



AGARTALA MUNICIPAL CORPORATION  
AGARTALA

No.F.652/EE/PD/AMC/2018/ 836-843

Dated: Agartala, 07-01-2019

**NOTICE INVITING REQUEST FOR PROPOSAL (RFP)**

RFP No. 04/RFP/PD/AMC/2018-19 Dated: Agartala, 07-01-2019.

**Subject:** - Appointment of agency for operation & management of shelter for urban homeless under Agartala Municipal Corporation.

The Executive Engineer, Planning Division, AMC, on behalf of the Mayor, Agartala Municipal Corporation, Agartala, invites sealed Request for Proposal (RFP) from the reputed agencies to submit technical and financial proposal for operation & management of shelter for urban homeless under Agartala Municipal Corporation.

**Scope of Work:-**

- Task-1:** To Create Awareness for the Homeless Persons
- Task -2:** Identification of Homeless persons & Rescue Operations
- Task-3:** Management of Shelter
- Task-4:** Provide Required Manpower
- Task-5:** Collection of User Charges
- Task-6:** Submission Reports (Weekly/Monthly or as per required or instruction)
- Task-7:** Other Ancillary / maintenance works of the building

An amount of **Rs 1, 000/- (Rupees One Thousand) only (non-refundable)** towards cost of RFP documents shall have to be enclosed in the shape of **"Deposit-at-Call"** or **"Demand Draft"** drawn on any Nationalized Bank in favour of **Agartala Municipal Corporation**, payable at Agartala.

Bidder shall submit, along with its proposal, an Earnest Money Deposit (EMD) for an amount of **Rs. 25, 000/- (Rupees Twenty Five Thousand) only (refundable in case of unsuccessful bidders)** in the form of Demand Draft (D.D) from Nationalized / Scheduled Bank in favour of **"Agartala Municipal Corporation"**, payable at Agartala.

The bidder should submit the bid through online only in the website: <https://tripuratenders.gov.in>.

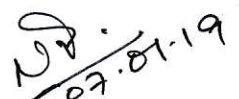
The EMD and Cost of RFP documents should be submitted in the Office of the Executive Engineer, Planning Division, Agartala Municipal Corporation, at 4<sup>th</sup> floor, City Centre Complex, Paradise Chowmuhani, Agartala latest by **3:00 P.M till 30/01/2019**.

A **Pre bid conference** will be held on **11/01/2019 at 4:00 P.M** in the chamber of the Additinal Municipal Commissioner, Agartala Municipal Corporation, at 2<sup>nd</sup> floor, City Centre Complex, Paradise Chowmuhani, Agartala

The proposals will be opened at **4:00 P.M on 30/01/2019**, if possible, in the presence of those bidders who choose to attend.

The agency(s) shall be solely responsible for any cost they may incur for site visit, transport, faxes, postage and telephones etc. in the process of submission of proposal. The Agartala Municipal Corporation, Agartala, reserves the rights at its absolute discretion to accept or reject any of the RFP without assigning any reason /reasons.

If they require any further information they may contact with the Executive Engineer, Planning Division, Agartala Municipal Corporation, Agartala, at 4<sup>th</sup> floor, City Centre Complex, Paradise Chowmuhani, Agartala.



Executive Engineer  
Planning Division  
Agartala Municipal Corporation