

SHORT TERM E-TENDER NOTICE
Reference : TIDC/INFRA/5(532)/2023/479
Tender ID : 2023_MTIDC_43466

Sl. No.	Name of the Work	Last date of submission
1	FABRICATION & CONSTRUCTION THE PAVILLION OF THE STATE OF TRIPURA FOR INDIA INTERNATIONAL TRADE FAIR AT PRAGATI MAIDAN, NEW DELHI ON 14 TH TO 27 TH NOVEMBER, 2023	27-10-2023 up-to 4:00 PM

1	Completion period for the Work	10(Ten) days
2	Date of Publishing of Tender Online	Date: 21-10-2023 at 4:00 PM
3	Document Download start date	From Date: 21-10-2023 at 4:00 PM To Date: 27/10/2023 Time: 4:00 PM
7	BID Submission start date	Date: 21-10-2023 at 4:00 PM
8	BID Submission end date	Date: 27/10/2023 Time: 4:00 PM
9	Time and Date of Opening Bid/Bids:	Date: 28/10/2023 Time: 10:00 AM
10	Place of Opening Bids:	TIDC conference Hall, Shilpa Nigam Bhawan


(S. Chakraborty, TCS SSG)
Managing Director

TRIPURA INDUSTRIAL DEVELOPMENT CORPORATION LIMITED
(A GOVERNMENT OF TRIPURA UNDERTAKING)
Shilpa Nigam Bhavan, Khejurbagan, Kunjaban,
Agartala, Tripura, Pin-799006. CIN: U75112TR1974SGC001491
Website: tidc.tripura.gov.in

SHORT TERM e- TENDER NOTICE

F.No.TIDC/INFRA/5(532)/2023/**479**

Dated 21/10/2023

Name of work: e-Tender for FABRICATION & CONSTRUCTION THE
PAVILLION OF THE STATE OF TRIPURA FOR INDIA INTERNATIONAL TRADE
FAIR AT NEW DELHI ON 14TH TO 27TH NOVEMBER, 2023

LAST DATE FOR SUBMISSION OF TENDER: 27-10-2023 up to 4:00 PM

TENDER OPENING DATE 28-10-2023 at 10:00 AM(If Possible)

**Managing Director ,
TIDC Ltd**

TRIPURA INDUSTRIAL DEVELOPMENT CORPORATION LIMITED
(A GOVERNMENT OF TRIPURA UNDERTAKING)
Shilpa Nigam Bhavan, Khejurbagan, Kunjaban,
Agartala, Tripura, Pin-799006. CIN: U75112TR1974SGC001491
Website: tidc.tripura.gov.in

Name of e-Tender: “FABRICATION & CONSTRUCTION OF THE PAVILLION OF THE STATE OF TRIPURA FOR INDIA INTERNATIONAL TRADE FAIR AT NEW DELHI ON 14th TO 27th NOVEMBER, 2023”

Critical Dates: TENDER REFERENCE:

1	Completion period for the Work	10(Ten) days
2	Date of Publishing of Tender Online	Date: 21-10-2023 at 4:00 PM
3	Document Download start date	From Date: 21-10-2023 at 4:00 PM To Date: 27/10/2023 Time: 4:00 PM
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9	Time and Date of Opening Bid/Bids:	Date: 28/10/2023 Time: 10:00 AM
10	Place of Opening Bids:	TIDC conference Hall, Shilpa Nigam Bhawan
11	Approx. Cost	Rs. 35 lakh(Thirty five Lakhs)
12	Officer inviting Bids:	Managing Director, TIDC Ltd
13	TENDER FEES(NON REFUNDABLE)	Rs.3000/- (Rupees three thousand) only in favour of Managing Director, TIDC Ltd electronically

Notes: - All the above mentioned time are as per clock time of e-procurement website-<https://tripuratenders.gov.in>.

Managing Director ,TIDC Ltd

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Section-I

DESCRIPTIVE, DIRECTIVE & ABBREVIATIONS

The Managing Director, Tripura Industrial Development Corporation Limited, Shilpa Nigam Bhawan, Agartala, Tripura(West), Pin: 799006 (herein after referred as Tender Inviting Authority/Purchaser unless the context otherwise requires) invites **Short Term e-TENDER** for “FABRICATION & CONSTRUCTION THE PAVILLION OF THE STATE OF TRIPURA FOR INDIA INTERNATIONAL TRADE FAIR AT NEW DELHI ON 14TH TO 27TH NOVEMBER, 2023”

1. **Purchaser** : The Managing Director, Tripura Industrial Development Corporation Limited, Shilpa Nigam Bhawan, Agartala, Tripura(West), Pin: 799006
- 2.
3. **Consignee** : Will be mentioned in the purchase order.
4. **Bidder** : Participants in Tender process for supply of required materials/services.
5. **Supplier** : Successful Bidder to whom contract is awarded.
6. **Language of Bid** : English
7. **EMD& Tender Fee** : As per amount indicated
8. **Tender Processing Fees:** Rs.3000.00 (Non-Refundable) to be paid electronically over the Online Payment facility provided in the Portal, anytime after Bid Submission Start Date & before Bid Submission end date& time using either of the supported Payment like: SBI Net Banking. Tender fee that will be paid is Non-Refundable.
9. **Tender System** : Online (e-Procurement).
(a) Technical Bid
(b) Financial/Commercial Bid
10. **Address for Communication** : The Managing Director, Tripura Industrial Development Corporation Limited, Shilpa Nigam Bhawan, Agartala, Tripura(West), Pin: 799006.

tidcltd.in@gmail.com

ABBREVIATIONS

- I&C: Industries & Con
- TIDC Ltd : Tripura Ind
- NSQ: Not of Standard
- EMD: Earnest Money Deposit
- SNO: State Nodal Officer
- AOC: Award of Contract

ELIGIBILITY OF BIDDER

ELIGIBILITY CRITERIA

The tenderer must upload the following documents along with the tender. The following self-certified/self-attested documents should be uploaded along with the tender document in the Technical Bid. All the documents should be self-certified.

