

GOVERNMENT OF TRIPURA  
OFFICE OF THE EXECUTIVE ENGINEER  
RURAL DEVELOPMENT AMBASSA DIVISION  
DHALAI DISTRICT, JAWAHARNAGAR  
**PHONE-CUM-FAX NO. (03826) 267-206(Off.)**

1. Tender Item:- **Supply of PVC door frame & shutter.**
2. Relevant PNIT No:- PT-I/EE/RDD/ABS/TENDER/2018-19/ Dated 07-12-2018.
3. Eligibility of the bidder :- Supplier/ Retail seller/ Dealer for the item.
4. **Necessary enclosures alongwith tender:** (i) Valid PTCC (ii) Valid GST (iii) PAN card (iv) Earnest Money (Rs.20,000.00) to be deposited in the shape of D call in favour of the Executive Engineer, RD Ambassa Division, Dhalai District, Jawaharnagr. In respect of authorized dealers, they should submit **Authorization Certificate** of the manufacture alongwith tender. **All papers should be attested.**
5. Tender dropping place :- In the specific tender box, kept in the office of undersigned.
6. Date of floating of tender :- **07-12-2018.**
7. **Last date of DNIT inspection & form distribution:** 26-12-2018 (during office hours & days only).
8. **Cost of tender form :** Rs.500.00 (Rupees five hundred only) in the form of DD payable to the Executive Engineer, R.D. Ambassa Divison,Jawaharnagar, Dhalai to be submitted with the tender form (Non refundable).
9. Last date & time of dropping of tender: Upto 3.00 pm of 27.12.2018.
10. No tender will be received or accepted after the due date and time as mentioned above.
- 11.If last date of dropping/ opening tender happens a holidays or office works become paralyzed due to any unforeseen reason, last date of dropping will automatically be extended upto 3:00 P.M. of next working day. Interested bidders, their representative may remain present during opening of the tender.
- 12.**Probable date of opening of tender:** At 3:30 pm on 27.12.2018 in the office chamber of the undersigned (Interested bidder may remain present during opening of tender).
- 13.**Informal and formal declaration of received tenders:** In the time of opening formal/ informal declaration is not possible. It will be declared after detailed scrutiny is over.
- 14.Tender Form Issued To :  
Sri/ M/s .....

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[Er.U. Pal]  
Executive Engineer  
R.D. Ambassa Division  
Dhalai District, Jawaharnagar

On behalf of the Governor of Tripura, EE, R.D. Ambassa Division, Dhalai, Jawaharnagar invites item wise separate sealed tender upto 3:00 P.M. of 27-12-2018 [office hours & days only] from the eligible bidders for finalization of rate for supply & fitting-fixing and procurement of the following items as per specifications for developmental works under the jurisdiction of R.D. Ambassa Division, Dhalai, Jawaharnagar during the year 2018-19.

SI No	Name of Items/ Specifications	Cost of Tender Form	Earnest Money Deposit
1	Supply of various Sanitation and Water Supply items	Rs. 500.00	Rs.30,000.00
2	Supply of PVC door frame, shutter, ceiling & ply wood.	Rs. 500.00	Rs.20,000.00
3	Supply of Frosted Glass, Plain glass, Transparent sheet, Glass strip/ One way glass.	Rs. 500.00	Rs.10,000.00
4	Fabrication of Steel doors, Windows, Glazed windows, Grills, Rolling shutters, Tubular truss, Collapsible gates, steel foot bridge.	Rs. 500.00	Rs.30,000.00
5	Supply of Sized Timber.	Rs. 500.00	Rs.25,000.00
6	Earth work in excavation by mechanical devices.	Rs. 500.00	Rs.25,000.00
7	Mechanical transportation of earth	Rs. 500.00	Rs.20,000.00
8	Transportation of store materials from R.D. District Godown to different R.D. Block Stores & worksites under Dhalai District.	Rs. 500.00	Rs.30,000.00
9	Supply of various Hardware goods/ Ply wood.	Rs. 500.00	Rs.30,000.00

All other details are available in the office of undersigned during office hours. The notice can also be seen at website: [www.rural.tripura.gov.in](http://www.rural.tripura.gov.in). The Tender Form can either be collected from this Office by paying tender fee in the shape of DD from any National Bank in favour of “ Executive Engineer, RD Ambassa Division” or downloaded from above said website. In case of form downloaded from website, tender fee should be given in separate DD in favour of “ Executive Engineer, RD Ambassa Division” along with the bid.

