District as per terms and conditions of DNIT.	Rs. 50000.00	Rs 500.00	Up to 3.00 PM of 27.12.2018	At 4.00 PM of 27.12.2018	In the chamber of the undersigned	Bonafied & resourceful Indian citizen/firm/agency who will provide total 03 (Three) nos. of trucks out of which the bidder should be the owner of not less than 02 (Two) nos of trucks shall provide additional 01(One) no. of trucks for which the bidder may be the owner or with power of attorney from other vehicle owners.
<p>The tender forms and other details can be seen in the O/o The Executive Engineer, R D Teliamura Division up to 24/12/2018 /- on any working days during office hours and the Tender Form can be downloaded from the websites www.tenders.gov.in & http://rural.tripura.gov.in/ and the cost of the Tender Form as specified above should be deposited separately along with tender through 'Demand Draft' (Non-Refundable) from any schedule bank guaranteed by Reserve Bank of India drawn in favour of the Executive Engineer, R.D Teliamura Division, Teliamura,Khowai. For details along with alteration/modification if any, please visit: www.tenders.gov.in & http://rural.tripura.gov.in/.</p> <p style="text-align: right;">(Er. S.Bhattacharjee) Executive Engineer RD TeliamuraDivision Teliamura, Khowai</p>								

2. The copy of the DNIT may be inspected from the office of undersigned up to **3.00 PM of 24/12/2018** (office date and hour only).
3. No tender form will be sold. Tender form is to be downloaded from the website www.tenders.gov.in and <http://rural.tripura.gov.in/> by eligible bidders. Subsequent corrigendum, if any, will be available in the website.
4. The sealed envelope containing **complete tender, EMD, cost of tender form** (EMD and cost of tender form are to be deposited separately) must be addressed **to the Executive Engineer, R.D. Teliamura Division, , Teliamura** indicating the **DNIT NUMBER, NAME OF ITEM, BIDDER'S NAME and ADDRESS on the envelope**.
5. The full fledged and sealed tender may be dropped in the tender box kept in the office of the undersigned or may be sent to the tendering authority by post (registered with A/D only) to reach **within 3.00 PM of**

27/12/2018. The tender received after closing of bid shall not be considered and the tender will be rejected. Tendering authority will not be liable for any postal delay (if sent through post / courier).

6. Earnest money and cost of tender form to be deposited on any nationalized/scheduled bank in favour of the Executive Engineer, R.D Teliamura Division, Teliamura.
7. The tentative date of opening of tender is at **4.00 PM of 27/12/2018(if possible)**. Interested bidders or their representatives may remain present during opening of the tender.
8. If last date of dropping of tender happens to be a holiday or office work is affected due to any unforeseen circumstances, last date of dropping will automatically be extended up to next working day at respective time and accordingly opening date and time will be deferred. Opening date and time will be displayed in the office notice board if changed.
9. This notice is only to provide most preliminary information to the interested bidders. For any clarification contact at 03825-262095 during office date and hour only.
10. The tendering authority reserves the right to reject any submitted tender, not in conformity with relevant DNIT.

(Er. S. Bhattacharjee)
Executive Engineer
R.D. Teliamura Division
Teliamura

Copy to the:

- 1) **District Magistrate and collector, Khowai District.**
- 2) Superintending Engineer RD 1st Circle, Gurkhabasti, Agartala.
- 3) Director ICA Department, Agartala requesting to publish in 5(five) local daily news papers.
- 4) Executive Engineer, Ambassa Division (RD), Manu Division (RD), Bishramganj Division (RD), Udaipur division (RD), Satchand Division (RD), Amarpur Division (RD), Santirbazar Division (RD), Kumarghat Division (RD), Kanchanpur Division (RD), Division-I (PWD), Division-II (PWD), Division-III (PWD), Division-IV (PWD), Store Division (AD Nagar, PWD), WR Division-I (Battala), WR Division-II (Battala), Division –I (DWS), Division-IV (DWS) with a request to display in the notice board.
- 5) All Block Development Officers under Khowai District with a request to display the notice in the notice board.
- 6) All Assistant Engineers, Junior Engineers, Technical Assistants, Head Clerk, Accountant, Cashier, Store keeper, Work assistant, Mechanic, Tender Section of this Division. They are requested to take necessary action for wide publication of the same.
- 7) Contractor's Association, Teliamura, Khowai District.
- 8) Contractor's Association, Khowai, Khowai District.
- 9) M/S / Sri _____
- 10) Tender File - NO.1 (86)/PNIT/EE/RD/TLM-DIV/2018-19.
- 11) Office notice board.