- i) Photocopy of PAN Card.
- ii) Photocopy of GST Registration certificate.
- iii) Valid Trade license issued by Municipal Corporation/Municipality/Nagar Panchayat organization for Printing/Design/ Creative Design/pavilion related works/Event Management/Service works.
- iv) DNIT (signed by authorized person)
- v) Proof of Experience certificate (minimum 2 years) enclosing work order not less than value of Rs. 20 Lakh in each order and completion certificate for erecting & managing of any Central Government, State Government, UT Government, Govt. PSU Pavilion in Pragati Maidan, New Delhi. At least one work order and completion certificate for such stall/pavilion erection and overall management in each year (FY 2021-22 and 2022-23) has to be enclosed by the firm with work order value not less than Rs 20 lakh in each case each year.
- vi) Documents showing Average turnover certificate from CA for Rs.30.00 lakhs/year for last 3 financial years (2020-21,2021-22,2022-23) in the mentioned format as in **Annexure - IV.**
- vii) Scanned copy of sample of sketch/ designs of the work is provided (A-4size) herewith in Annexure - V. The stall has to be constructed in compliance with the sketch/design provided in **Annexure - V** as per norms for **Pavilion Size- 188 sqm (8mt.x 23.5mt.) (4 sides open)**
- viii) A bidder shall submit only one proposal IN CASE MORE THAN ONE PROPOSAL IS RECEIVED FROM THE BIDDER ALL SUCH PROPOSAL SHALL BE DISQUALIFIED.
- ix) The bidder shall be a registered company/proprietary firm in India under the Companies Act 2013 or registered under the relevant provisions/Acts in India. No consortium will be allowed.
- x) The required documents only should be submitted with page no. and should be stated in the enclosure respectfully:-
 - a. Tender Form as per **Annexure-I.**
 - b. **TECHNICAL SPECIFICATION in Annexure-II.**
 - c. In **Annexure-III:** Affidavit on non-judicial stamp paper of Rs.100/- regarding the firm has not been found guilty of malpractice, misconduct or blacklisted/ debarred either by Industries & Commerce Department, Government of Tripura or by any local authority and other State Government(s)/Central Government's organization in the past three years.

IMPORTANT NOTE:

To submit online through e-Procurement portal:-

- a) *Affidavit on non-judicial stamp paper of Rs.100/- before the Hon'ble Judicial Magistrate (1st class)/Notary, as per clause.*
- b) *Other relevant documents required as per tender terms & condition.*

Section-II
INSTRUCTIONS TO BIDDERS

1. EARNEST MONEY DEPOSIT (EMD)

- 1.1. All tenders must be accompanied with Earnest Money Deposit (EMD) of Rs.**35,000/- (Rupees Thirty Five Thousand)** only to be paid electronically over the Online Payment facility provided in the Portal, any time after Bid Submission Start Date & before Bid Submission end date using either of the supported Payment like: Net Banking. Guidelines and terms & condition will have to be downloaded from the website.
- 1.2. Unsuccessful bidder's EMD will be discharged/returned.
- 1.3. Tenderer shall not be entitled for any interest on EMD / Security Deposit, if applicable.
- 1.4. The successful tenderer's EMD will be discharged after signing the contract and submitting the security deposit as stipulated.

1.A. The EMD shall be forfeited:

- i) Tenderer fails to accept the purchase order.
- ii) If a Tenderer withdraws its tender during the period of bid validity as specified in the Tender.
- iii) In case of a successful tender, if the tenderer fails to carry out the Award of Contract in accordance with terms and condition or fails to fulfill Clause:6

2. CLARIFICATION OF BIDDING DOCUMENTS

- A prospective Bidder requiring any clarification of the Bidding Documents may notify the Purchaser in writing or by e-mail within the stipulated period as per critical dates of NIT.
- Tender inviting authority reserves the right to take decision on nature and extend of amendments, if required.

3. AMENDMENT / CORRIGENDUM OF BIDDING DOCUMENTS

- At any time prior to the deadline for submission of bids, the Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the Bidding Documents by an amendment/ Corrigendum or addendum. All such amendments will be made available on tender website/ portal.
- In order to allow prospective bidders reasonable time in which to take the amendment into account in preparing their bid, the Purchaser may, at its discretion, extend the deadline for the submission of bids.

4. THE TENDER PROCESS:

4.1. Last Date of Submission of Tender:

Tender should be submitted on or before last date of submission and should be submitted through online e-Procurement portal only.

4.2 Formats and Signing of Tenders

- i) The tender shall be neatly typed and shall be signed by an authorized signatory (i.e) on behalf of the Firm. All pages of the Tender document, except for un-amended printed literature, shall be initialed by the person or persons signing the Tender.
- ii) The Tender shall contain no interlineations, erasures or overwriting. In order to correct error made by the Firm all corrections shall be done & initiated by the authorized signatory after striking out original words/ figures completely.

4.3 Evaluation of Tenders:

- i) After opening of **Technical Bid** on the schedule date, time and venue, the Evaluation committee shall examine the contents of the tenders received.