[Er. U. Pal]  
Executive Engineer  
RD Ambassa Division  
Dhalai District, Jawaharnagar

No. F.5(22)-EE/RDD/ABS/TENDER/2017-18/

Dated, the 07<sup>th</sup> December, 2018.

Copy for information and displaying in the NOTICE BOARD to:-

- District Magistrate & Collector, Dhalai District, Jawaharnagar.
- Director, ICAT Department, Govt. of Tripura, Agartala, with a request for arranging publication in 3(three) nos. local daily leading newspapers { 1(one) in one insertion } copy of each of the newspaper may be sent to this office at free of cost for keeping records.
- Chief Engineer, R.D.Department, Govt. of Tripura, Gurkhabasti, Agartala.
- Superintending Engineer, R.D.4<sup>th</sup> Circle, Dhalai District, Jawaharnagar/ R.D. 3<sup>rd</sup> Circle, Kumarghat.
- Executive Engineer, R.D. Manu Division, Manu/ R.D. Kumarghat Division/ PWD, Jawaharnagar/ DWS Division Ambassa, Jawaharnagar/ W.R. Division, Ambassa/ PWD, TTAADC, Sikaribari.
- Secretary, Dhalai Zilla Parishad, Dhalai, Ambassa.
- The Sub-Divisional Magistrate, Ambassa/ Kamalpur/ Gandacherra/ Longtharai Valley Sub-Division, Dhalai.
- Dy. General Manager, TSECL, Ambassa Division/ Kamalpur Division.
- DIO, NIC, Dhalai District with a request to upload this notice in the official website [www.dhalai.nic.in](http://www.dhalai.nic.in).
- Block Development Officer, Ambassa/ Salema/ Dumburnagar/ Manu/ Chawmanu/ Durga Chow/ Ganganagar/ Raishyabari Block.
- All AEs/ JEs/ TAs/ OS/ Accountant/Store Keeper of this Division/ Block. They are requested to take necessary action for wide publication of the same.
- Contractor Associations, Ambassa, Dhalai District.
- M/s/ Sri..... for information & necessary action.
- Office Notice Board/ Guard File.

Executive Engineer

## **SPECIAL TERMS AND CONDITIONS [ FOR PVC]**

1. All materials should fulfill the specification of Indian Standard Building Marked.
2. Before dropping tender, bidders may have a clear picture of specific area and their road connectivity, condition of road, availability of labourers for unloading in the worksite etc. in details so that they can quote rates considering all above facts.
3. Supply order will be issued by the Executive Engineer, R.D. Ambassa Division/ Block Development Officer under the jurisdiction of R.D. Ambassa Division, but the supply should be materialized in consultation with the concerned implementing officer of the work and the bill should be raised with two copies through the concerned I.O. only.
4. Supply should be materialized at the worksite within 7(seven) days from the date of receipt of supply order. If the L1 bidder fails to supply the materials within the stipulated date the undersigned reserves the right to issue supply order to the 2nd lowest bidder or any party the undersigned deems fit at the same rate without any intimation. The L1 bidder will not have any claim in such a case. If the quantity supplied is less it will be deducted from the bill.
5. If the materials supplied are not as per specification the supplier (lowest bidder) should replace unspecified materials within 5(five) days at his/ her own risk and cost.
6. The rates must be quoted in the rate sheet only as per present Government schedule. The rates must be quoted for all items in figures as well as words in Rs/ per unit and the rate should be inclusive of all taxes & charges upto delivery point at any worksite of specific area under the jurisdiction of R.D.Ambassa Division, Dhalai District, Jawaharnagar and tax (GST,IT) will be deducted from the bill(s)/ at source as per rules.
7. The supplier should intimate the concerned Implementing Officer at least three days ahead before supplying the materials to the worksite. If not the materials will not be received and obviously rejected.
8. There is no specific quantity of required stores. Which will depends on the requirement time to time. For which any claimed will not be accepted. As and when requires, supply order will be placed to the approved supplier within the capacity of the bidder. If any circumstances arises, the supply order will also be split to other eligible supplier.
9. If any bidder suppresses any fact in the tender and subsequently it is unearthed, their tender will be rejected and necessary punitive action including total forfeiture of EMD/ Security money/ Rescind of agreement/ Cancellation of supply order/ barring from participation of future tender will be taken against them.
10. Any claim on price variation will not be entertained. The lowest bidder failing to arrange the supply due to price variation and asking for increase in price will not be entertained. In such a case his earnest money/ security money will be forfeited & the bidder will be blacklisted for 5(five) years.

