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F.NO.4 (1-35)/NAZ/DHHS/2016/
GOVERNMENT OF TRIPURA
DIRECTORATE OF HANDLOOM, HANDICRAFTS & SERICULTURE
TRIPURA: AGARTALA

Dated, Agartala, the ____ th June, 2020.

Notice Inviting Quotation

Sealed quotation is hereby invited from the resourceful interest owners or parties for hiring of 2(two) nos. private vehicles {1(one) Maruti Car (Swift D'zire/Ertiga) and 1(one) Maruti Eeco/Van} for office use under the Directorate of Handloom Handicrafts & Sericulture, Govt. of Tripura for a period of 1(one) year. Interested owner or parties may submit their quotations in the tender box on 30-06-2020 from 11.00 am to 3.00 pm to the office of the undersigned and the same will be opened on same day at 3.30 pm, if possible. Interested bidders or their representatives may remain present during opening of tender. Details terms & conditions can be had in the Nazarat Section of office of the undersigned or browse State portal <https://tripura.gov.in>.

Terms & Conditions;

1. The vehicle should be absolutely in good running condition.
2. The bidder must submit Valid Insurance, Pollution Control Certificate Registration & upto date clearance of Road Tax, copy of GST registration and PAN card etc. along with tender.
3. The bidder must submit copy of GST registration. In case of new vehicle bidder should submit copy of proof of an application for GST registration.
4. Permit of the vehicle should be Commercial in nature or it is to be converted to Commercial within 3 (three) months of issue of hiring order.
5. The vehicle should not be older than 01-01-2019.
6. The vehicle should be preferable white colour.
7. EMD for Rs.5000/- (five thousand) only (each vehicle) in the form of Demand Draft drawn in favour of the Director, Handloom, Handicrafts & Sericulture, ITI Road, Indranagar is to be submitted along with the tender.
8. No tender will be received or accepted after the due date and time as mentioned above.
9. Tender should be dropped in the specific box provided in the office chamber of the Asstt. Director (H/L), DDO & Head of Office, HHS.
10. Overtime would be paid as per the Government approved rate.
11. The vehicle will be normally engaged in Government working days but if required office may engage the vehicle on holidays also.
12. The vehicle will have to run in all weather and on all kinds of roads in plain and hill areas.

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13. The vehicles should be kept in the office of the Directorate of Handloom, Handicrafts & Sericulture, ITI Road, Indranagar during off days/ period also.
14. The vehicle must be fitted with kilometre reading in good condition.
15. The running maintenance and repairing of the vehicle should be borne by the owner at his own cost and risk.
16. If the vehicle remains off on the road for more than two hours the owner of the vehicle shall have to arrange another vehicle at his own cost and risk failing which DHHS may have arrange another vehicle at the cost of the owner of the contracted vehicle.
17. A Log Book in the Government prescribed form shall have to be maintained with the vehicle in which the day to day journey will be recorded. A copy of the said Log Book should be submitted along with the bill for payment.
18. All expenditure of the driver including their pay etc. shall have to borne by the owner of the vehicle.
19. The vehicle if required will have to halt any place/station for one or more days and no extra payment will be made for that purpose.
20. Cost of fuel/ lubricants etc. of the vehicle shall have to be borne by the owner of the vehicle.
21. Bill in triplicate may be submitted to the Director, HHS, ITI Road, Indranagar, Agartala in the next following month for processing payment.
22. GST & Income Tax as per rate will be deducted from monthly bill.
23. DHHS has the right to terminate the contract by giving 1 (one) month notice.

Chakma
22/06/2020
(P. L. Chakma)
Director, HHS
Govt. of Tripura.