- ii) The Evaluation Committee shall scrutinize the documents mentioned above for its eligibility, validity, applicability, compliance and substantiation including post qualification criteria stipulated in tender document.
- iii) The Evaluation Committee shall also analyze that there is no collusive or fraudulent practice involved in the entire tendering process amongst all the tenders received.
- iv) The technical scrutiny shall be on the basis of submitted substantiation documents and Rules.
- v) After finalization / scrutinization of technical bids statement (Annexure, if required) to be uploaded in the portal and subsequently financial bid (BOQ) of technically valid bidders will be opened.
- vi) After opening the financial bid / BOQ comparative status will also be uploaded as per norms.
- vii) The Evaluation Committee may waive any minor infirmity or non-conformity or irregularity in bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any bidder.

4.4 The bid will be evaluated on L1 based Selection basis. The financial bid in respect of the successful technical bid only will be opened. The bidder who has quoted the lowest price after qualifying the technical evaluation may be declared as successful bidder, subject to qualifying all the terms and conditions of this tender document.

Technical Bid Evaluation:

Bidders who qualify all the eligibility criteria and submit all the relevant documents will be shortlisted for the financial bid opening.

Purchaser reserves the right to cross verify the documents/ credentials with the bidder. The documents submitted by the bidder should clearly depict the credential/ criteria as required, failing which the document shall not be considered for evaluation.

N.B: Only those Bidders who successfully furnish all documentary evidence shall be considered by the Purchaser for further evaluation.

4.6. Opening of Financial Bid:

- i) In the financial bid price should be quoted as below:-
 - As per BOQ
 - Final lowest Price may be considered for the evaluation and it will depend on technically qualified bids only.
- ii) The bidder shall bear all cost associated with the preparation and submission of its bid, and the purchaser will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- iii) **Withdrawal of bids:** -The bidder may withdraw its bid after submission, provided that written notice of withdrawal of the bids duly signed by an authorized representative is received by the purchaser prior to the deadline prescribed for submission of bids.
- iv) **Opening & evaluation of BIDS:**-The Purchaser may not be responsible before or during opening of e-tender (technical & financial bids) to inform the bidders.
- v) **Confidentiality:** - From the time of bid opening to the time of contract of award, if any Bidder wishes to contact the Purchaser on any matter related to its bid, it should do so in writing or e-mail.

If a bid is not substantially responsive, it will be rejected by the Purchaser and may not subsequently be made responsive by the Bidder by correction of non-conformity.

5 AWARD OF CONTRACT (AOC):

5.1 The Purchaser will Award the contract to the successful bidder (L1) as evaluated.

5.2 After receiving AOC within 7(seven) days, the Successful bidder/s should submit security money, failed to submit security money within stipulated time, authority may cancel the AOC, if desired by appropriate authority of Department.

5.3 Managing Director, TIDC Ltd reserves the right to increase or decrease the quantity to be purchased and also accept or reject any tender without assigning any reason thereof and tender may be accepted or rejected in part or in whole.

1. SECURITY DEPOSIT & CONTRACT AGREEMENT

- 1.1 **10% value of the ordered quantity as per AOC will have to be deposited as security money by demand draft in favour of Managing Director, TIDC Ltd from any Nationalized Bank by the supplier / tenderer within 07 (seven) days from the date of issue of AOC, failing which the supply order may not be issued.**
- 1.2 After receiving the security money supply /work order to be issued.
- 1.3 The security money will be released after completion of full supply within stipulated period or it may be kept for next supply order whichever is applicable.

7 OTHER IMPORTANT INSTRUCTIONS.

- 7.1 Interested eligible Tenderer may obtain further information of technical specification, required quantities and other terms & condition applicable for procurement of the said item from Government of Tripura, Website address- **<https://tripuratenders.gov.in>**.
- 7.2 Any increase in price will not be entertained during the contract period.
- 7.3 **Rates should be quoted as per BOQ only. The purchaser shall not be responsible for damages, handling, clearing, transport charges etc. and will not be paid.**
- 7.4 Any enhancement of rate within the validity period of contract will not be considered except for imposition of any levy or increase in existing levy by the Government. Any undue request may lead to cancellation of the order.
- 7.5 Income Tax / GST will be deducted from the bill at the applicable rate and TDS certificate shall be issued in due course, if applicable as per norms.
- 7.6 Any default or breach of contract or non-execution of supply shall lead to forfeiture of earnest money/ security deposit of successful tenderer beside such action may be considered appropriate by the Industries & Commerce Department, Govt. of Tripura including black listing / de-listing the tenderer for future supply.

SECTION III

CONDITIONS OF CONTRACT

1. In this contract, the following terms shall be interpreted as indicated:

- a) **“The Purchaser”** The Managing Director, Tripura Industrial Development Corporation Limited .
- b) **“The Bidder”** Means the individual or firm supplying the goods and Services under the contract including erecting & managing of Pavilion in Pragati Maidan, New Delhi.
- c) **“Days”** means calendar year.
- d) **“CC”** means condition of contract.
- e) **“The Supplier”** means the individual or firm supplying the goods and Services under the contract including erecting & managing of Pavilion in Pragati Maidan, New Delhi.
- f) **“The Goods”** means all equipment, machinery, electric/electronic/handicraft/handloom items and/ or other materials which the supplier is required to supply to the Purchaser under the contract.
- g) **“Services”** means services ancillary to the supply of the Goods/ materials, such as managing of Pavilion in Pragati Maidan, New Delhi.
- h) **“End user”** means the consignees stated in the Schedule of Requirements.
- i) **“The Notification of Award”** means the intention of the Purchaser to place the Purchase order on the bidder or to enter in to contract with the bidder.
- j) **“The Contract”** means agreement entered into between the Purchaser and the Supplier, as recorded in the Contract Form signed by the Parties, including all the attachments and the appendices thereto and all documents incorporated by reference therein.