Copy also to the:

1. Officer-in-charge, Teliamura Police Station with request to arrange frequent police patrolling around this office up to the period of last date of dropping and at the time of opening of the tender to avoid any untoward incidents regarding the tender.

Executive Engineer

BIDDER'S SHEET

Bidders are requested to provide wanted information in this sheet. All the points may not be required for all bidders. They should select their relevant points and fill up accordingly. Other points, not related may please be marked as Not Applicable.

- 1 Name and detailed mailing address of the Bidder along with phone, mobile no ,fax number with STD code & email.
- 2 PAN number of bidder:-
- 3 Name of contact person:-
Mobile, Phone, Fax No:-
email address:-
- 4 Name of person who have signed the tender paper:-
Mobile, Phone, Fax No:-
email address:-
- 5 Details of Earnest money deposit (amount, bank name, branch name, form of deposit, instrument no and date):-
- 6 Details of cost of tender form (amount, bank name, branch name, form of deposit, instrument no and date):-
- 7 Experience of bidder (if any):-
- 8 List of enclosures :-

9) Total Number of vehicles along with registration number of vehicles to be mentioned here (if required extra sheet may be used):-

Sl No	Registration number of Vehicle	Load carrying capacity	Owner (Yes/No)
1			
2			
3			

However, the above shown destination wise break up with load carrying capacity may be changed as per the requirement of the department.

10) Any other information if any :-

GENERAL TERMS CONDITIONS OF TENDER

- 1) **Eligibility of bidder:** - As stated under instruction to bidder.
- 2) **Enclosures with tender:** - Bidder shall have to submit valid attested photo copies (whichever is/are applicable to the bidder) as stated under instruction of bidder. If any of the above applicable paper is not enclosed with any tender, tendering authority reserves the right to declare the incomplete tender as informal or may ask the bidder to submit wanted documents after opening of tender. Besides this, the department reserves the right to seek any additional information/document in any stage from the bidder after opening of the tender. Tender without earnest money and cost of tender form will be rejected on the opening table.
- 3) **Tender form:-** As stated in 1st page of DNIT.
- 4) **Mode of tender submission:-** Tender may be dropped in the tender box, kept in the office chamber of tendering authority or sent by post (Registered with A/D) . In both the case tender has to reach the tendering authority positively within the last date of dropping (as mentioned in 1st page of DNIT). Tender received by post within permitted period will be dropped in the tender box by tendering authority. Tender box will be sealed at fixed time (As per clock of tendering authority). In no way tender, after closing of tender box will be entertained.
- 5) **Tender preparation:-** Each and every page (including blank pages if any) of tender form should be signed by the bidder. All documents as mentioned under instruction to bidder will be inserted into an envelope and sealed properly. No unwanted paper should be enclosed along with tender. Sealed envelope shall invariably have following inscriptions- Name of item, DNIT number and date, name and address of the bidder. The sealed envelope must be addressed to the Executive Engineer, R.D. Teliamura Division, Bidder may consult with the office of the tendering authority if necessary.
- 6) **EMD and cost of tender form:-** Bidder must deposit the same as stated in 3rd page of DNIT.
- 7) **Rate:-** Rate must include all taxes and charges. Rate to be quoted in the specified annexure of the tender form. Rate should be quoted in word and figure. Rate will includes loading / unloading transportation, stacking in go-down or store-yard, weighing, counting, transit risk, insurance charge if any and all taxes etc. **Rates will be including loading unloading carrying staging counting for block store/divisional store and other work site.** Any overwriting/correction etc should duly be initialed by the bidder. Rate should be quoted per MT basis.
- 8) **Validity of rate:-** Rate should remain valid up to 1 (One year) from the date of acceptance by the HPC without any price variation of clause for placement of work order.
- 9) Any clarification/explanation if any regarding the tender should be sought from the undersigned before dropping of tender.
- 10) **Clarification, Negotiation:** After opening of the tender lowest bidder will be asked to appear before a team of officers headed by the tendering authority for clarification, justification, analysis and negotiation of the quoted rates along with all original documents as wanted in the tender and additional documents wanted subsequently if any. Bidder may be asked more than once for negotiation. If they fail to attend the meeting as per programme or fail to produce any original document their bid will be rejected forfeiting entire EMD and blacklisted for two years. After opening of tender if the rate of any item(s) found same as quoted by two or more bidders in that case all the eligible lowest bidders will be called for negotiation and in the negotiation table separate sealed rate will be collected from all the 1st lowest bidders and lowest rate to be processed for finalization of rates. However the purchaser has full power to split the quantity among the initially lowest bidders if necessary subject to the condition that they agreed to supply as per the approved rate of department.
- 11) **Work order:-** Work order will be placed by the tendering authority. Work should be materialized in consultation with the concerned authority. Bill in triplicate should be raised for payment along with received / certify copy of gate pass.
- 12) **Security money and agreement:** - After issue of work order, the successful bidder shall have to deposit an amount of Rs 50,000.00 per route/block (including store and work site) subject to maximum Rs 1,00,000.00 as security deposit in favour of the undersigned in shape of bank draft /

