

**GOVERNMENT OF TRIPURA**  
**OFFICE OF THE BLOCK DEVELOPMENT OFFICER**  
**KATHALIA RD BLOCK: SEPAHIJALA DISTRICT**

No.F.14 (91-A)-BDO/KTL/PANCH/TENDER/2019-20/ 7132

Dated-30/12/2020

**NOTICE INVITING QUOTATION**

Sealed quotations are hereby invited on behalf of the Governor of Tripura from reputed Firm/Agency/Suppliers/Co-operative Societies and other authorized dealers in prescribed format **(ANNXURE-A)** for supply of the **Assembled Desktop Computer** (Details specification given in **Annexure-B**) along with other equipments under **Kathalia R.D. Block** during financial year 2020-21 & 2021-22. **The details for the supply will be available in the website: sepahijala.nic.in /www.tripura.gov.in /tripuratender.gov.in.** The interested persons may drop his quotation in the **Tender Box** kept in the **Office of The Block Development Officer, Kathalia R.D. Block, Sepahijala District** along with all requisite papers as per terms and conditions from **4/01/2021 to 15/01/2021 ( excluding holidays)** up to **3.00 PM** and the Quotation will be opened on the same day at **4.00 PM** in presence of the interested bidders or their representative who are willing to remain present, if possible.

**Terms & Condition**

1. The Quotation in sealed envelopes should be dropped subscribed "QUOTATION FOR ASSEMBLED DESKTOP COMPUTER " in the specific tender drop-box kept in the **O/o The Blok Development Officer, Kathalia R.D. Block, Sepahijala District**, in all working days during office hours from **4/01/2021 to 15/01/2021 ( excluding holidays)** up to **3.00 PM**. The tender box will be opened on the same day, if possible.
2. The bidders must submit the following documents, without which the Quotation will be treated as **INVALID**:
  - (i) Valid Trade License Certificate issued by competent authority,
  - (ii) Self Attested PAN Card copy
  - (iii) Self Attested AADHAR CARD
  - (iv) Copy of GST Registration.
3. With regard to Co-operative Societies, the following documents will be required:
  - (i) Valid Societies Registration Certificate
4. D-Call money/Demand Draft from any State/National Bank for amount **Rs. 10,000/-** only to be deposited along with the quotation in favour of **The Block Development Officer, Kathalia R.D. Block, Sepahijala District**. Without D-Call / Demand Draft, the Quotations will be treated as **INVALID**.
5. The Suppliers will deliver the items in good condition to the **office of The Block Development Officer, Kathalia R.D. Block, Sepahijala District** and obtain receipt.
6. All transportation, labour cost, installation cost and other incidental charges for delivery to the **office of The Block Development Officer, Kathalia R.D. Block, Sepahijala District** will be done by the suppliers.
7. For maintaining high quality and standard, a quality inspection team will be formed consisting of representatives of Kathalia R.D. Block to inspect the quality.
8. The materials shall be supplied as per specification and supply shall be fully completed within **15 (fifteen) days** from the date of supply order. If the supplier fails to supply the items as per requirement within due time, the security money as deposited in the shape of D-Call will be forfeited.





9. The supplier will submit Bills after supplying as per delivered quantity and the Bills should be addressed to the **Block Development Officer, Kathalia R.D. Block, Sepahijala District** and shall be submitted in Triplicate along with Challan copy.

10. The rate quotation should be submitted in **ANNEXURE-A** both in words and figures and the Quoted rate should be inclusive of all taxes and other incidental charges including transportation.

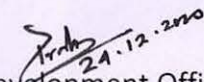
11. GST Bills will be submitted by the supplier.

12. There is no predetermined quantity of required items, however total cost the materials may be assumed **Rs.3, 00,000.00 (Rupees Three Lakhs) only**. It may be increased or decreased.

13. The undersigned reserves the right to accept or reject any quotation or cancel the whole tender process without assigning any reason.

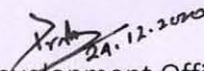
14. Quotation has to submit in this office by the bidder or his special messenger directly drop into Tender Box.