2. Delivery Period, Place of Delivery:-

The Goods/materials should be delivered within **25(twenty five) days** from the date of receipt of confirmed supply order from the department to the consignee otherwise Penalty @ 1% will be imposed as per norms. However relaxation will be entertained only in special circumstances (Natural calamities, war or any other situation beyond human control and considered to be forced majeure).

3. Payment

Payment to successful tenderer shall be made on bill basis only after completion of the work as ordered for with submission of following documents

- a) 3 copies of supplier's invoice.
- b) Receipt certificates issued by the consignees.
- c) No advance payment shall be made under any circumstances.
- d) **Payment may be released as per norms.**

4. Force Majeure

For purpose of this clause, **“Force Majeure”** means an event beyond the control of the Supplier, not involving the supplier fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

If a Force Majeure situation arises, the successful tenderer/agency/firm shall promptly notify the Purchaser in writing of such a condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the successful tenderer/agency/firm shall continue to perform its obligations under the Contract

as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

5. Penalties

Violating the tender terms and conditions & non supply / supply which is not as per technical specification will disqualify the firm to participate in the tender for a period of 3(three) years from the date of issue of letter and his/her EMD & performance security deposit will be forfeited and no further purchase order will be placed to that firm for that item.

6. Arbitration:

Governing Language: English language version of the contract shall govern its interpretation.

7. Applicable Laws:

The contract shall be governed in accordance with the law prevailing in India, Act, Rules Amendments and orders made thereon from time to time.

8. Jurisdiction

In case of legal dispute the jurisdiction will be the Hon'ble High Court of Tripura, Agartala.

9. Saving Clause

No suits, prosecution or any legal proceedings shall lie against the Managing Director, TIDC Ltd or any person for anything that is done in good faith or intended to be done in pursuance of tender.

10. Notices

For the purpose of all notices, the following shall be the address of the Purchaser and Supplier.

Purchaser:

The Managing Director,
Tripura Industrial Development Corporation Limited

Website: <https://tidc.tripura.gov.in/> // E-mail: tidcltd.in@gmail.com

Supplier: To be filled during contract signing, if desired by the authority.

11. Fraud and corruption

1. If the Purchaser determines that the Supplier has engaged in corrupt, fraudulent, collusive, coercive or obstructive practices, in competing for or in executing the Contract, then the Purchaser may, after giving 7 days notice to the Supplier, terminate the Supplier's employment under the Contract and cancel the contract.

(a) For the purposes of this Sub-Clause:

- (i) "Corrupt practice" is the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party;
- (ii) "fraudulent practice" is any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;

- (iii) “Collusive practice” is an arrangement between two or more parties designed to achieve an improper purpose, including influencing improperly the actions of another party;
 - (iv) “Coercive practice” is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;
 - (v) “Obstructive practice” is
Deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede a purchaser investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or
2. Notwithstanding the clause above, should any employee of the Supplier be determined to have engaged in corrupt, fraudulent, collusive, coercive or obstructive practice during the purchase of the Goods, then that employee shall be removed.

TERMS & CONDITIONS

1. Reputed Pavilion designers / Art agencies/construction agencies who had an experience in the field should submit their online financial bids along with relevant documents in technical bids, and EMD & tender documents fees as per the provision of the e-Tender portal. The Committee may open the financial bid of technically qualified firms only. The Committee can reject any or all tenders / bids without assigning any reason. The technically qualified firm / firms may be asked to do amendments, new concept for designing, if required with no extra cost.
2. “The bidder should have successfully provided at least 1(one) Pavilion during the last **three Financial Years** i.e. (2020-21, 2021-22 and 2022-23) in Pragati Maidan, New Delhi for any organization i.e. Central Government/State Government/Union Territory Government/Public Sector Undertaking or Centre/ State Government Organization
3. **Rs. 35,000/- as EMD & Rs.3,000/- as tender document fees to be paid in favour of Managing Director, TIDC Ltd electronically through e-procurement portal**
4. The rates are to be quoted in lump sum basis includes designing / conceptualization of theme, final fabrication, erecting & managing of Pavilion at Pragati Maidan, New Delhi. All type of taxes / GST should properly be indicated or otherwise the rates will be considered inclusive of all taxes.
5. No Advance payment is to be made. **The full and final payment as approved will be made after the successful completion of India International Trade Fair, 2023 at New Delhi.**
6. The final fabrication of Pavilion will be discussed in pre-Bid meeting. Work will be done by the firm under the supervision of Committee constituted by the Govt. of Tripura or representative of the Committee.
7. The selected bidder must produce all original documents before issuing of Award of Contract(AoC).
8. In case of any dispute the decision of Managing Director, TIDC Ltd would be the final. The legal jurisdiction in any case will be at Agartala.

GENERAL TERMS & CONDITION

1. Tender shall not be accepted for the product/products for which the concerned bidder has been blacklisted/banned/debarred either by Tender inviting authority of Govt. of Tripura or by any other State/Central Govt. and its procurement agencies.
2. The concerned bidder which stand blacklisted/banned /debarred either by Tender inviting authority or Govt. of Tripura or by any other State/ Central Govt. and its procurement agencies on the date of bid submission shall not be eligible to participate in the tender.
3. Only required documents to be produced.
4. Further supply order should not be given to those agencies as soon as declared as blacklisted within the validity period.

Supply/Delivery Period:

5. The whole work duration will be 25(twenty five) days from the date of finalization of design/s. Otherwise, as per norms, a penalty @ 1% on the total value shall be charged. However, Relaxation will be entertained only in special circumstances (Natural Calamities, War or any other situation beyond human control.