fixed deposit/Dcall at any nationalized or scheduled bank and sign a formal agreement with the authority within 3 (three) days from the date of issue of supply/ work order. Earnest money will automatically be converted to security money after issuance of work order against one route. Additional amount if any to be deposited separately. The security money will be released after the warranty period.

- 13) **Local representative:** - Successful bidder outside of Khowai District must have local representative within the jurisdiction under RD Teliamura Division. All the correspondences related with tender or work order will only be handed over to the local representative by the tendering authority and once, anything received by the local representative, it will be treated as received by the successful bidder.
- 14) **Delivery period:** - Any ordered quantity should be executed positively within 24 hour from loading. In special case within 48 hours, materials to be delivered.
- 15) **Penalty clause:-**

Sl. No.	Ground	Penalty
1	Revision of rate or withdrawal of bid after closing of tender but before the opening of tender.	50% EMD will be forfeited and bidder will be black listed for next two year to participate in any tender of tendering authority.
2	Revision of rate or withdrawal of bid after opening of tender.	100% EMD will be forfeited and bidder will be black listed for next two year to participate in any tender of tendering authority.
3	Revision of rate or withdrawal of bid after negotiation / approval of rate but before issuance of work order.	100% EMD will be forfeited and bidder will be black listed for next two year to participate in any tender of tendering authority.
4	Fails to attend negotiation / clarification meeting as per call of tendering authority.	100% EMD will be forfeited and bidder will be black listed for next two year to participate in any tender of tendering authority.
5	Fails to deposit security money in time and sign the agreement.	100% EMD will be forfeited and bidder will be black listed for next two year to participate in any tender of tendering authority.
6	Fails / surrender to execute after issue of work order or after approval of rate.	100% security deposit will be forfeited and bidder will be black listed for next two year to participate in any tender of tendering authority.
7	Non maintenance of work schedule as per agreement or work order or extended period allowed to contractor.	Liquidated damage @ 1% per day and subject to maximum 10% will be imposed for first 10 days delay. If still the bidder fails to complete the work , then 100% security deposit will be forfeited and bidder will be black listed for next two year to participate in any tender of tendering authority.
8	After signing of agreement or issuance of work order, failed to execute the work as per agreement or work orders within stipulated delivery period including extension on valid reason.	Agreement / work order will be rescinded and work will be executed by alternative arrangement. Cost difference or security money whichever is higher will be recovered from the bidder's security money / pending bill and firm will be black listed for two years.
9	Fails to replace / repair defective work by specific one.	Defect will be removed by alternate arrangement and recovery will be made from security money / other liabilities and bidder will be black listed for next two year to participate in any tender of tendering authority.