15. **This rate will valid upto March 2022 .**

  
Block Development Officer  
Kathalia RD Block: Sepahijala District

**Copy to:-**

1. The District Magistrate & Collector, Sepahijala District, Bishramganj for kind information.
2. The Director, Director of Information Technology, Government of Tripura for web publication at Tripura Government Website.
3. The Director (Advt.), ICA Department, Agartala for kind information please.
4. The DIO, NIC, Sepahijala District, Bishramganj with request to display in District portal and Tender Website.
5. The SDM, Sonamura for kind information with request to display in the Notice Board.
6. The Panchayat Officer of this block office with request to arrange for display in the Notice Board and instruct the Section In-Charge to keep a quotation Drop Box & register the names and addresses of the quotationers while dropping their quotations.

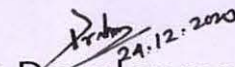
  
Block Development Officer  
Kathalia RD Block: Sepahijala District



## ANNEXURE-B

### Assemble Desktop Computer with Specification given below:-

Sl No	Technical Parameter	Description
1	CPU	7 <sup>th</sup> generation Intel core i5-7500, up to 3.80 GHz turbo frequency, 6MB Cache or its higher version.
2	Chipset	Compatible Motherboard of Intel Original/Gigabyte
3	Memory	8 GB DDR4 RAM (Samsung/Zion/Kingston/Hynix)
4	Hard Disk Drive	1 TB 7200 rpm or higher(seagate )
5	SSD	120 GB SSD ( Samsung/ Western Digital/Crucial)
6	Cabinet	System unit case of iBall including 450W SMPS
7	Monitor	47 cm LED digital colour monitor TCO-05 certified(HP Compaq)
8	Keyboard	Logitech Multimedia with USB interface
9	Mouse	Optical with USB interface (Logitech)
10	DVD ROM Drive	8x or better DVD RW drive
11	Networking Facility	Inbuilt Wifi and Bluetooth
12	Operating System	Windows 10
13	Warranty	One Year plus Extended One Year
14	UPS	Microtek/APC 600VA/650VA
15	Printer	HP LaserJet pro MFP and 126 NW multifunction monochrome printer.

  
Block Development Officer  
Kathalia RD Block: Sepahijala District

## **SPECIAL SHEET (TO BE FILLED BY BIDDER)**

1. Bidder's name and detailed E-mail/postal address including phone number:-
2. Details of Earnest Money Deposit:-
3. List of enclosures:-
4. Past experience (If any):-

(Full Signature of Bidder with date)



**ANNEXURE-A**

Quotation for supply of “**Assemble Desktop Computer along with other equipments**” during the year **2020-21 and 2021-22 BDO’s Office Kathalia, Sepahijala District.**

Sl No.	Name of Item	Specification	Quantity	Rate per unit (in Figure)	Rate per unit (in Word)
1	<b>Assemble Desktop Computer</b>	1.CPU- 7 <sup>th</sup> generation Intel core i5-7500,up to 3.80 GHz turbo frequency, 6MB Cache or its higher version. 2.Chipset- Compatible Motherboard of Intel Original/Gigabyte 3.Memory- 8 GB DDR4 RAM (Samsung/Zion/Kingston/Hynix) 4.Hard Disk Drive- 1 TB 7200 rpm or higher(seagate ) 5.SSD- 120 GB SSD ( Samsung/ Western Digital/Crucial) 6.Cabinet - System unit case of iBall including 450W SMPS 7.Monitor- 47 cm LED digital colour monitor TCO-05 certified(HP Compaq) 8.Keyboard- Logitech Multimedia with USB interface 9.Mouse- Optical with USB interface (Logitech) 10.DVD ROM Drive- 8x or better DVD RW drive 11.Networking Facility- Inbuilt Wifi and Bluetooth 12.Operating System- Windows 10 13.Warranty- One Year plus Extended One Year 14.UPS- Microtek/APC 600VA/650VA 15.Printer- HP 1020 Plus Single function Laser Printer	6 (one)		

[Rate should be quoted in (both figure and word) inclusive of all taxes, transportation charges, cost of fitting and fixing & other service charge, if any.]

Full signature of the bidder with date  
Mobile No:-