Security Money:

6. 10% of the value of ordered quantity will have to deposit as Security Money by demand draft from any schedule Bank by the firm within 07(Seven) days from the date of issue of AOC. The Security Money will be released after completion of full supply within stipulated period and found satisfactory or it may be kept for the next supply order whichever is applicable.
7. Income Tax / Other Tax & GST shall be deducted from the bill as per guidelines of the Government, if applicable.
8. Payment to successful Tenderers shall be made on bill basis only after verification of work completion documents by the department, if needed. No advance payment shall be made under any circumstances.
9. Price quoted should be as per BOQ including all taxes and transportation cost.
10. Analysis of rate (quoted by the bidder) may be sought for and it will be mandatory for the bidder to give analysis of the rate.
11. No insurance charge is admissible and successful Tenderers will be responsible for any damage and loss in transit on way to destination.
12. The successful bidder should complete the Pavilion **within 12th November, 2023** after receipt of the Award of Contract (AOC).
13. Any default or breach of contract and non-execution of supply order shall lead to forfeiture of earnest money/security deposit of the successful Tenderers beside to such action as may be considered appropriate by the Managing Director, TIDC Ltd including black listing / delisting the Tenderers for the future.
14. The Managing Director, TIDC Ltd reserves the right to unilaterally terminate the contract or cancel the acceptance of the rate and firm at any time without notice before expiry of the period for which rates are now invited.
15. The Managing Director, TIDC Ltd Agartala reserves the Right to accept or reject any Tender without assigning any reason in any stage of the process of the tender.
16. If any Materials for the Pavilion supplied is apparently found to be not of standard i.e. Sub-Standard items should be back by the agency from concerned place without delay, which should be replaced at own cost of the Tenderer. The payment/Security money will be held up till the Sub-Standard materials are taken back by the concerned agency.

- 17.Submission of any documents beyond the need of e-NIT should be avoided.
- 18.Bidder should be quoted as per BoQ. Successful bidder/s will be selected on the basis of lowest quoted rate by the bidder/s in BOQ as per decision of Department of I&C/ Purchase Committee.
- 19.Other terms and condition will be followed as per Manual for Consultancy and Service-2018 published by Finance Department, Govt. of Tripura.

PREPARATION AND SUBMISSION OF TENDER ONLINE

List of documents to be scanned and uploaded:

Documents to be uploaded by Bidder: - The following documents as per standard format detailed in bid document, or as per standard dictated by Regulatory/ Statutory bodies, shall be scanned and uploaded along with the bid document as per requirements.

Sl No	Name of The Documents
1.	Proof Copy of submitting EMD & Tender Fee Viz: Transaction ID/ Statement or relevant document to be uploaded.
2.	Annexure-I
3.	Annexure-II
4.	Annexure-III(Declaration form)
5.	Annexure-IV (Average turnover certificate for at least Rs.30lakhs or more in last 3 financial years as mentioned).
6.	Scan copy of sample of sketch/ designs of the work as annexed in Annexure-V to be submitted (A-4size).

Other important documents (OID) to be kept in “My Document” folder of Bidder

Sl No	Name of The Documents
1.	PAN card
2.	DNIT (signed by authorized person)
3.	Valid Trade license issued by Municipal Corporation/Municipality/ Nagar Panchayat .
4.	Proof of GST Registration certificate along with GST details (Annexure A & B of owner)
5.	Proof of Experience certificate (minimum 3 years)/ work order for preparation/ presentation/ erecting & managing of Pavilion at Pragati Maidan, New Delhi as mentioned in Section-I in eligible criteria)

For each above-mentioned document, the bidders shall scan in **100 dpi resolution** into PDF and upload them.

Managing Director, TIDC Ltd

**Annexure-I
TENDER FORM**

To
The Managing Director
TIDC Ltd,
Shilpa Nigam Bhawan,
Agartala, Tripura(West)

**SUBJECT: e-Tender for FABRICATION & CONSTRUCTION THE
PAVILLION OF THE STATE OF TRIPURA FOR INDIA INTERNATIONAL TRADE
FAIR AT NEW DELHI ON 14TH TO 27TH NOVEMBER, 2023.**

Sir/Madam ,

Having examined the tender document, the receipt of which is hereby acknowledged, we, the undersigned, offer to deliver the work under the above-named Contract in full conformity with the said tender document and our financial offer in the Price schedule uploaded in BoQ.

2. We undertake, if our tender is accepted, to do the work under the above-named Contract in accordance with the specified in the tender document.

3. If our tender is accepted, we undertake to submit the security deposit in the form, in the amounts, and within the times specified in the tender document.

4. We agree to abide by this tender, for the Tender Validity Period specified in the tender document and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

5. Until the formal final Contract is prepared and executed between us, this tender together with your written acceptance of the tender and your Acceptance of Tender shall constitute a binding Contract between us. We understand that you are bound to accept only technically qualified lowest bid /tender you may receive.

Signed: _____

Date: _____

In the capacity of _____

Duly authorized to sign this bid for and on behalf of _____

Signature & stamp of tenderer

ANNEXURE-II

TECHNICAL SPECIFICATION/ SCOPE OF WORKS

Name of the Tender: “FABRICATION & CONSTRUCTION THE PAVILLION OF THE STATE OF TRIPURA FOR INDIA INTERNATIONAL TRADE FAIR AT NEW DELHI ON 14TH TO 27TH NOVEMBER, 2023”