- 16) **Cost of certified copy of agreement:** The supplier is entitled to have a certified copy of relevant agreement at the cost of INR 1.00 per written page of agreement subject to minimum INR 100.00.
- 17) **Quantity:** - The quantity is most tentative and may be increased or decreased or dropped from work schedule at the discretion of tendering authority. Successful bidder shall have to accept any ordered quantity. If 1st lowest approved bidder fails to execute work, then tendering authority reserves the right to split the work among more than one bidder as per rule. Decision of tendering authority with respect to splitting will be final. If necessary, for the sake of smooth running of construction works, one 1st lowest bidder for several sub items of a tender may be asked to supply materials at the 1st lowest approved rates of other approved bidders against the same tender or at the approved rate/s of one 1st lowest bidder, other approved bidders of the same tender may be asked to supply the materials. In both the cases the bidders must agree to supply the materials at the above terms condition and also the work orders will be placed rationally to all the approved bidders. Actual quantity will be based on the volume of work.
- 18) **Price variation clause:-** Price should be fixed and firm in all respect. No price variation will be allowed in case of variation in transportation cost and revision in excise duty, GST and all other taxes / charges. The deduction of TDS at source shall be at the rate as notified by the Government from time to time.
- 19) **Payment:** - No advance payment will be made. Payment will only be made after successful execution of work as per terms and conditions and based on availability of fund in the respective head of account. Statutory deduction from bill namely income tax, & any other taxes will be deducted as applicable at source. The deduction of GST shall be made as per the Government notification issued time to time.
- 20) **Conditional discount:-** Tenders with any condition including conditional discount will not be entertained and may be rejected.
- 21) **Dispute & litigation :-** In case of any dispute arising out of the contract/work order, the court at Agartala in Tripura will have Jurisdiction to deal with the same and decide any legal matter or dispute whatsoever arising out of the contract/work order or tender.
- 22) Any clause not included in the DNIT but subsequently mutually accepted will be part and parcel of the terms and condition.
- 23) If any bidder suppresses any fact in the tender and subsequently it is unearthed, their tender will be rejected and necessary positive action including total forfeiture of EMD/ Security money/ Rescind of agreement/ Cancellation of work order/Barring from participation of future tender for next two years will be taken against them.
- 24) Any tender not complying with the requirement / fulfill the terms and conditions may be declared as informal.
- 25) **Progress report:** Successful bidder must furnish daily basis report through e-mail, fax etc related with issued work order regularly indicating work order wise status.
- 26) **Right to Accept/ Reject the Bid:** Tendering authority reserves the right to accept or reject any Bid and to annul the tender process and reject all such bids at any time prior to award of contract, without thereby incurring any liability to the affected applicant(s) or any obligation to inform the affected applicant(s) of the grounds for such decision.

SPECIAL TERMS AND CONDITIONS

- 1) Materials to be transported:- Cement, UPVC pipe and strainers, GCI sheet, TMT bar, HR sheet, MS Flat, GI pipe, BI pipe, brass strainer ,various pump sets (OHP/M-II/M-III/ diesel/ electric pump)/ generator/ submersible pump/ vibrator machine/ mixing machine), Spare parts, pump's accessories, J hook, Nut bolt, Ridge, steel rope, angle, channel, joist, water tank and other materials if any.
- 2) The materials that will be issued from the store must be under safe custody of the bidder.
- 3) If any damage or theft occurs for the stores received by the contractor from our divisional / block store, recovery at double of issue rate will be made from the contractor. Further if any vehicle with materials breaks down on transit, the contractor will remain responsible for any kind of damage / theft of stores and necessary action including recovery at double issue rate will be made from the contractor.
- 4) If successful bidder fails to safeguard the received stores then EMD / SD will be forfeited and bidder will be blacklisted for next two years.
- 5) While contractor's authorized person (vehicle's driver or any other duly authorized by contractor) will receive the stores from divisional store by proper weighing, counting the same quantity should be handed over in good condition to the store receiving officials & for any difference in quality / quantity the responsibility will be attributed to the contractor & punitive action including recovery at double issue rate will be made from the contractor.
- 6) Arrangement, payment of labourers for loading, unloading should be the Complete responsibilities of the contractor & if they fail to unload stores in destination no stranded charge will be given to the contractor further if any damage/ theft of stranded stores occurs it will be booked in the account of contractor & punitive action as per above terms conditions will be taken against the contractor.
- 7) Before quoting rate interested bidders should visit Divisional/Block go down complexes / worksite and have adequate information about approach roads of go down/stock yard, availability of labourers their charges for loading/unloading/weighing/counting/stacking charge. The weighing system of various stores should be verified by the interested bidders.
- 8) The schedule of work of any day will be obtained from store officials of divisional store 24 hrs before and accordingly vehicle should be placed. If contractor fails to arrange vehicle as per schedule, penalty will be imposed on them. Penalty will be Rs.150.00 per vehicle failure.
- 9) Vehicle must report to the divisional go down and block go down within 8 AM and 3 PM for loading and unloading respectively. No night halt charge will be allowed.
- 10) Successful bidder shall have to carry any ordered quantity.