Signature of bidder

[Er.U.Pal]  
Executive Engineer  
R.D. Ambassa Division  
Dhalai District, Jawaharnagar.

## General Terms and Conditions

1. Eligible and interested bidders should drop complete and sealed tender in the tender box as stated in the 1<sup>st</sup> page of DNIT. Each and every page (including blank pages) of tender format should be signed in full by the bidder which will be part and parcel of the tender. Attested photocopies of valid documents as per direction of tender should invariably be enclosed with the tender and otherwise the tender will be rejected. Related Paper in support of eligibility condition must be enclosed (compulsory condition) along with tender. **However after opening of tender, tendering authority reserves the right to ask 1<sup>st</sup> lowest bidder to submit required paper (except compulsory documents) if not enclosed along with tender.** No unwanted paper should be enclosed with tender. Bidder must write the concerned DNIT number, bidder's own name and address very clearly in the cover of the sealed envelope. If any bidder do not write the concerned DNIT number, his/ her tender will not be accepted and opened. Further if it is found after opening of the tender that any bidder quote different DNIT Number, his / her tender will also be summarily rejected.

Tender complete and sealed may be sent to the tendering authority by post (registered with A/D) which should invariably be reached to the tendering authority within specified period (last date & time) as stated in the 1<sup>st</sup> page of tender form.

2. Bidder must deposit required Earnest Money as stated in the 1<sup>st</sup> page of DNIT in the shape of Deposit at call in favour of the undersigned on any Bank of India. Without EMD in appropriate shape the tender will summarily be rejected.

3. The successful bidder (to be told supplier while supply order will be issued) shall have to deposit 10% of value of supply order in favour of the undersigned in appropriate shape as desired by the authority within 3(three) days from the date of receipt of supply order and sign a formal agreement with the purchasing authority within allowed period as per supply order. But in no case security money deposit should be less than the deposited earnest money. In that case deposited earnest money will automatically be converted into security money.

4. Bidder may be asked once or more by the tender authority for justification/ analysis of quoted rates after opening of the tender.

5. (i) If any bidder surrender their quoted rate immediate after dropping and before opening, 10% deposited EMD will be forfeited.

(ii) If any bidder surrenders after opening, 25% EMD will be forfeited and the bidder will not be allowed to participate in any future tender of this office.

(iii) If the bidder fails to justify their quoted rate on the basis of analysis 50% EMD will be forfeited and the bidder will not be allowed to participate in any future tender of this office.

(iv) If surrenders after approval of rates but before issuance of supply order 75% EMD will be forfeited and the bidder will not be allowed to participate in any future tender of this office.

(v) If surrenders after issuance of supply order or fails to sign agreement depositing security money in time, deposited EMD to the full extent will be forfeited and the bidder will not be allowed to participate in any future tender of this office.

(vi) If after agreement, bidder fails to arrange supply as per specification in time, authority who has signed the agreement shall rescind the agreement, cancel the issued supply order and forfeit deposited earnest money / security money to the full extent after allowed period is over without serving any show cause notice to the supplier.

6. Approved rates will remain valid upto 1(one) year from the date of approval without any price variation clause. No advance payment will be made and the payment will only be made if supplier raise bill to the paying authority in appropriate fashion and if fund in the specific head of account is available with the paying authority only. Necessary statutory deduction (income tax, sale tax, GST) will be deducted from the bill at source.

7. Rate must include all taxes and charges and to be quoted in the specified annexure of the tender form. Any overwriting / correction etc should duly be initiated by the bidder. Any clarification/ explanation if any regarding the tender should be sought from the undersigned before dropping of tender.

8. Bidders may use extra sheet to explain specification/ design and enclose with signature with the Bid.

9. Quantity as mentioned in the DNIT is most tentative which may be nil/ decrease/ increase. Bidder shall have to supply any ordered quantity.

10. If last date of tender dropping become suddenly holiday or normal activities of office works get disrupted due to any strike/ natural calamity the last date of dropping may be deferred to next working date as per decision of the authority. In this regard decision of the tendering authority to defer or not to defer is final.

11. Interested bidders may inspect the DNIT in the office of the tendering authority upto the specified period as mentioned in the first page of the tender form. Any clause not included in the DNIT but accepted by both the party mutually should also be a part and parcel of the agreement.