Item No.	Specification /Description of the work
1.	Multi colour sketch / illustrative design of 3D model of the Pavilion.
2.	Making 3 Dimensional Model of the selected Design of the Pavilion.
3.	The Dimensions of the Pavilion (three dimensional model): Length, Breadth and height should not exceed as per suggestion of expert committee respectively.
4.	Fabrication of the Pavilion as per the approved theme with best Commercial Plywood and Ply board, construction of super structure etc. etc.
5.	Electronic display -2nos in the pavilion(one LED Screen in front in the entry of pavilion, one in side office room).
6.	All materials, labour, fitting & fixing, painting and all other related materials etc. Including fitting & fixing of the elements and time to time modification as suggested by the Expert Committee all other related charges etc. (ON TURNKEY BASIS).
7.	The total space for the pavilion is 188 square meters. The stall has to be set up in the above mentioned area covering the whole area on turnkey basis. All necessary decorations, designs etc. have to be done in befitting manner as in the Annexure -V.
8.	The background printing material will be provided in soft copy by the Nodal Officer, Tripura for suitable space selection and insertion. All necessary printing (vinyl others) other than leaflet, pamphlet will have to be arranged. There has to be ornamental and flowering plants in the pavilion to be arranged. Sufficient sitting arrangement has to be done inside the pavilion and stalls/shops.
9.	The number of individual compartments/small stalls inside the pavilion for display product by SHGs/others will be intimated by the Nodal Officer and accordingly arrangements have to be done including proper lighting manner as indicated in Annexure -V.
10.	Sufficient lighting has to be arranged in the pavilion and outside. Space for storage of monitor has to be kept in the pavilion with lock and key arrangement.
11.	Security has to be provided 24X7 during the entire period from erection of stall till the end of IITF, 2023.Provision of drinking water should maintained at all times in the pavilion during IITF, 2023.
12.	Arrangement for VIP courtesy has to be arranged as per requirement. Arrangement for virtual inauguration of the pavilion is to be organized , if required, apart from, such also to be provided while celebrating Tripura State Day.

13	Any other requirements will be intimated by the Nodal Officer, IITF, Tripura as and there is requirement. The Scope of work has to be fulfilled as per clauses of this agreement and the terms and conditions of the original tender document.
14	Front Facia has to be made with bamboo stick matting with Bamboo panel of G20 Logo

ANNEXURE – III

DECLARATION IN FORM OF AFFIDAVIT BY THE JUDICIAL MEGISTRATE (1st CLASS)/NOTARY IN NON-JUDICIAL STAMP PAPER@Rs.100/-

I/We.....S/O/D/O/W/O.....Occupation.....
having my/our.....office
 at.....do declare that I / We
 have carefully read all the terms & conditions of tender of the,
 Industries & Commerce Department, Govt. of Tripura for the work of
 I will abide with all the terms & condition set forth in the tender
 paper Reference no.

I/We do hereby declare I/We have not been convicted by any court of Law nor I/We are
 derecognized/black listed by any State Govt. /Union Territory/ Govt. of India/Govt.
 organization for supply of Not of Standard Quality (NSQ) items/part-supply/non-supply.
 I/We also declare that all documents uploaded by us are valid.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and
 or Security Deposit and blacklist me/us for a period of 3 years, if any information
 furnished by us proved to be false at the time of inspection/verification and not
 complying with the Tender terms & condition.

I/We further declare that I/We possess valid license/bearing no.
Valid upto.....I/We.....do
 hereby declare that I / we will supply the as per the terms &
 condition& specifications of the tender document.

Signature of the bidder:

Date:

N.B: Affidavit / declaration shall be allowed only as per above mentioned format & by the above mentioned Hon'ble Court/ only.

ANNEXURE – IV
TOTAL TURNOVER CERTIFICATE

To
The Managing Director
TIDC Ltd,
Shilpa Nigam Bhawan,
Agartala, Tripura(West)

Sir,

We hereby certify that M/s_____ (the name of participant in the tender) who is participating the tender for“**FABRICATION & CONSTRUCTION THE PAVILLION OF THE STATE OF TRIPURA FOR INDIA INTERNATIONAL TRADE FAIR AT NEW DELHI ON 14TH TO 27TH NOVEMBER, 2023**” by the TIDC Ltd having their office at_____ (Address of office) has a sales turnover given as below:-

- (a) Turnover in the year of 2020-21. Rs.:-
- (b) Turnover in the year of 2021-22. Rs.:-
- (c) Turnover in the year of 2022-23. Rs.:-

The above information is correct and true.

SIGNATURE OF CHARTERED ACCOUNTANT

NOTE:

*The turnover of other than participant will not be accepted.

* This letter should be on the **letterhead** of the **CA**.

ANNEXURE – VI

Sample BOQ

Item Rate BoQ

Tender Inviting Authority: Managing Director, TIDC Ltd

Name of Work: FABRICATION & CONSTRUCTION THE PAVILLION OF THE STATE OF TRIPURA FOR INDIA INTERNATIONAL TRADE FAIR AT NEW DELHI ON 14TH TO 27TH NOVEMBER, 2023

Contract No: F.No.TIDCINFRA/5(532)/2023/477

Name of the Bidder/ Bidding Firm / Company :								
PRICE SCHEDULE <small>(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)</small>								
NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Quantity	Units	BASIC RATE In Figures To be entered by the Bidder Rs. P	GST amount	TOTAL AMOUNT Without Taxes in Rs. P	TOTAL AMOUNT With Taxes	TOTAL AMOUNT In Words
1	2	4	5	13	14	53	54	55
1.01	FABRICATION & CONSTRUCTION THE PAVILLION OF THE STATE OF TRIPURA FOR INDIA INTERNATIONAL TRADE FAIR AT NEW DELHI ON 14TH TO 27TH NOVEMBER, 2023	1.000	one event			0.00	0.00	INR Zero Only
Total in Figures						0.00	0.00	INR Zero Only
Quoted Rate in Words		INR Zero Only						

