

NOTICE INVITING TENDER

NIQ / No.F.16 (9)-GA (SA)/POOL/21

Dated, the Sept, 2021.

On behalf of the Governor of Tripura, Deputy Secretary, GA(SA)Department, Secretariat, Capital Complex, Agartala invites sealed quotation from the resourceful and bona fide vehicle owners for hiring of **1(one)** no. **Maruti Eco (Petrol/CNG)** mode, white colour, purchased not before the Calendar Year-2020 having commercial registration number and all valid documents of the car for official use for 24 (twenty-four) hours. The detailed terms & conditions and form are available at the GA (SA) Department, Vehicle Section. The quotations should be dropped latest by **18/09/2021 up to 5.00 P.M** during office hours positively & the tender will be opened on **20/09/2021 at 12.00 noon.**



S.K. Debbarma
10.09.2021
(S.K. Debbarma)

Deputy Secretary to the
Government of Tripura

Copy to:

- ✓ 1. To the Director, Directorate of Information Technology, Govt. of Tripura, Agartala with a request to display the above notice in the state website "tenders.gov.in".
2. To the Director, ICA Department, Govt. of Tripura, Agartala with a request to publish the above notice in three prominent local dailies on 3(three) consecutive days with an intimation to the undersigned.



SP

S.K. Debbarma
10.09.2021

Deputy Secretary to the
Government of Tripura

GOVERNMENT OF TRIPURA
GENERAL ADMINISTRATION (SA) DEPARTMENT
SECRETARIAT


No.F.16 (9)-GA (SA)/POOL/21

Dated, Agartala, the ^{10th} Sept, 2021.

NOTICE INVITING TENDER

The undersigned is directed to invite tender from bona fide agencies / persons in car rental business for hiring of **1(one)** no. of **Maruti Eco (Petrol/CNG mode)**, white colour, purchased not before the Calendar year, 2020 **in good condition for 24 hours duty** on the following terms & conditions:-

- 1) The rate should be quoted within the hiring rates as per DFPRT-2019 at **ANNEXURE-1** prescribed for **Maruti Eco(Petrol/CNG mode)** in the form.
- 2) The tenderer should submit all valid documents as well as **Commercial license & Certificate of Insurance** of the car as per Motor vehicles Act.
- 3) The car/vehicle should be in very good condition for the sake of smooth & proper journey.
- 4) Amount should be written both in figures and words.
- 5) Providing fuel, lubricants, dusters and maintenance etc. for the cars will be the responsibility of the supplier.
- 6) The car should be placed within **7(seven)** days from the date of issue of final order.
- 7) The supplier will provide minimum accessories for the car.
- 8) The driver should be given prescribed liveries by the supplier;
- 9) In case of need, the driver has to be changed within **24 hours** of being informed and if the car is not available on any day no payment (Haltage charge) would be made for the day and also for the next day;
- 10) In case of repair of the hiring vehicle, a similar car shall have to be provided by the supplier as replacement during the repair;
- 11) Payment of hiring charges will be on monthly basis against bill raised by the supplier supported by appropriate certificate from the user of the concerned office.
- 12) Taxes will be deducted from the bills as per government rules;
- 13) The concerned parties should have must submit **PAN Card**.
- 14) The car shall be parked on in Government facilities for security reason;
- 15) The tenderer will have to deposit an amount of **Rs.5,000/-**(Rupees five thousand) only as earnest money in the shape of Bank Draft in favour of the **Under Secretary, GA(SA) Department**. The Tender will be treated as informal without earnest money. Earnest money will be refunded to the unsuccessful bidders after completion of tender process. Earnest money shall stand forfeited if the successful tenderer fails to provide the vehicle within the stipulated time.
- 16) The tender should be submitted in sealed cover duly superscripted as **"Tender for hiring of Maruti Eco (Petrol/CNG mode)"** addressed to the **Under Secretary, GA (SA) Department, Agartala**. Tender should be dropped at **'Tender Box'** available at the office chamber of the Deputy Secretary [H.o.O] latest by **18/09/2021** up to **5.00 p.m.** & the tender will be opened on **20/09/2021[Monday] at 12.00 noon**. The tenderer or their representative may remain present if they so desired at the time of opening of tender.
- 17) The hiring of vehicle shall be valid for **1(one)-year** subject to extension of hiring on satisfactory service. However, the hiring may be discontinued by the undersigned at any time with a **short notice** without assigning any reason.
- 18) The General Administration (SA) Department reserves the right to reject any rate including the lowest one without assigning any reason.


10.09.2021
(S.K. Debbarma)
Deputy Secretary to the
Government of Tripura