

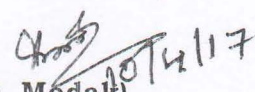
No.F.5(1)-FIN/PPRC/2017
GOVERNMENT OF TRIPURA
FINANCE DEPARTMENT

Dated, 10th April, 2017.

NOTIFICATION

Subject :-Questionnaire for Departments

The undersigned is directed to inform that Pay and Pension Revision Committee has been constituted by the State Government vide Notification No.F.7(1)-FIN(PC)/2017 dated 5th April, 2017 for giving recommendations for revision of Pay Scales and other related matters for the State Government employees and pensioners covered under the State Pay scales. For accomplishment of the task entrusted upon the Committee, opinions/views/ suggestions are invited from various Departments of the State Government in the following questionnaire. The responses **(in hard copy as well as soft copy)** may reach in the Office of the Chairman, Pay & Pension Revision Committee located at Room No. 3201, 2nd Floor of the Civil Secretariat, New Capital Complex, Kunjaban, Agartala 799006 by **17th April, 2017**. The questionnaire is also available in the State Government's website www.tripura.gov.in.


(D. Modak)
Secretary

Pay & Pension Revision Committee

QUESTIONNAIRE FOR DEPARTMENTS

ON PAY STRUCTURE & RELATED ISSUES

1. What are the suggestions from your Department for effecting economy in Government expenditure and mobilizing additional resources for meeting the extra expenditure to be incurred by the upward revision of the structure of emoluments?
2. It is expected that an upward revision of the structure of emoluments would commensurate with increasing responsibility and accountability of the employees. Under this context, please give your suggestions on the following points:
 - a. To improve work culture among the employees, and
 - b. To ensure their accountability?

3. What measures may be taken for improvement of professional efficiency of the employees working in the Department? Please give suggestions.
4. What methodology may be considered for the determination of the equivalence of posts within the Government service?
5. Please indicate pay band, grade pay and designation-wise number of employees of different categories available in your Department.

Name of post	Pay band	Grade Pay	Number of regular employees

6. Please indicate number of employees belonging to Fixed pay, DRW, PTW and other contingent workers available in your Department. Please do not indicate contractual workers

Category of post	Number of regular employees
Fixed Pay	
DRW	
PTW(4 hrs)	
PTW(3 hrs)	
PTW(2 hrs)	
MRW	
Any other type of contingent workers, please specify below	

7. Please indicate designations of post/posts which exist in your Department but were not reflected in ROP Rules 1999.
8. Please indicate designations of post/posts which exist in your Department but have become redundant in the present context. How many of such posts can be abolished/re-designated /converted into other posts? Please give details.
9. Please identify the categories of posts in your Department where further rationalization, simplification of designations may be affected for the sake of efficiency and avoidance of anomalies? Please give details
10. While implementing Assured Career Progression Scheme (ACPS) introduced under ROP Rules, 2009 whether any anomaly or complication was noticed in your Department. If so, please indicate those cases. Also give suggestions in this respect, if there be any.
11. Please give views /suggestions for streamlining the present categories of posts in Gr.-A, Gr.-B, Gr.-C and Gr.-D

12. On the recommendations of the 7th Central Pay Commission, Central Government has introduced Pay matrix. Would it be suitable in the context of the State Government?
13. On the recommendation of the 7th CPC, the Central Government has introduced the concept of providing increment on two different dates. What convenience or inconvenience do you foresee if this system is introduced for the State Government employees?
14. Please indicate whether any anomalies appear in your Department for the existing pay scales for similar posts? If so, please mention such cases along with your suggestions.
15. Please indicate if there is any post in your Department that has no regular promotion channels.
16. Please give suggestions on the following points, if there be any:
 - a. Opening and closing hours in view of early sunrise
 - b. Hours of work
 - c. Holidays and
 - d. Week ends
17. Please mention any other related issues which is relevant from your Department's point of view to be addressed by the Pay and Pension Revision Committee under its terms of reference.
18. Do you have any suggestion on any of the allowances?

ON RETIREMENT BENEFITS ETC

1. What are your suggestions on :-
 - a. Ensuring handing over of provisional pension sanction order on the date of retirement,
 - b. Payment of provisional gratuity and leave encashment within a week of retirement and
 - c. Sending of complete pension proposal duly checked and verified to the AG within one month from the date of retirement.