12. Any conditional discount or other extraneous terms & conditions from bidder's end will not be entertained and tender will be declared as informal.

13. Materials should be inspected by the departmental inspection committee / Engineer-in-charge. Decision of committee or Engineer-in-charge to accept / reject the supplied materials is final.

14. Any ordered quantity should be supplied positively within 10 days from the date of issuance of supply order. The bidder should have sufficiently ready stock so that materials can be supplied as and when required.

15. Tendering authority reserves all the right to accept or reject any tender including first lowest bidder without assigning any reason.

16. The earnest money of un-successful bidders will be refunded immediately after final finalization of the tender.

17. Any incomplete bid should summarily be rejected.

18. If after opening of tender, rate of any one item is surrendered by a bidder then the total tender of the bidder will be automatically cancelled necessary punitive action as per rule will be taken against the bidder.

(Full signature of the bidder)

## ***DECLARATION***

I do hereby declare that I have personally gone through the relevant Detailed Notice Inviting Tender (DNIT) and understood all the clauses, specifications of tendered items, instruction of the DNIT and having been fully satisfied I have quoted the rate of item. This is further to certify that I have suppressed no facts in the tender which could debar me to participate into the tender. If it is revealed after opening of the tender that any fact is suppressed by me, tendering authority shall have the right to reject my tender along with other punitive action against me as per term condition of the tender. I do affirm that all the term condition of the DNIT are unconditionally accepted by me. I have no objection if any extra term condition, mutually accepted by me and purchaser is incorporated into the agreement.

(Signature of bidder)

To  
The Executive Engineer  
R.D. Ambassa Division  
Dhalai District, Jawaharnagar.

**Sub** :- Submission of tender for supply of PVC door frame & shutter alongwith necessary enclosures, Earnest Money Deposit (Rs.20,000/-) and other Annexure.

**Ref.:-**DNIT No. DT-27/EE/RDD/ABS/PVC /2018-19/ Dated 07-12-2018.

Sir,

In response to the subject cited above, I am submitting herewith the rates for the items as per terms & conditions of the DNIT mentioned above in prescribed proforma.

The particulars are furnished below for your kind perusal and ding the needful please.

1. Bidder's detailed mailing/ postal :-  
address with Phone/Mobile No.

2. Details of Earnest Money Deposit :-

3. List of enclosures :-

4. Total pages submitted:-

Tender document issued from office	Bidder's document submitted	Total document in the sealed envelop incl. EMD (1+2)
1	2	3
16(Sixteen ) pages incl. blank pages.		

5. Rate Sheet (Rates are to be quoted in this sheet for all items in words as well as figures).						
Name of Block/ NP for which tender is to be dropped.	Sl. No	Name of Items & Specifications		Unit	Total rates per unit inclusive of all taxes & charges (GST, IT, carrying, loading, unloading, stacking, counting charges etc) upto delivery point at any worksite of different Blocks/ NPs mentioned at column no.1.	
					In figure	In words
1	2	3		4	5	6
Works of RD Ambassa Division, Dhalai District under Durga chow/Salema/Ambassa/Ganganagar/Dumburnagar/Raishyabari/ AMC/KNP RD Blocks	1	PVC Door [ISI] in/c all accessories and fitting fixing [complete] - SYNTEX.		Sqm	Rs.	
	2	PVC Ceiling [ISI] in/c all accessories and fitting fixing - SYNTEX.		Sqm	Rs.	
	3	Transparent sheet 2mm thick [ISI].	(i) White.	Rft	Rs.	
			(ii) Colour.		Rs.	
4	PVC partition [ISI] in/c all accessories and fitting fixing in worksite [complete]		Sqm	Rs.		
<b>N.B. :-</b>						
i) Rates are to be quoted in Rs./ per unit inclusive of all taxes & charges(GST, IT, carrying, loading, unloading, stacking, counting charges etc) upto delivery point at any worksite of different Blocks/ NPs mentioned at column No.1.						
ii) Single EMD is required but separate security money will have to be deposited.						
iii) All materials should be ISI marked.						
6. <b>Declaration</b> :-I do hereby declare that I have personally gone through the relevant DNIT in details and understood all the clauses, terms & conditions and agreed to abide by them too.						
				Yours faithfully		
Enclo:- As stated.						
			(Full signature of bidder with date & seal if any)			