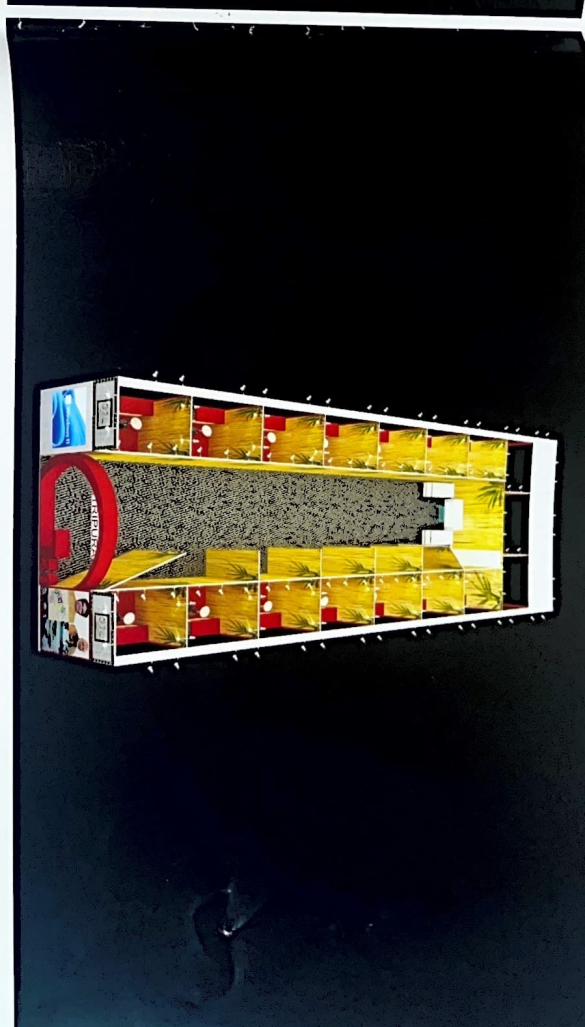
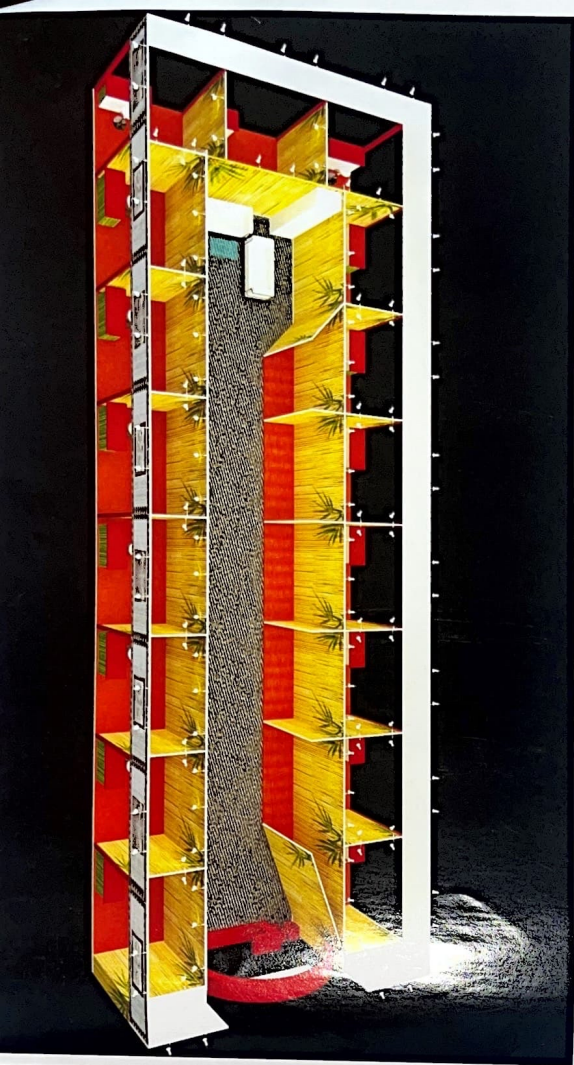
ANNEXURE – VI

