

**GOVERNMENT OF TRIPURA
OFFICE OF THE BLOCK DEVELOPMENT OFFICER
SALEMA R.D BLOCK : DHALAI**

No.F.19(6-E)/BDO/SLM/TEN/2014-15/VOL-3/2582,

Dated, The 29/11/2017.

SHORT NOTICE INVITING QUOTATION

Quotation for 1 (one) no. vehicle (four wheeler) for Salema RD Block is invited from bonafide citizen of India and having experience of providing such services to Govt. offices as per following terms & conditions of the quotation to drop in tender box in the BDO's office, Salema RD Block up to 3.30P.M. of 15-12-2017 in a sealed envelope.

The quotation will be opened on the same date i.e on 15-12-2017 at 4.00 P.M in presence of bidders/tenderer who has participated in the quotation.

The vehicle should be in good running condition & manufacture not before January, 2016 for monitoring the development works under Salema RD Block.

The vehicle/four wheeler preferences would be among the following viz. **Maruti-Suzuki Wagoner, Maruti-Suzuki Eeco, Maruti-Suzuki Alto-K10 Maruti-Suzuki Alto-Car and Hyundai-Eon**. The vehicle must be Patrol run. Lowest quotationer fulfilling the following terms & conditions would be selected.

TERMS & CONDITIONS

- 1) The hiring charges of vehicle will be made as per DFPRT-2017.
- 2) Govt. Taxes will be deducted from bill as applicable before payment.
- 3) The bidder must produce one photocopy of vehicle registration, Pollution certificate, Insurance certificate of vehicle, Owner PAN card and Voter ID card & Driving license of Driver duly attested by himself.
- 4) The sealed envelope would have a writing mentioning "**Tender of vehicle**" on top of it and the Rates shall be quoted in both figure & words.
- 5) Earnest money of Rs.5,000/- only have to be deposited in the form of Demand Draft from any scheduled Bank drawn in favour of Programme Officer, Salema RD Block payable at Kamalpur.
- 6) Quotation to be dropped in sealed envelope in the specific tender box kept at the BDO's chamber of Salema RD Block **from 11.00 am to 3.30 pm on all working days from 01-12-2017 to 15-12-2017 and the date of opening of Tender is 15-12-2017 at 4.00 PM** at the chamber of the undersigned, if required, the undersigned may extend the last date or may alter date for opening of the tender.
- 7) The rate quote should be as follows:-

Vehicle No.	Type of vehicle	Rate per Km in Rs. (in figures & Words)	Rate of Detention per day in Rs. (in figures & Words)	Name of vehicle owner
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- 8) Ceiling of overtime charges would be made as per DFPRT-2017.
- 9) Interested bidders/their representative may remain present during opening of the tender.
- 10) No tender will be received or accepted after the due date and time as mentioned above.
- 11) There would be no fixed time for providing service & should be ready to serve 24x7 (as required) in all working days but if required, the undersigned may engage the vehicle on holidays also.
- 12) The vehicle should be kept in the office of the BDO, Salema during off-days/period also.

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- 13) The running maintenance and repairing of the vehicle should be done by the owner at his own cost and risk.
- 14) If the vehicle remains off on the road for more than two hours the owner of the vehicle has to arrange another vehicle at the cost of the owner of the contracted vehicle. In case of failure of placement of vehicle or any day(s) by the owner, the undersigned may hire another vehicle for the day(s)/period as the case may be. The cost involved in this case will be recovered from the owner of the contracted vehicle.
- 15) A Log-book in the Govt. prescribed format will have to be maintained with the vehicle in which the day to day journey will be recorded. The recorded Log-book should be submitted along with the bill for payment.
- 16) The vehicle if required will have to halt any place/station for one or more days and no extra payment will be made for that.
- 17) Cost of fuel/Lubricants etc. of the vehicle will have to be borne by the owner of the vehicle.
- 18) The tender would be valid for 12 (Twelve) months from the date of joining Govt. duties. It may extend further considering the service provided.
- 19) Undersigned reserve the right to accept or reject any quotation or the whole process without assigning any reason.
- 20) Undersigned reserves the right to cancel the engagement/service without assigning any reason.

4/ 29-11-17

BLOCK DEVELOPMENT OFFICER
SALEMA R.D. BLOCK : DHALAI.

To

- 1) The Director of Information & Technology, Govt. of Tripura, Indranagar, Agartala for favour of kind information with a request to float the tender at Tripura state portal **www.tripura.gov.in.**
- 2) The Director, ICA, Govt. of Tripura for kind information with request to arrange to publish in 3(Three) local dailies in single insertion.
- 3) The DIO, NIC, District Unit, O/O the District Magistrate & Collector, Dhalai with a request to display the notice in District Website.

Copy to:-

- 1) The District Magistrate & Collector, Jawharnagar, Dhalai Tripura for favour of kind information Please.
- 2) The Sub-Divisional Magistrate, Kamalpur for favour of kind information please.
- 3) The Block Development Officer, Durgachowmuhoni and Ambassa RD Block, Dhalai for information with a request to display in the Notice Board of your Office.
- 4) The Lower Purchase Committee for kind information & necessary action please.
- 5) The Secretary, Tripura Motor Sramik Union, Salema/Shantirbazar/Halhali /Manikbhandar/Kamalpur & Ambassa Branch for information.
- 6) The General Store In-charge for information & to arrange for display in the Notice Board of this office and the Office of the E.O(BDO), Salema Panchayat Samity.

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