- 11) Contractors may be asked by the office to cater the stores from divisional go down to directly work site (if worksite is within 1 Km radius of block HQ and having truckable road) at the same rate.
- 12) Vehicles placed into service by the contractor should have all necessary certificate from appropriate authority required for plying in the road and keep in the vehicle while in transit. During loading / unloading any labour dispute or intervention by police / tax / transport/ forest official in transit should absolutely be faced by the contractor and the safety of stores in the truck should be the responsibility of the contractor and for any sort of damage / theft etc of stores necessary action as stated in the pre - clauses will be slapped against the contractor.
- 13) Loading and unloading of materials will be made in first come first serve basis, that means if there is any vehicle in queue it will be unloaded / loaded first.
- 14) Both issuing and receiving storekeeper will put their signature on the indent / gate pass. Both should also mention the date and time of issue / receipt of materials in the gate pass. Materials to be issued / received should be mentioned in double unit where applicable by issuing / receiving storekeeper on the indent / gate pass. Contractor / representative of contractor should ensure it.
- 15) Total number of vehicles available for the purpose should clearly be mentioned along with vehicle number and related papers of vehicles should be submitted along with tender.
- 16) In order to execute the work in time, successful bidder should provide all related papers for additional **01 (One) nos vehicles power of attorney** from vehicle owners. **Further vehicle wise driver's name, address signed by the contractor and driving license should be submitted by the contractor.**
- 17) After opening of tender, successful bidder will be asked to submit rate analysis sheet for the lowest quoted rate.
- 18) **Vehicle should display a hoarding having inscription "RD Stores" and its Bengali version too during transaction.**
- 19) **Driver should be instructed not to park the vehicle before destination during transportation without any pressing need. Parking in market place should be avoided especially.**
- 20) Tentative quantity to be carried in a year:-

Sl. No	Name of item	Unit	Tentative Quantity
1	Cement	MT	1,000
6	GI pipe	mtr	8,000
8	Other materials	MT	500

ANNEXURE (RATE QUOTING SHEET)

Sub:- Transportation incl. loading/unloading of stores from **Khowai, Baltali Singhicherra. RD Divisional Store to any Worksites /Block stores under Khowai District** as per terms and conditions of DNIT.

Item No. of DNIT	Name of work in/c route			Item to be carried	Unit	Quoted rate per unit incl. transportation, loading, unloading charges, stacking, counting and all other taxes and charges up to Block stores/divisional store worksites.
	Particulars	From	To			
1	2	3	4	5	6	7
1.	Transportation of materials incl. loading , unloading, stacking, counting etc.	Teliamura RD Divisional Store	Teliamura RD Block store	Cement	MT	
2.	-Do-	-Do-	-Do-	All other items barring cement ,	MT	
3.	-DO-	-Do-	Any worksite under Teliamura RD Block area	Cement	MT	
4.	-DO-	-Do-	-Do-	All other items barring cement ,	MT	
5.	-DO-	Teliamura RD Divisional Store	Mungiakami RD Block store	Cement	MT	
6.	-DO-	-Do-	-Do-	All other items barring cement ,	MT	
7.	-DO-	-Do-	Any worksite under Mungiakami RD Block area	Cement	MT	
8.	-DO-	-Do-	-Do-	All other items barring cement ,	MT	
9.	-DO-	Teliamura RD Divisional Store	Kalyanpur RD Block store	Cement	MT	
10.	-DO-	-Do-	-Do-	All other items barring cement ,	MT	
11.	-DO-	-Do-	Any worksite under Kalyanpur RD Block area	Cement	MT	
12.	-DO-	-Do-	-Do-	All other items barring cement ,	MT	
13.	-DO-	Teliamura RD Divisional Store	Khowai RD Block store	Cement	MT	
14.	-DO-	-Do-	-Do-	All other items barring cement ,	MT	
15.	-DO-	-Do-	Any worksite under Khowai RD Block area	Cement	MT	
16.	-DO-	-Do-	-Do-	All other items barring cement ,	MT	
17.	-DO-	Teliamura RD Divisional Store	Padmabil RD Block store	Cement	MT	
18.	-DO-	-Do-	-Do-	All other items barring cement ,	MT	
19.	-DO-	-Do-	Any worksite under Padmabil RD Block area	Cement	MT	
20.	-DO-	-Do-	-Do-	All other items barring cement ,	MT	
21.	-DO-	Teliamura RD	Tulasikhar RD Block store	Cement	MT	

		Divisional Store				
22.	-DO-	-Do-	-Do-	All other items barring cement	MT	
23.	-DO-	-Do-	Any worksite under Tulasikhar RD Block area	Cement	MT	
24.	-DO-	-Do-	-Do-	All other items barring cement	MT	

(Signature of bidder
Full name & Seal)