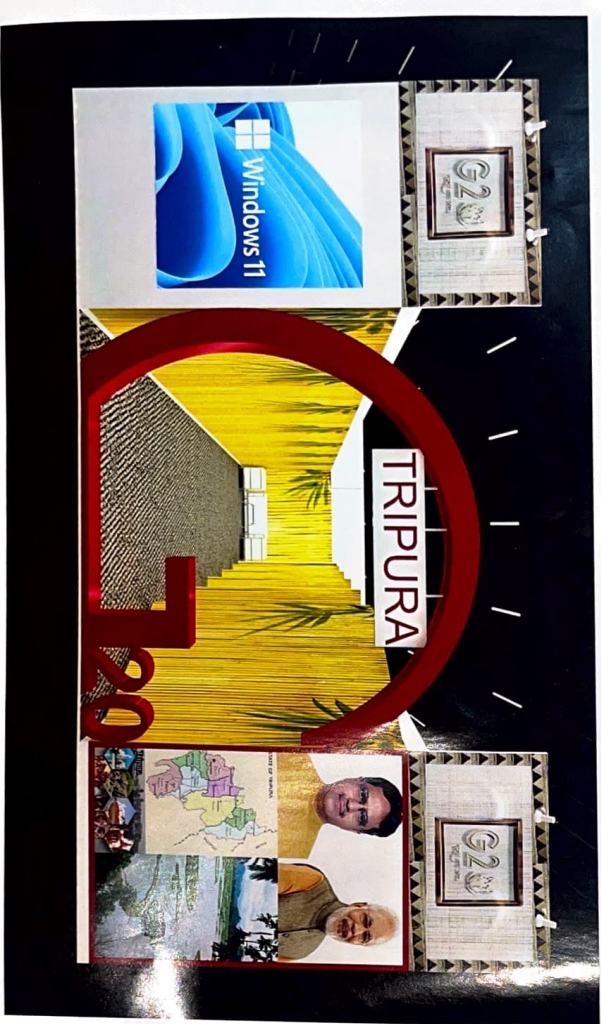
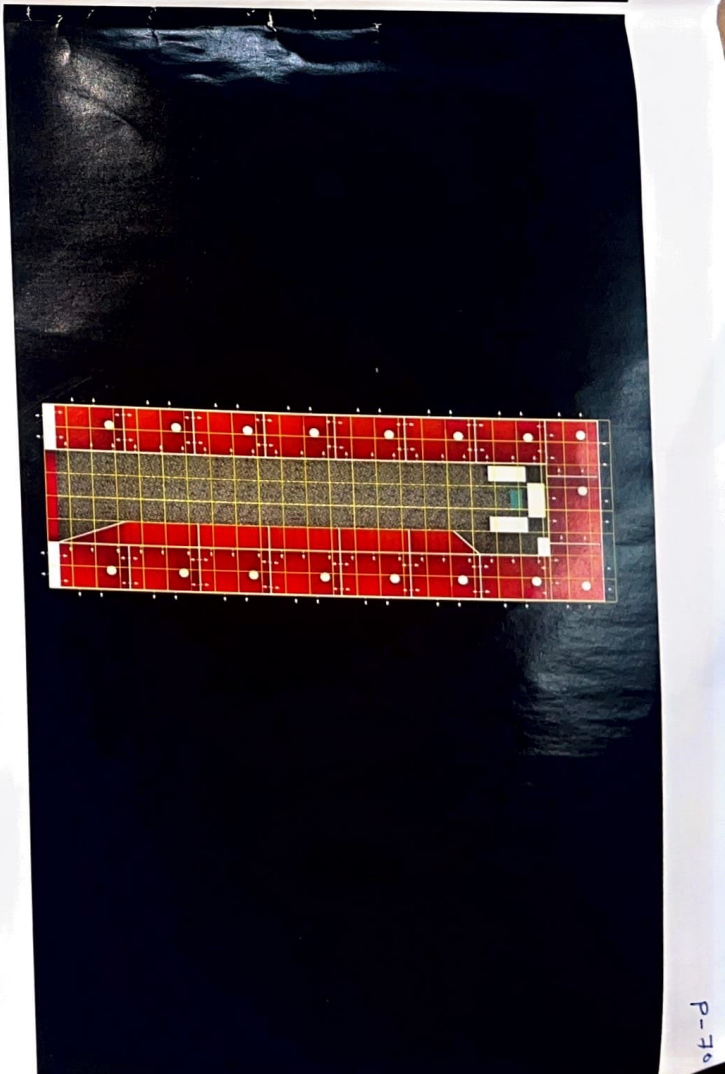
Sketch/design/Lay out plan/Front view

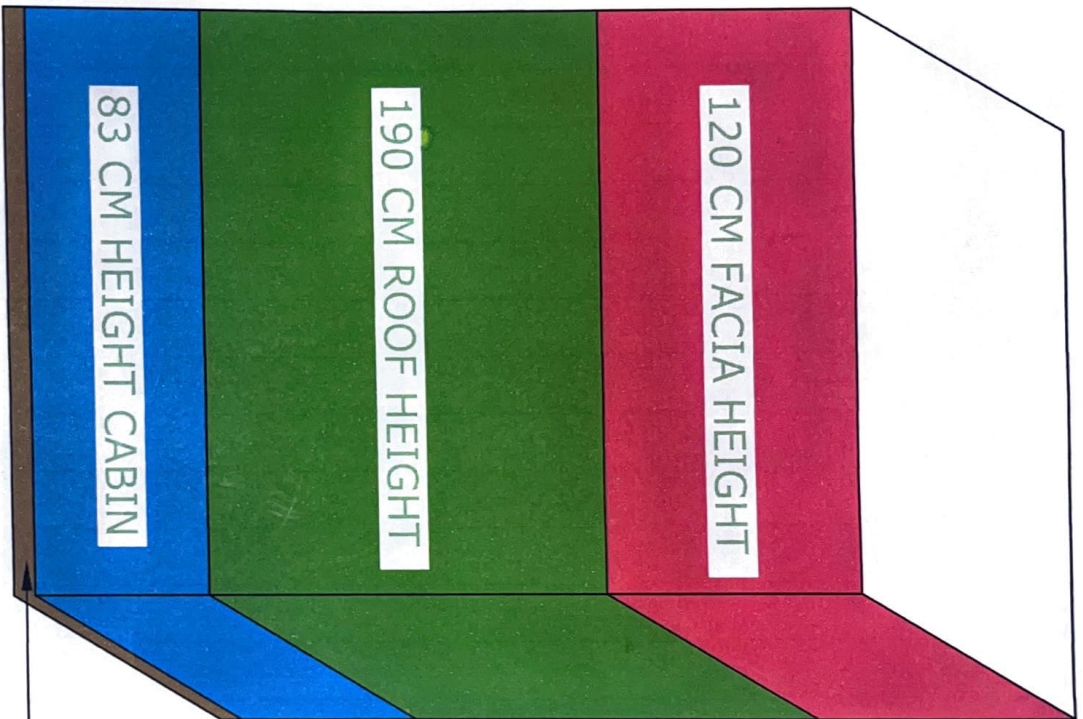


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SECTION OF SHOP/STALL

10 CM RAISED
FLOOR PLY WOOD

FRONT ELEVATION OF FACIA ABOVE STALL HEIGHT



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